



NEWCASTLE FIRE PROTECTION DISTRICT

9350 OLD STATE HIGHWAY, NEWCASTLE, CA 95658

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*DIRECTORS: Lawrence Bettencourt, John Burns, Jonita Elder, James Heisterkamp, Roger Lee
Fire Chief Ian Gow*

NOTICE OF A REGULAR MEETING and AGENDA

Wednesday, September 17, 2025 @ 6:00 p.m.

Long Valley Community Hall, 2008 Rattlesnake Rd., Newcastle CA 95658

This meeting will be open to in-person attendance.

- 1. CALL MEETING TO ORDER:** Pledge of Allegiance
- 2. APPROVAL OF AGENDA:**
- 3. APPROVAL OF MINUTES:** August 20, 2025 Regular Meeting
- 4. BILL APPROVAL AND FINANCIAL REPORT:** August 2025/September 2025
- 5. CORRESPONDENCE:**
- 6. PUBLIC COMMENT:** (The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair).
- 7. CHIEFS REPORTS:**
 - (A) Fire Chief Gow
 - (B) Fire Marshal D'Ambrogio
 - (C) Battalion Chiefs Nelson, Slusher and Williamson
- 8. NEVADA COUNTY PROFESSIONAL FIREFIGHTERS, LOCAL 3800 REPORT**
- 9. BOARD COMMITTEE REPORTS:**
 - (A) Building Committee: Fire station (Director Bettencourt and Director Lee).
 - (B) Inter-district Cooperation Ad-hoc Committee (Chair Heisterkamp and Director Elder).
- 10. INFORMATIONAL AND DISCUSSION ITEMS:**
 - (A) Board to discuss the progress on the reorganization and the LAFCo process for Newcastle and Placer Hills Fire Protection Districts
 - (B) Board to review and discuss the draft Employee Physical Exam Position Paper
 - (C) Status on Placer County Local Hazard Mitigation update for 2026
- 11. ACTION ITEMS REQUIRE A VOTE BY ROLL CALL**
 - (A) Adoption of the 2025 California Fire Code with amendments, introduce Ordinance Number 2025-01 and conduct a Public Hearing for a first reading, by title only
 - (B) Consider and approve the Appropriations (GANN) limit for Fiscal Year 2025-2026 prepared by the Placer County Auditor Controller
 - (C) Consider and adopt Resolution No. 2025-10 approving the Final Budget for Fiscal Year 2025-2026
- 12. DIRECTORS REPORTS:**
- 13. MEETING ADJOURNED:**

Next Board meeting: October 15, 2025

Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 878-0405, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.

NEWCASTLE FIRE PROTECTION DISTRICT IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
August 20, 2025
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Heisterkamp called the meeting to order at 6:00 p.m.
- b. VC Bettencourt led the flag salute.
- c. All directors were present.
- d. Chief Gow, Fire Marshal D'Ambrogi, BC Slusher and District Manager Armstrong were present.

2. Approval of Agenda

- a. Director Elder made a motion to approve the agenda. Secretary Burns seconds the motion. Motion carries unanimously (5/0).

3. Approval of Minutes

- a. VC Bettencourt made a motion to approve the minutes of the July 16th regular meeting as presented. Director Elder seconds the motion. Motion carries unanimously (5/0).

4. Approval of Financial Report

- a. Chair Heisterkamp made a motion to approve the financial report as presented by Chief Gow. Chairman Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

5. Correspondence

- a. VC Bettencourt reported that he has an item but will bring it up under 9A.

6. Public Comment

- a. Jon Anacker
 - i. He has a 2 inch line going down to a 4x4 fire ring, where he has a fire hose available. In the process of running more pipe close to the house so the hose is available, testing my connections.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Penryn asked to thank Newcastle for their support at the recent LAFCo meeting.
 - ii. Believe the Lexipol project has been completed. Reviewed previous policies and added them into Lexipol.
- b. Fire Marshal D'Ambrogi reporting:
 - i. SFD Plans 2
 - ii. Hydro/Rough Inspection (SFD) 3
 - iii. LPG 3
 - iv. Planning; Variance for an ADU on Cherokee Ln. and a use permit for transitional housing on Ridge Rd.
- c. BC Slusher Reporting:
 - i. Report provided to the board; call volume has been normal
 - ii. Lease agreement engine has been out of service, Newcastle has been running the newer Placer Hills reserve engine. Anticipate getting out of the shop tomorrow.
 - iii. Older Newcastle engine has been repaired and put in a reserve status.

8. Newcastle Professional Firefighter's Association

- 1. No Report.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. VC Bettencourt reported that the fuel tank is completely in service at this point. Roger Lee and the company he works for donated labor and money to getting everything completed.
 - ii. Passed all of the inspections, waiting for the county to come out and do a site visit.
 - iii. Public Comment: Wondering if you could explain the fuel vault and how it benefits the fire districts. Chief Gow reported that by buying in bulk we receive a discounted rate and that Newcastle, Penryn and Placer Hills can utilize.
- b. Inter-district Cooperation Ad-hoc Committee.
 - i. Director Elder reported that a presentation was given my Director Michelini from Foresthill on various suggestions on combining districts and scheduled our next meeting.

- ii. Chair Heisterkamp reported that this group is meeting to work on strategies together, still working toward solutions.

10. Informational/Non-Action Items

- a. Board to discuss the progress of the reorganization and the LAFCO process for Newcastle and Placer Hills Fire Protection Districts.
 - i. Recent LAFCO meeting agenda came out the week prior to the meeting which included a Sphere of Influence (SOI). In the packet it included an SOI where Placer Hills would maintain its current boundaries, zero/no sphere for Newcastle, and Penryn would maintain their current boundaries with the exception of removing the portion in Loomis and putting it in the South Placers SOI. None of our districts were notified in advance.
 - ii. Other item on the LAFCO agenda was a study for merging South Placer, Penryn and Newcastle. There was no discussion with any of our agencies in advance.
 - iii. We were left with a small window of time to plan a response and were able to gather support from the community at the meeting.
 - iv. At the meeting the following was decided; Placer Hills given an SOI for their current boundaries, zero sphered Newcastle, and did not give a sphere to South Placer or Penryn Fire. The requested study was declined by LAFCO.
 - v. Learned that the LAFCO executive director is resigning from her position.
 - vi. Items that still need to be completed for the Newcastle/Placer Hills reorg; create a current resolution and associated financial study, make application current, and a tax sharing resolution from the county.
 - vii. Penryn Fire is submitting a letter as a matter of clarification from the LAFCO meeting.
 - viii. Public Comment: Jennifer – shared that she spoke with a Board of Supervisor that brought up the districts not being contiguous and suggested talking with him to provide facts on how the districts work together. John – suggested it may be a good idea to have City of Auburn speak to how the departments work together.
- b. Board to review and discuss the draft Employee Physical Exam Position Paper.
 - i. Chief Gow reported there is nothing new to report although looking into another vendor and will have updates at a future meeting.
- c. Status on Placer County Local Hazardous Mitigation update for 2026.
 - i. Fire Marshal D'Ambrogi reminded that there is a public survey that the community is encouraged to participate in, it will be available until the end of the month. The survey helps the planning committee identify the community needs.
- d. Review and discuss the Newcastle Fuel Vault Standard Operating Guideline (SOG)
 - i. Chief Gow shared that the Fuel Vault SOG has been completed and shared in your board packet. Systems put in place for properly tracking the fuel and to reimburse Newcastle Fire.

