

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
September 17, 2025
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. VC Bettencourt called the meeting to order at 6:00 p.m.
- b. Director Lee led the flag salute.
- c. Directors Bettencourt, Burns and Lee were present. Directors Heisterkamp and Elder were absent.
- d. Chief Gow, Fire Marshal D'Ambrogi, DM Armstrong and BC Williamson were present.
- e. VC Bettencourt expressed his sympathies on behalf of the board to Director Elder on the passing of her husband, Jerry.

2. Approval of Agenda

- a. Secretary Burns made a motion to approve the agenda as presented. Director Lee seconds the motion. Motion carries unanimously (3/0).

3. Approval of Minutes

- a. Secretary Burns made a motion to approve the minutes of the August 20th regular meeting with the following corrections; 9.(b.) i. ...*a presentation was given ~~my~~ by Director Michelini...* Item 11.(c.) ii. *Secretary VC Bettencourt made a motion...* Director Lee seconds the motion. Motion carries unanimously 3/0.

4. Approval of Financial Report

- a. Director Lee made a motion to approve the financial report as presented by Chief Gow. Secretary Burns seconds the motion. Motion carries unanimously (3/0).

5. Correspondence

- a. None

6. Public Comment

- a. None

7. Chief's Report

- a. Chief Gow reporting:
 - i. Physical exam final draft will hopefully be ready to present to the board next month.
 - ii. Discussions are continuing with Auburn City Fire for the possible sharing of administrative staff.
- b. Fire Marshal D'Ambrogi reporting:
 - i. SFD Plans in 1
 - ii. Hydro/Rough Inspection (SFD) 3
 - iii. SFD Final 1
 - iv. Defensible Space Inspection 0
 - v. LPG 1
 - vi. Planning:
 1. Ridge Rd. residential transition housing is being worked on.
 2. County to facilitate CWPP.
 - vii. LHMP
 1. Survey is still open on line.
 2. Capability forms have been completed.
- c. BC Williamson Reporting:
 - i. Call Volume YTD - 587
 1. Fire 8
 2. Overpressure 0
 3. Rescue EMS 38
 4. Aid Given 20
 5. Aid Received 5
 - ii. Fuel vault has been fixed.
 - iii. A couple of the showers in station 41 have cracked and are leaking. We're going back to the contractor to get them fixed.

8. Newcastle Professional Firefighter's Association

1. No Report.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. VC Bettencourt reported that the shower contractor has been contacted.
- b. Inter-district Cooperation Ad-hoc Committee.
 - i. Chief Gow reported that the committee had met. There is nothing new to report.

10. Informational/Non-Action Items

- a. Board to discuss the progress of the reorganization and the LAFCO process for Newcastle and Placer Hills Fire Protection Districts.
 - i. Chief Gow re-capped the process up to now.
 - ii. LAFCO is currently recruiting for a new executive director as Michelle McIntyre has tendered her resignation. This is not expected to affect the application currently pending.
- b. Board to review and discuss the draft Employee Physical Exam Position Paper.
 - i. Chief Gow reported that he's hoping to have the policy for board approval at the October meeting.
- c. Status on Placer County Local Hazardous Mitigation update for 2026.
 - i. Fire Marshal D'Ambrogi reported that the online survey will be open until 11/30/2025.

11. Action Items

- a. Adoption of the 2025 California Fire Code with amendments, introduce Ordinance Number 2025-01 and conduct a Public Hearing for a first reading, by title only.
 - i. VC Bettencourt opened the Public Hearing at 6:33 p.m.
 - 1. Fire Marshal D'Ambrogi asked for any questions from the board or the public. None were received.
 - ii. VC Bettencourt closed the Public Hearing at 6:35 p.m.
- b. Consider and approve the Appropriations (GANN) limit for FY 2025/2026 as prepared by the Placer County Auditor Controller.
 - i. Secretary Burns made a motion to approve the Gann Limit as presented. Director Lee seconds the motion. Motion carries unanimously via roll call vote (3/0).
- c. Consider and adopt the Final Operating Budget for FY 2025/2026.
 - i. DM Armstrong gave an overview of the budget.
 - ii. Director Lee made a motion to adopt the 2025/2026 Final Operating Budget as presented. Secretary Burns seconds the motion. Motion carries unanimously via roll call vote (3/0).

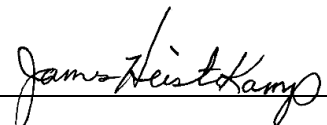
12. Director's Reports

- a. Directors Lee and Burns will be absent from the October 15th regular meeting.

13. VC Bettencourt adjourned the meeting at 6:43 p.m.

Respectfully Submitted:


Patrice Metz, Recording Secretary


Approved