

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
October 15, 2025
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Heisterkamp called the meeting to order at 6:00 p.m.
- b. Director Elder led the flag salute.
- c. Directors Heisterkamp, Elder and Lee were present. Directors Burns and Bettencourt were absent.
- d. Chief Gow, BC Slusher and BC Williamson were present.
- e. VC Bettencourt expressed his sympathies on behalf of the board to Director Elder on the passing of her husband, Jerry.

2. Approval of Agenda

- a. Director Elder made a motion to approve the agenda as presented. Director Lee seconds the motion. Motion carries unanimously (3/0).

3. Approval of Minutes

- a. The minutes of the September 17th regular meeting will be presented for approval at the November 19th meeting.

4. Approval of Financial Report

- a. Director Elder made a motion to approve the financial report as presented by Chief Gow. Director Lee seconds the motion. Motion carries unanimously (3/0).

5. Correspondence

- a. None

6. Public Comment

- a. Jon Anacker expressed his continued appreciation of all the crews.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Attended the funeral for Charlie Bridges (Captain at Dutch Flat), and a Celebration of Life for retired Fire Marshal Gary Kirk (Foresthill Fire).
 - ii. Attended a retirement party for Patrice Metz (Foresthill Fire). Tomorrow is her last working day.
 - iii. BC Nelson will be retiring this year.
 - iv. NEW, PHF and RYN have all completed their ISO audit.
 - v. Working with Rhia (PHF) to update the Lexipol Policy Manual.
 - vi. Auburn City Fire Chief Officers have written a proposal regarding an administrative contract with Placer Hills Fire. The proposal will go before the City Council.
- b. BC Williamson reporting for Fire Marshal D'Ambrogi:
 - i. SFD Plans in 0
 - ii. Hydro/Rough Inspection (SFD) 0
 - iii. SFD Final 3
 - iv. Defensible Space Inspection 0
 - v. LPG 0
- c. BC Slusher Reporting:
 - i. Call Volume YTD – 638
 - ii. Total Incidents (September) - 49

8. Newcastle Professional Firefighter's Association

- i. Will be participating in the Newcastle Community Association car show on 10/19.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. No report.
- b. Inter-district Cooperation Ad-hoc Committee.
 - i. Chairman Heisterkamp reporting:
 1. Consolidation discussions are ongoing.
 2. Discussions regarding the possibility of establishing a Joint Powers Authority (JPA) for South Placer Fire to provide ambulance service to Penryn and Newcastle have begun.

10. Informational/Non-Action Items

- a. Board to discuss the progress of the reorganization and the LAFCO process for Newcastle and Placer Hills Fire Protection Districts.
 - i. Chief Gow re-capped the process up to now.
 - ii. The CEO's office will send the resolution to the County Board of Supervisors on 11/4. It will be listed on the consent calendar.
 - iii. If the BOS approves the resolution, the matter is expected to be heard by LAFCO at the January meeting.
 - iv. If all goes as expected, the approval process should be complete during the first couple of weeks in February.
- b. Board to review and discuss the draft Employee Physical Exam Position Paper.
 - i. Chief Gow reported that he will present the matter to all 3 bargaining units, then to all 3 boards for approval.
- c. Status on Placer County Local Hazardous Mitigation update for 2026.
 - i. BC Williamson reported that the survey is now closed and the meeting to move into the next step of the process will be on 10/28.

11. Action Items

- a. Adoption of the 2025 California Fire Code with amendments, introduce Ordinance Number 2025-01 and conduct a Public Hearing for a second reading, by title only.
 - i. Chairman Heisterkamp opened the Public Hearing at 6:42 p.m.
 - ii. No public comment was received.
 - iii. Chairman Heisterkamp closed the Public Hearing at 6:43 p.m.
 - iv. Director Lee made a motion to adopt the 2025 California Fire Code with Amendments as presented. Director Elder seconds the motion. Motion carries unanimously via roll call vote (3/0).

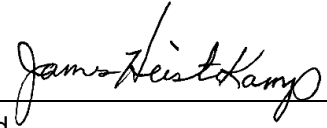
12. Director's Reports

- a. None.

13. Chairman Heisterkamp adjourned the meeting at 6:45 p.m.

Respectfully Submitted:


Patrice Metz, Recording Secretary


Approved