11. Action Items

- a. Consider and adopt Resolution 2025-01 A Concurrent Resolution of Placer hills and Newcastle Fire Protection Districts for consolidation of the Newcastle Fire Protection District into the Placer Hills Fire Protection District.
 - i. Chair Heisterkamp shared that after getting legal opinion the committees have come to a decision and agreement to maintain the two Newcastle assessments, Measure F & B, and to do a layover of just the Placer Hills Measure A. This is in part because Measure B was required to secure the USDA Bond. This option gave us the amount of revenue that is needed to make the reorganized district financially viable and minimizes the impact to our community.
 - ii. Public Comment: When was the last time a new assessment was put in place? Chair Heisterkamp responded that the last assessment was voted for in 2012.
 - iii. Fire Marshal D'Ambrogi pointed out that the resolution has changed slightly from what was included in the original packet. The change includes section C, the term years were changed by 2 years.
 - iv. Chair Heisterkamp shared that a cause for this adjustment is because when negotiating with the county to equalize the Newcastle property tax allocation rates, the county did not agree to the adjustment.

- v. VC Bettencourt made a motion to approve Concurrent Resolution 2025-01. Director Elder seconds the motion. Motion carried unanimously via roll call vote (5/0).
- b. Consider and vote for the Special District Representative for Placer County Local Agency Formation Commission.
 - i. Chief Gow reported that this is for the special district alternate seat. Penryn Fire selected Jenny Knisley for their ballot, recommended by community members.
 - ii. Director Elder made a motion to nominate Jenny Knisley for the alternate special district representative for Placer LAFCo. Secretary Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).
- c. Consider and approve an application to borrow County funds to cover any budget shortfalls until property tax revenues are received.
 - i. Chair Heisterkamp reported this is an annual process to allow us to bridge the gap between when we receive property tax revenues and our bills.
 - ii. Secretary Bettencourt made a motion to approve the application to borrow county funds. Chair Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).
- d. Consider and approve a 2-year proposal from Smith and Newell CPA's for audit services.
 - i. District Manager Armstrong reported this agreement is only for 2 years, due to the anticipated reorganization.
 - ii. Secretary Burns made a motion to approve the proposal from Smith & Newell CPA's for audit services. Director Elder seconds the motion. Motion carries unanimously via roll call (5/0).

12. Director's Reports

- a. Secretary Burns reported that PCWA recently did a presentation at the Fire Safe Council to not put sprinklers on your roof, as the water pulls from the whole system. The priority is to evacuate, when requested.

13. Chairman Heisterkamp adjourned the meeting at 7:28 p.m.

Respectfully Submitted:



Michelle Armstrong, Recording Secretary

Approved

Newcastle Fire General Fund
Revenue and Expense Report
Fiscal Year 2025/2026

| | <u>Jul 1 - Sep 11, 25</u> | <u>Budget</u> | <u>% of Budget</u> |
|---|---------------------------|---------------------|--------------------|
| Income | | | |
| REVENUE | | | |
| Property Taxes | | | |
| 40010 Current Secured Property | 0.00 | 340,853.00 | 0.0% |
| 40050 Unitary Property | 0.00 | 8,014.00 | 0.0% |
| 40060 Current Unsecured | 22.26 | 7,444.00 | 0.3% |
| 40090 Delinquent Unsecured | 3.11 | 0.00 | 100.0% |
| 40100 Current Supplemental Prop | 127.45 | 7,879.00 | 1.6% |
| 40110 Delinquent Supplemental | 0.66 | 0.00 | 100.0% |
| Total Property Taxes | 153.48 | 364,190.00 | 0.0% |
| 40180 Other Taxes | | | |
| 40180 Other Taxes Measure B | 0.00 | 401,638.00 | 0.0% |
| 40180 Other Taxes Measure F | 0.00 | 226,481.00 | 0.0% |
| Total 40180 Other Taxes | 0.00 | 628,119.00 | 0.0% |
| 42010 Investment Income | 1,381.90 | 10,000.00 | 13.8% |
| 44350 State Homeowners Relief | 0.00 | 1,721.00 | 0.0% |
| 46350 Fire Services | | | |
| Fire Recovery | 0.00 | 2,500.00 | 0.0% |
| Strike Team deployments | 0.00 | 50,000.00 | 0.0% |
| Total 46350 Fire Services | 0.00 | 52,500.00 | 0.0% |
| 46360 Other Fees and Charges | | | |
| Fire Code Compliance Inspection | 1,375.00 | 7,500.00 | 18.3% |
| Total 46360 Other Fees and Charges | 1,375.00 | 7,500.00 | 18.3% |
| 47010 Donations | 20.00 | 0.00 | 100.0% |
| 48030 Miscellaneous | 345.50 | 200.00 | 172.8% |
| 49030 Proceeds asset sale | 9,000.00 | 9,000.00 | 100.0% |
| Total REVENUE | 12,275.88 | 1,073,230.00 | 1.1% |
| 46360 Fuel Reimbursement | 0.00 | 15,000.00 | 0.0% |
| Total Income | 12,275.88 | 1,088,230.00 | 1.1% |
| Expense | | | |
| EXPENSES | | | |
| 55510 Operating Transfer Out | 0.00 | 73,313.00 | 0.0% |
| 52030 Fire Protective clothing | 1,915.05 | 5,000.00 | 38.3% |
| 52040 Communication Services | 0.00 | 500.00 | 0.0% |
| 52060 Station/Household Expense | 46.32 | 3,500.00 | 1.3% |
| 52080 General Liability Ins | 10,017.75 | 44,177.00 | 22.7% |
| 52160 Equipment Maintenance | 6,702.78 | 18,500.00 | 36.2% |
| 52440 SC3460 Engine Rental | 0.00 | 3,000.00 | 0.0% |
| 52170 Fuels & Lubricants | 3,752.69 | 25,000.00 | 15.0% |
| 52380 Building maintenance | 702.23 | 3,000.00 | 23.4% |
| 52220 Gases, medical | 859.56 | 3,500.00 | 24.6% |
| 52260 Miscellaneous Expense | 122.63 | 1,000.00 | 12.3% |

Newcastle Fire General Fund
Revenue and Expense Report
Fiscal Year 2025/2026

| | <u>Jul 1 - Sep 11, 25</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|---------------------------|--------------------|--------------------|
| 52330 General Office | 145.76 | 1,500.00 | 9.7% |
| 52360 Special Services | | | |
| Parcel Tax preparation | 0.00 | 2,000.00 | 0.0% |
| SC2820 Personnel/policies | 162.50 | 4,500.00 | 3.6% |
| SC2840 Parcel collection charge | 0.00 | 6,281.00 | 0.0% |
| SC2860 Prop Tax Admin costs | 0.00 | 5,997.00 | 0.0% |
| SC2880 Admin Services | 46,067.50 | 184,270.00 | 25.0% |
| SC2900 Audit Costs | 0.00 | 6,750.00 | 0.0% |
| SC3070 LAFCO fees | 0.00 | 1,530.00 | 0.0% |
| Total 52360 Special Services | 46,230.00 | 211,328.00 | 21.9% |
| 52370 Professional Services | 1,173.00 | 8,500.00 | 13.8% |
| 52390 County Services | 0.00 | 6,220.00 | 0.0% |
| 52460 Small Tools, Accessories | 41.83 | 2,000.00 | 2.1% |
| 52570 Publications Legal Notice | 36.12 | 150.00 | 24.1% |
| 52580 Special District Expense | 125.00 | 3,900.00 | 3.2% |
| 52800 Utilities | 6,704.72 | 38,950.00 | 17.2% |
| Total EXPENSES | 78,575.44 | 453,038.00 | 17.3% |
| Payroll Expenses | | | |
| 51010 Salaries & Wages | 34,850.77 | 485,255.00 | 7.2% |
| 51030 Extra Help | 0.00 | 5,250.00 | 0.0% |
| 51040 Overtime Call Back | 12,059.04 | 100,000.00 | 12.1% |
| 51220 Payroll Tax | 3,556.66 | 51,190.00 | 6.9% |
| 51310 Employee Group Insurance | 8,025.15 | 76,500.00 | 10.5% |
| 51360 Workers Comp Insurance | 11,834.50 | 49,954.00 | 23.7% |
| Total Payroll Expenses | 70,326.12 | 768,149.00 | 9.2% |
| Total Expense | 148,901.56 | 1,221,187.00 | 12.2% |
| Net Income | -136,625.68 | -132,957.00 | 102.8% |

Newcastle Fire General Fund
Check Detail
August 16 through September 11, 2025

| Date | Name | Memo | Account | Paid Amount |
|------------|----------------------------|-------------------------|--------------------------------|-------------|
| 08/18/2025 | Auburn Ace Hardware | | General Operating funds | |
| 08/08/2025 | | | 52380 Building maintenance | -58.52 |
| TOTAL | | | | -58.52 |
| 08/18/2025 | Dawson Oil Company | | General Operating funds | |
| 08/08/2025 | | | 52170 Fuels & Lubricants | -963.55 |
| TOTAL | | | | -963.55 |
| 08/18/2025 | G&T Truck Repair, Inc. | | General Operating funds | |
| 08/18/2025 | | Replace power steeri... | 52160 Equipment Maintenance | -2,790.90 |
| TOTAL | | | | -2,790.90 |
| 08/18/2025 | Kaiser | | General Operating funds | |
| 08/18/2025 | | | 51310 Employee Group Insurance | -2,710.66 |
| TOTAL | | | | -2,710.66 |
| 08/18/2025 | Placer Hills Fire District | | General Operating funds | |
| 08/08/2025 | | | 52160 Equipment Maintenance | -1,348.00 |
| TOTAL | | | | -1,348.00 |
| 08/18/2025 | Sierra Safety Company | | General Operating funds | |
| 08/08/2025 | | Fuel Vault Sign | 52460 Small Tools, Accessories | -41.83 |
| TOTAL | | | | -41.83 |
| 08/18/2025 | US Bank | | General Operating funds | |
| 08/18/2025 | | | 52030 Fire Protective clothing | -21.44 |
| | | | SC2660 Supplies | -70.76 |
| | | | Strike Team expenses | -28.41 |
| | | Astound, Verizon, Lu... | Phone/Cable/Internet | -867.52 |
| TOTAL | | | | -988.13 |
| 08/18/2025 | William L Adams PC | | General Operating funds | |
| 08/08/2025 | | Reorg Legal Services | 52370 Professional Services | -1,173.00 |
| TOTAL | | | | -1,173.00 |
| 08/29/2025 | G&T Truck Repair, Inc. | | General Operating funds | |
| 08/29/2025 | | | 52160 Equipment Maintenance | -2,563.88 |
| TOTAL | | | | -2,563.88 |
| 08/29/2025 | Harris Industrial Gases | | General Operating funds | |
| 08/29/2025 | | | 52220 Gases, medical | -271.69 |

Newcastle Fire General Fund
Check Detail
August 16 through September 11, 2025

| Date | Name | Memo | Account | Paid Amount |
|------------|----------------------------------|--------------------------|---------------------------------|-------------|
| TOTAL | | | | -271.69 |
| 08/29/2025 | ISU Insurance Atwood Agency | | General Operating funds | |
| 08/29/2025 | | | 52080 General Liability Ins | -10,017.75 |
| TOTAL | | | | -10,017.75 |
| 08/29/2025 | John Burns | | General Operating funds | |
| 08/29/2025 | | | SC4050 Commission Reimburse | -50.00 |
| TOTAL | | | | -50.00 |
| 08/29/2025 | Lawrence Bettencourt | | General Operating funds | |
| 08/29/2025 | | | SC4050 Commission Reimburse | -75.00 |
| TOTAL | | | | -75.00 |
| 08/29/2025 | PCWA | | General Operating funds | |
| 08/29/2025 | | | Water | -327.11 |
| TOTAL | | | | -327.11 |
| 08/29/2025 | PG&E | | General Operating funds | |
| 08/29/2025 | | | Electricity/gas | -1,415.17 |
| TOTAL | | | | -1,415.17 |
| 08/29/2025 | Principal Life | | General Operating funds | |
| 08/29/2025 | | | 51310 Employee Group Insurance | -162.50 |
| TOTAL | | | | -162.50 |
| 08/29/2025 | United Healthcare | | General Operating funds | |
| 08/29/2025 | | | 51310 Employee Group Insurance | -124.40 |
| TOTAL | | | | -124.40 |
| 09/05/2025 | Dawson Oil Company | | General Operating funds | |
| 09/05/2025 | | | 52170 Fuels & Lubricants | -658.08 |
| TOTAL | | | | -658.08 |
| 09/05/2025 | Gold Mountain CA News Media, Inc | | General Operating funds | |
| 09/05/2025 | | Legal Notice - Code A... | 52570 Publications Legal Notice | -36.12 |
| TOTAL | | | | -36.12 |
| 09/05/2025 | Life Assist Inc | | General Operating funds | |
| 09/05/2025 | | | 52220 Gases, medical | -147.45 |

Newcastle Fire General Fund
Check Detail
August 16 through September 11, 2025

| Date | Name | Memo | Account | Paid Amount |
|------------|-------------------------|----------------------|--------------------------------|-------------|
| TOTAL | | | | -147.45 |
| 09/05/2025 | Metz, Patrice | | General Operating funds | |
| 09/05/2025 | | | 52360 SC2981 Recording Sec | -75.00 |
| TOTAL | | | | -75.00 |
| 09/10/2025 | Harris Industrial Gases | | General Operating funds | |
| 09/10/2025 | | | 52220 Gases, medical | -57.92 |
| TOTAL | | | | -57.92 |
| 09/10/2025 | Hunt and Sons | | General Operating funds | |
| 09/10/2025 | | Diesel 250 @ 3.19360 | 52170 Fuels & Lubricants | -798.65 |
| | | | 52170 Fuels & Lubricants | -1,231.06 |
| | | Fee and Tax | 52170 Fuels & Lubricants | -101.35 |
| TOTAL | | | | -2,131.06 |
| 09/11/2025 | Life Assist Inc | | General Operating funds | |
| 09/11/2025 | | | 52220 Gases, medical | -8.06 |
| TOTAL | | | | -8.06 |
| 09/11/2025 | US Bank | | General Operating funds | |
| 09/11/2025 | | Awesome Lock & Key | 52380 Building maintenance | -643.71 |
| | | CVS Pharmacy | 52220 Gases, medical | -374.44 |
| | | | Miscellaneous expenses | -69.23 |
| | | | 52030 Fire Protective clothing | -243.37 |
| | | Astound | Phone/Cable/Internet | -396.50 |
| | | Clark Pest | Pest control | -113.00 |
| | | Verizon | Phone/Cable/Internet | -76.02 |
| | | Lunatech | Phone/Cable/Internet | -395.00 |
| TOTAL | | | | -2,311.27 |

Newcastle Fire Development Fees
Revenue & Expense
July 1 through September 11, 2025

| | <u>Jul 1 - Sep 11, 25</u> | <u>Budget</u> | <u>% of Budget</u> |
|-------------------------------------|---------------------------|--------------------------|---------------------|
| Income | | | |
| Income Mitigation Fees | | | |
| 42010 Investment Income | 90.74 | 1,000.00 | 9.1% |
| 46440 Mitigation Fees | 9,999.12 | 50,000.00 | 20.0% |
| Total Income Mitigation Fees | <u>10,089.86</u> | <u>51,000.00</u> | <u>19.8%</u> |
| Total Income | <u>10,089.86</u> | <u>51,000.00</u> | <u>19.8%</u> |
| Expense | | | |
| Operating Transfer Out | 28,842.10 | 70,700.00 | 40.8% |
| Total Expense | <u>28,842.10</u> | <u>70,700.00</u> | <u>40.8%</u> |
| Net Income | <u>-18,752.24</u> | <u>-19,700.00</u> | <u>95.2%</u> |

Newcastle Fire - USDA
Profit & Loss
July 1 through September 11, 2025

| | Jul 1 - Sep 11, 25 |
|-----------------------------|--------------------|
| Income | |
| 42010 Investment Income | 244.34 |
| 49080 Operating Transfer In | 28,842.10 |
| Total Income | 29,086.44 |
| Expense | |
| 53060 Bond Interest | 41,105.25 |
| Total Expense | 41,105.25 |
| Net Income | -12,018.81 |



PLACER HILLS-NEWCASTLE-PENRYN FIRE PROTECTION DISTRICTS

STAFF REPORT

| | |
|-----------------|--|
| To: | Board of Directors, Placer Hills, Newcastle, and Penryn Fire Districts |
| From: | Ian Gow, Fire Chief |
| By: | Rhiannon Fairchild, Administrative Assistant |
| Date: | June 12 th , 2025 |
| Subject: | Position Paper: Physical Exams for Employees |

1. Discussion:

- a. The industry standard is a pre-employment physical followed by an annual exam. See NFPA, CICCIS Qualification Guide (California Incident Command Certification System) and the IAFF/IAFC wellness and fitness initiative.
- b. District Policy #1021 states all employees should have an annual physical.

2. Purpose:

- a. Primarily as a cancer/cardiac screening for our employees.
- b. All employees must have a red card in order to respond to wildland incidents. A red card is issued on the sole authority of the Fire Chief. CICCIS notes that in order to receive a red card, an exam plus an evaluation tool to show that physical demands can be met (pack test) must be completed.

Note: The District has historically used the physical exam to be sufficient to determine fitness.

3. Potential Issues:

- a. Cost (See cost comparison spreadsheet).
- b. Employee concerns that medical data will become known to the Fire District.
- c. Employees who do not wish to complete physicals/medical care.
- d. Staff has received multiple complaints regarding Occu-Med.
 - i. Difficulty getting appointments.
 - ii. Difficulty getting to remote sites.
 - iii. Displeasure with Occu-Med staff/procedures/policies.

4. Options:

- a. See cost comparison spreadsheet for the three local vendors (Occu-Med, Kaiser, and 1582).
- b. See services provided and optional costs.

5. Discussion:

- a. Kaiser is costly considering the product offered, and not covered by our Worker's Comp carrier. Location is the Roseville facility.
- b. Occu-Med is the cheapest option with known issues.

- c. 1582 cost to Placer Hills is moderate. Cost for Newcastle and Penryn is much less due to insurance-provided subsidy. Their service is mobile and will come to us. The level of care and options seem efficient. We have received very favorable reports from neighboring districts.
 - d. The likelihood of being able to collaborate with neighboring departments such as the City of Auburn, Rocklin Fire, South Placer Fire, and Lincoln Fire, is high. This would decrease the on-site fee upon each district.
- 6. Staff's Recommendation:
 - a. Keep Occu-Med for pre-employment exams.
 - b. Contract with 1582 for all three agencies. Any costs above the basic exam will be at the employee's expense.
- 7. Mitigation of Potential Issues:
 - a. Cost: 1582 seems to be the best option for the level of service received.
 - b. Contract will be written that only allows the District to receive the two attached forms. All medical information is between the employee and the provider.
 - c. Employees who decline a physical will be allowed to present a note from their own physicians stating they are fit for duty (employee cost).
 - i. Employees who decline any physician visit will have to pass a pack test given by the Fire District. They will be required to submit a note declining the physical and a waiver for the pack test.
 - d. Issues with Occu-Med will not adversely affect our pre-employment exams.
- 8. Procedure:
 - a. Review with Command Staff.
 - b. Review with Board Presidents.
 - c. Send draft to All Staff, Boards, and Local 3800.
 - d. Add to board agendas for 2-3 months for input and revisions as needed.
 - e. Once staff, Local 3800 and Directors are supportive, final adoption and addendum to policy #1021.

Respectfully Submitted,

Ian Gow, Fire Chief

| District Physical Cost Comparison | | | |
|-----------------------------------|------------|---------|-----------------------|
| | Kaiser | Occumed | 1582 (Mobile Company) |
| Placer Hills | 602 or 642 | 418.72 | 675* |
| Newcastle | 602 or 642 | 0 | 212.06* |
| Penryn | 602 or 642 | 0 | 212.06* |

**Does not account for the on-site visit fee of \$2500. 40 employee minimum requirement per site visit.*

Occu-Med

| MECP Name | MECP Line Item Component |
|--|---|
| Firefighter Series (Pre-Employment) | General Physical Examination, Per Occu-Med Guidelines Authorization for Release of Information from Medical Record Form Dipstick Urinalysis Audiogram with OSHA Approved Sound Booth (500 - 6000Hz) Examinee Consent & Acknowledgment Occu-Med NEW Medical History Questionnaire (5-Page) Pulmonary Function Test with Interpretation (Clinical Reference Laboratory) Complete Blood Count WITH DIFF (WQ17) [CRL][CBC] (Clinical Reference Laboratory) Chem 23 (WQ18) [CRL] |
| Annual Firefighter Series (Annual Physical) | General Physical Examination, Per Occu-Med Guidelines Authorization for Release of Information from Medical Record Form Dipstick Urinalysis Audiogram with OSHA Approved Sound Booth (500 - 6000Hz) Examinee Consent & Acknowledgment Occu-Med NEW Medical History Questionnaire (5-Page) Pulmonary Function Test with Interpretation (Clinical Reference Laboratory) Chem 23 (WQ18) [CRL] (Clinical Reference Laboratory) Complete Blood Count WITH DIFF (WQ17) [CRL][CBC] |
| DOT Exam & Certificate | Authorization for Release of Information from Medical Record Form Examinee Consent & Acknowledgment DOT Exam & Certificate |

Kaiser Physical Exams

| FIREFIGHTER PREPLACEMENT EXAM (FFPP) | | |
|---|---|------------------------------|
| 300398 | Firefighter Physical Exam | \$127.00 |
| 92552 | Audiogram, screening | \$54.00 |
| 94010 | Spirometry | \$60.00 |
| 85025 | CBC with automated differential | \$20.00 |
| 80053 | Chem Comprehensive Panel | \$41.00 |
| 36415 | Venipuncture | \$15.00 |
| 71046 | Chest X-Rays (2 views, PA & Lateral) | \$75.00 |
| 300422 | PPD, 2 step, 2 placements and readings -OR- | \$30.00 |
| 86480 | QuantiFERON | \$145.00 |
| 93000 | EKG, resting | \$50.00 |
| 93015 | Cardiac Stress Test with Treadmill | \$230.00 |
| 86706 | Titer: Hepatitis B Surface Antibody (HBsAb) | \$35.00 |
| 86704 | Titer: Hepatitis B Core Antibody (HBcAb) | \$31.00 |
| 86803 | Titer: Hepatitis C Antibody Screen | \$56.00 |
| 86708 | Titer: Hepatitis A IgG Antibody (HAAb) | \$40.00 |
| As Employer Requested: | | |
| 300420 | Collection for Drug Screen-Preferred Alliance "Quick Test" -OR- | Billed by Preferred Alliance |
| 300411 | Collection for Drug Screen-Preferred Alliance -OR- | Billed by Preferred Alliance |
| 99000 | Collection for Drug Screen – Other TPA | \$20.00 |
| As Clinically Indicated: | | |
| 90746 | Vaccine: Hepatitis B, may need series of 3 injections | \$130.00/injection |
| 90632 | Vaccine: Hepatitis A, may need series of 2 injections | \$114.00/injection |
| 90636 | Vaccine: Twinrix (Hep B and Hep A combo), series of 3 injections | \$191.00/injection |
| 90707 | Vaccine: Measles Mumps Rubella (MMR), may need series of 2 injections | \$103.00/injection |
| 90716 | Vaccine: Varivax (Varicella or Chickenpox), may need series of 2 injections | \$152.00/injection |
| 90715 | Vaccine: Tdap | \$63.00 |
| 90658 | Vaccine: Influenza (when seasonally available) | \$20.00 |
| 86735 | Titer: Mumps Antibody Screen | \$35.00 |
| 86762 | Titer: Rubella Antibody Screen (German Measles) | \$35.00 |
| 86765 | Titer: Rubeola Antibody Screen (Measles) | \$35.00 |
| 86787 | Titer: Varicella (Varicella or Chickenpox) Antibody Screen | \$35.00 |
| 81001 | Urinalysis with microscopy | \$16.00 |

| | | |
|---|---|------------------------------|
| 86580 | PPD, 1 step, placement and reading | \$20.00 |
| 71045 | Chest X-Ray, 1 view | \$55.00 |
| 75571 | Cardiac calcium scoring CT scan | \$265.00 |
| 300408 | Physician Consultation, each 15 minutes | \$64.00/15 mins |
| FIREFIGHTER ANNUAL/PERIODIC EXAM (FFANN) | | |
| 300398 | Firefighter Physical Exam | \$127.00 |
| 92552 | Audiogram, screening | \$54.00 |
| 94010 | Spirometry | \$60.00 |
| 80053 | Chem Comprehensive Panel | \$41.00 |
| 85025 | CBC with automated differential | \$20.00 |
| 36415 | Venipuncture | \$15.00 |
| 86580 | PPD, 1 step, placement and reading | \$20.00 |
| | -OR- | |
| 86480 | QuantiFERON | \$145.00 |
| 93000 | EKG, resting | \$50.00 |
| 93015 | Cardiac Stress Test with Treadmill | \$230.00 |
| As Employer Requested: | | |
| 300420 | Collection for Drug Screen-Preferred Alliance "Quick Test" | Billed by Preferred Alliance |
| | -OR- | |
| 300411 | Collection for Drug Screen-Preferred Alliance | Billed by Preferred Alliance |
| | -OR- | |
| 99000 | Collection for Drug Screen – Other TPA | \$20.00 |
| As Clinically Indicated: | | |
| 71045 | Chest X-Ray, 1 view | \$55.00 |
| 71046 | Chest X-Ray, 2 views | \$75.00 |
| 81001 | Urinalysis with microscopy | \$16.00 |
| 86706 | Titer: Hepatitis B Surface Antibody (HBsAb) | \$35.00 |
| 86708 | Titer: Hepatitis A IgG Antibody (HAAb) | \$40.00 |
| 86735 | Titer: Mumps Antibody Screen | \$35.00 |
| 86762 | Titer: Rubella Antibody Screen (German Measles) | \$35.00 |
| 86765 | Titer: Rubeola Antibody Screen (Measles) | \$35.00 |
| 86787 | Titer: Varicella (Varicella or Chickenpox) Antibody Screen | \$35.00 |
| 90746 | Vaccine: Hepatitis B, may need series of 3 injections | \$130.00/injection |
| 90632 | Vaccine: Hepatitis A, may need series of 2 injections | \$114.00/injection |
| 90636 | Vaccine: Twinrix (Hep B and Hep A combo), series of 3 injections | \$191.00/injection |
| 90707 | Vaccine: Measles Mumps Rubella (MMR), may need series of 2 injections | \$103.00/injection |
| 90716 | Vaccine: Varivax (Varicella or Chickenpox), may need series of 2 injections | \$152.00/injection |
| 90715 | Vaccine: Tdap | \$63.00 |

| | | |
|--------|--|-----------------|
| 90658 | Vaccine: Influenza (when seasonally available) | \$20.00 |
| 75571 | Cardiac calcium scoring CT scan | \$265.00 |
| 300408 | Physician Consultation, each 15 minutes | \$64.00/15 mins |

| RESPIRATOR BASELINE/PERIODIC (RESP) | | |
|--|---|-----------------|
| 300415 | Review of OSHA Respirator Questionnaire by MD/NP/RN | \$35.00 |
| As Employer Requested: | | |
| 94010 | Spirometry | \$60.00 |
| 300391 | Respirator Clearance Physical Exam | \$64.00 |
| 300410 | Respirator Fit Test, qualitative | \$41.00 |
| As Clinically Indicated: | | |
| 300391 | Respirator Clearance Physical Exam | \$64.00 |
| 94010 | Spirometry | \$60.00 |
| 71046 | Chest X-Ray (2 views) | \$75.00 |
| 93000 | EKG, resting | \$50.00 |
| 93015 | Cardiac Stress Test with Treadmill | \$230.00 |
| 300408 | Physician Consultation, each 15 minutes | \$64.00/15 mins |

| DMV/DOT EXAM (DMV/DOT) | | |
|---------------------------------|-----------------------|----------|
| 300390 | DMV/DOT Physical Exam | \$115.00 |
| As Clinically Indicated: | | |
| 92552 | Audiogram, screening | \$54.00 |

| VACCINATION ONLY (VAX) | | |
|---------------------------------|---|--------------------|
| 300406 | History/Review of Tests/Brief Screen - No Physical Exam | \$42.00 |
| As Clinically Indicated: | | |
| 90746 | Vaccine: Hepatitis B, may need series of 3 injections | \$130.00/injection |
| 90632 | Vaccine: Hepatitis A, may need series of 2 injections | \$114.00/injection |
| 90636 | Vaccine: Twinrix (Hep B and Hep A combo), series of 3 injections | \$191.00/injection |
| 90707 | Vaccine: Measles Mumps Rubella (MMR), may need series of 2 injections | \$103.00/injection |
| 90716 | Vaccine: Varivax (Varicella or Chickenpox), may need series of 2 injections | \$152.00/injection |
| 90715 | Vaccine: Tdap | \$63.00 |
| 90658 | Vaccine: Influenza (when seasonally available) | \$20.00 |

| LABORATORY ONLY (LAB) | | |
|---------------------------------|--|---------|
| 300406 | History/Review of Tests/Brief Screen - No Physical Exam | \$42.00 |
| 36415 | Venipuncture | \$15.00 |
| As Clinically Indicated: | | |
| 86706 | Titer: Hepatitis B Surface Antibody (HBsAb) | \$35.00 |
| 86708 | Titer: Hepatitis A IgG Antibody (HAAb) | \$40.00 |
| 86735 | Titer: Mumps Antibody Screen | \$35.00 |
| 86762 | Titer: Rubella Antibody Screen (German Measles) | \$35.00 |
| 86765 | Titer: Rubeola Antibody Screen (Measles) | \$35.00 |
| 86787 | Titer: Varicella (Varicella or Chickenpox) Antibody Screen | \$35.00 |

| TB CLEARANCE PPD – INTRADERMAL SKIN TEST (PPD/TB CLEARANCE) | | |
|--|---|----------|
| 86580 | PPD, 1 step, 1 placement and reading | \$20.00 |
| As Clinically Indicated: | | |
| 300422 | PPD, 2 step, 2 placements and readings | \$30.00 |
| 71045 | Chest X-Ray, 1 view | \$55.00 |
| 71046 | Chest X-Ray, 2 views | \$75.00 |
| 99211 | Brief encounter with non-MD Provider (PPD-Review of Symptoms Form) | \$25.00 |
| TB CLEARANCE QUANTIFERON (PPD/TB CLEARANCE) | | |
| 86480 | QuantIFERON | \$145.00 |
| 36415 | Venipuncture | \$15.00 |
| As Clinically Indicated: | | |
| 71045 | Chest X-Ray, 1 view | \$55.00 |
| 71046 | Chest X-Ray, 2 views | \$75.00 |
| 99211 | Brief encounter with non-MD Provider (PPD-Review of Symptoms Form) | \$25.00 |

FRMS Subsidized 1582 Compliant Exam – 2025

This “all-inclusive” NFPA 1582 Compliant Exam has been approved and supported by FRMS. We are contracted to provide these services to members of FRMS. Our exams are conducted onsite on your Fire District.

As required in NFPA 1582, we use only licensed physicians for your evaluations. Many our competitor(s) use mid-level providers, such as nurse practitioners or physician assistants to conduct your member evaluations which does not achieve the NFPA standard.

1582 FASIS Panel

| Laboratory Blood / Urine Testing: | 1582 FASIS Panel |
|--|------------------|
| Complete Blood Count w/ Differential | Included |
| Comprehensive Metabolic Panel | Included |
| Fasting Lipid Panel (LDL, HDL, Trig, Cholesterol) | Included |
| Urinalysis (with Micro if indicated) | Included |
| Diabetes Screening - Fasting Blood Glucose / Hemoglobin A1C | Included |
| Thyroid Panel with TSH | Included |
| Hemoccult Test (at age 40+) | Included |
| CA-125 (female fighters only) | Included |
| Prostate Specific Antigen Screening (male firefighters only) | Included |
| Vitamin D | Included |
| High-Sensitivity C-Reactive Protein (hs-CRP) | Included |
| Occupational Health Testing | |
| Audiogram (OSHA Rated Hearing Booth) | Included |
| Biometric Screening (BMI or Calipers Skinfold) | Included |
| Spirometry (Pulmonary Function Test) | Included |
| Vital Signs | Included |
| Vision Screening | Included |
| Blood Pressure Monitoring | Included |
| Resting EKG | Included |
| Cardiopulmonary / Fitness Evaluation (Chapter 8) | |
| Stress EKG, WFI Protocol <i>(Chapter 8.2.2.1 - An evaluation of aerobic capacity shall be performed after appropriate medical evaluation)</i> | Included |
| Physician Exam - (NFPA 1582 Compliant) | |
| Physical Examination (as outlined in Chapter 7.6) | Included |
| Medical History Review | Included |
| Skin Cancer Assessment | Included |
| Health Promotion Counseling | Included |
| Sleep Disturbance Apnea Questionnaire | Included |
| Cardiac Risk Stratification | Included |
| OSHA Resp. Questionnaire / Clearance Letter | Included |
| Firefighter Medical Clearance – 1582 Tiers | Included |

Total Cost per Fire Member **\$675.00**
FRMS Subsidized Amount to 1582 **- \$462.94**

Final Cost to the Fire District per Member **\$212.06**

Minimum of 40 appointments at this rate, volumes less than 40 requires possible negotiation

ONSITE FEE of \$2,500.00 is required due to Increased Cost in California for Travel Expenses

NFPA 1582 Medical Standard Evaluation

15  82

FIRE DEPARTMENT:

FIRE CONTACT:

FIREFIGHTER: _____

The following Firefighter completed the Annual 1582 Medical Evaluation and has been deemed as:

☐

Tier 1

Meets NFPA 1582 Medical Standards. Firefighter is at or above the recommended NFPA 1582 fitness level and is encouraged maintain their current fitness level.

☐

Tier 2

Meets NFPA 1582 Medical Standards. Firefighter is encouraged to improve current fitness level to comply with NFPA 1582 fitness standards.

☐

Tier 3

Meets NFPA 1582 Medical Standards. Participation in a prescribed fitness program is required to comply with NFPA 1582 fitness standards.

☐

Tier 4

May require removal from firefighting duty due to fitness level

☐

Tier 5

May require removal from firefighting duty due to medical condition

Doctor Signature

Date:

Doctor Name (Printed)

Disclaimer:

Per NFPA 1582, it is up to each department to decide who is or is not qualified. That is not a decision that we are making, as the Medical Provider. Our objective is to identify if members are or are not meeting the NFPA 1582 standard. In closure, the Fire department is required to decide whether any particular standard in NFPA 1582 applies to their department, as well as that particular individual's essential job duties and position.

Respirator Use Clearance

Last Name

First Name

M.I.

Date of Birth

Department

Employee is eligible to use the following respirator types:

☐ Disposable Filter Mask, non-cartridge type

☐ Not Powered Air-Purifying Half-Face, cartridge type

☐ Not Powered Air-Purifying Full-Face, cartridge type

☐ Powered Air-Purifying Full-Face

☐ Continuous Flow Air-Line

☐ Pressure Demand Air-Line

☐ Open circuit SCBA

☐ Closed circuit SCBA

The above employee has been advised of the findings of this exam and recommendation for further care if necessary.

Provider's Signature

Date

Provider's Printed Name



PLACER HILLS-NEWCASTLE-PENRYN FIRE PROTECTION DISTRICTS

STAFF REPORT

| | |
|-----------------|--|
| To: | Board of Directors, Newcastle Fire Protection District |
| From: | Ian Gow, Fire Chief |
| By: | Mark D'Ambrogi, Fire Marshal John Williamson, BC |
| Date: | September 17, 2025 |
| Subject: | Adoption of the 2025 California Fire Code and amendments |

The Issue

Shall the Board introduce an ordinance for adoption; the 2025 California Fire Code with amendments?

Conclusion and Recommendation

Staff recommends the Board hold a Public Hearing and introduce for a first reading by title only, an ordinance to adopt; the 2025 California Fire Code with amendments within the boundaries of the Newcastle Fire Protection District.

Background

California Fire Code

The California Fire Code is the code used to regulate hazardous conditions to life and property from fire or explosion. This code is used for planning, review, and to conduct inspections of development and occupancies to ensure fire safe measures are in place for the protection against the hazards of fire. The California Fire Code will be used in the application of conditions for new construction based on occupancy type and use. The California Fire Code to be introduced is the 2025 Edition as published by the California Building Standards Commission and based on the 2024 International Fire Code.

In addition to adoption, amendments have been made to this introduction of code adoption. Such amendments reflect changes that have occurred since the last code adoption, primarily in language and section numbering change. There are no

significant changes to the Fire Code that would impact the Fire District. This process is a formality of “code” adoption at the local government level.

Alternatives Available to the Board

1. Conduct a Public Hearing and introduce a first reading, by title only;
2. Take no action, defer to a later date.

Fiscal Impact

No fiscal impact is identified by this action.

Attachments

1. Ordinance number 2025-01, adoption of the California Fire Code with amendments.

**BEFORE THE BOARD OF DIRECTORS OF THE
NEWCASTLE FIRE PROTECTION DISTRICT
PLACER COUNTY, CALIFORNIA**

ORDINANCE No. 2025-01

In the Matter of:

Rescission of Prior Adopted California Fire Code and Local Amendments, Ordinance 2022-01,

Adoption of the 2025 California Fire Code, Ordinance 2025-01,

Adoption of Findings of Local Conditions to Support Local Amendments

Adoption of Local Amendments to the 2025 California Fire Code

RECITALS

WHEREAS, the Newcastle Fire Protection District (hereinafter NFPD) is a fire protection district organized and existing pursuant to Health and Safety Code Sections 13800 et. Seq., and

WHEREAS, the jurisdictional boundaries of NFPD are located within Placer County and depicted in Exhibit A to this Resolution, attached hereto and by this reference incorporated herein as if set forth in full; and

WHEREAS, the NFPD Board of Directors wishes to rescind all prior State Fire Codes and amendments thereto that have been adopted by NFPD; and

WHEREAS, the NFPD Board of Directors wishes to formally adopt the 2025 California Fire Code with amendments thereto as set forth in Exhibit B to this Ordinance; and

WHEREAS, NFPD, Board of Directors recognizes that before making modifications or changes to the California Fire Code, Health and Safety Code Sections 13869.7 and 17958.5 requires the Board of Directors make express findings that such modifications or changes are reasonably necessary because of local climatic, geological, or topographical conditions, and

WHEREAS, NFPD Board of Directors has identified local conditions that support the Board's adoption of amendments to the 2025 California Fire Code which are articulated below.

NOW, THEREFORE, the Board of Directors of Newcastle Fire Protection District does hereby ordain as follows:

ORDINANCE No. 2025-01

SECTION 1. The Board of Directors of NFPD hereby formally rescinds all prior versions of the California Fire Code and prior amendments that have been adopted by this or prior Board of Directors.

SECTION 2. The Board of Directors of NFPD hereby adopts the California Fire Code, 2025 Edition, including, the administrative provisions in the California Building Code, Chapter 1, Division II based on the 2024 International Fire Code including the Appendices, as published by the International Code Council (ICC) as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, Part 9.

SECTION 3. The Board of Directors of NFPD sets forth the following findings to support its amendments to the 2025 California Fire Code:

1. The Board of Directors of NFPD finds that modifications or changes to the California Fire Code are reasonably necessary because of local climatic, geological or topographical conditions within the jurisdictional boundaries of NFPD.
2. These modifications are necessary for the preservation of the public health and safety and welfare due to, the unique local climatic, geological and topographical conditions found within the NFPD boundaries.
3. Specifically, the NFPD boundaries encompasses a variety of elevations and topographical challenges which give rise to the need to modify certain provisions of the California Fire Code in order to adequately protect and defend the citizens and property within the NFPD boundaries from catastrophic wildfires and other fire-related emergencies.
4. The NFPD area encompasses a variety of terrain ranging from steep slopes, rivers and canals, which create differing impediments to public safety access.
5. The NFPD area includes a wide variety of structures, densities and limited access due to narrow rural roads which create impediments to public safety different structures, some County of Placer contains a diversity of soils types, access.

SECTION 4. The Board of Directors of Newcastle Fire Protection District hereby adopts the amendments to the 2025 California Fire Code set forth in Exhibit B, attached hereto and by this reference incorporated herein as if set forth in full.

SECTION 5. This Ordinance was duly passed by the Board of Directors of the Newcastle Fire Protection District, located in the County of Placer at a regular meeting held on _____, 202__, by the following vote on roll call:

AYES: Director(s):
NOES: Director(s):
ABSTAIN: Director(s):
ABSENT: Director(s):

Jim Heisterkamp, Chair

ATTEST:

John Burns, Board Secretary

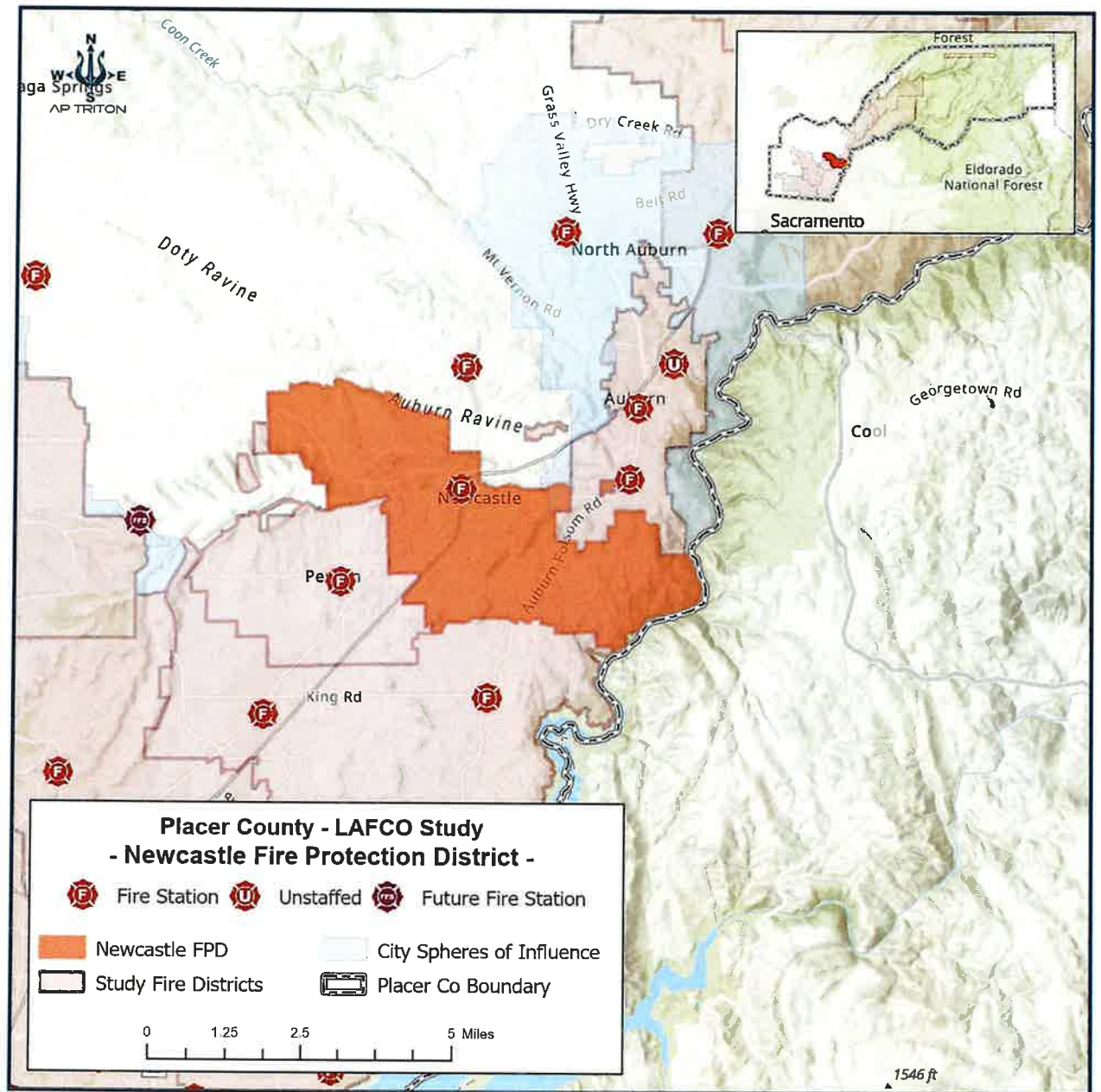


EXHIBIT B
ORDINANCE NO. 2025-01

AN ORDINANCE OF THE NEWCASTLE FIRE PROTECTION DISTRICT REPEALING THE 2022 CALIFORNIA FIRE CODE AND RE-ENACTING THE ADOPTION OF THE 2025 CALIFORNIA FIRE CODE

SECTION 1 PURPOSE:

The purpose of this ordinance is to repeal Ordinance No. 2022-01 in its entirety and re-enact Ordinance No. 2025-01, and adopt the State of California Building Standards Code Title 24, Part 9 (2025 California Fire Code), and Newcastle Fire Protection District Fire Code Amendments to provide for the safeguarding of life and property from fire and explosion hazards and from conditions hazardous to life and property in the occupancy of buildings and premises in the Newcastle Fire District.

SECTION 2 FINDINGS:

In connection with the amendments enacted by this ordinance relating to the 2025 Edition of the California Fire Code and its appendices, the Newcastle Fire Protection District Board of Directors makes the following findings pursuant to the California Health and Safety Code Sections 13869, 13869.7 and 18941.5. Such changes are reasonably necessary because of local climatic, geological and/or topographical conditions. The Newcastle Fire Protection District Board hereby adopts, pursuant to Section 18941.5 of the California Health and Safety Code, the following findings of fact:

CLIMATIC:

Climate has one of the greatest impacts to fire behavior and other major emergency events because it cannot be controlled. Average yearly rainfall for the Newcastle Fire Protection District is approximately 32 inches and typically occurs from October to April and occasional freezing temperatures do occur during this time period. During summer months, there is generally no measurable precipitation. Temperatures for this dry period range from 70 to 110 degrees Fahrenheit frequently accompanied by light to gusty westerly and northerly winds. The relative humidity during the summer months ranges from two (2) to thirty (30) percent, which is considered arid. The Fire District contains thousands of acres of grasslands and woodlands. The drying out of combustible and flammable wild-land fuels in the summer months allows for easy ignition.

TOPOGRAPHICAL:

The Fire District is segmented by several topographical and physical features including Interstate 80, Highway 193, small streams and creeks, and canyons to the American River. Access throughout the district is limited mostly to rural county roads, private roads, and open lands. Preservation of wetland areas and open space increase the demands on the Fire District due to the hazards created by increased fuel loading and access limitations. Several developed elevated areas create dangerous conditions where rapid fire spread may necessitate evacuation of residents by way of the same roadways used by emergency responders. The entire Fire District is within State Responsibility Area (SRA) and contains Fire Hazard Severity Zones in the High, and Moderate classifications.

GEOLOGICAL:

The Fire District and surrounding Placer County are subject to ground tremors from seismic events as Placer County and the District are located within a seismically active area. Flooding has occurred in areas of the District that are adjacent to the numerous creeks and streams.

Whereas under the provisions of Section 18941.5 of the Health and Safety Code, local amendments are based on climatic, topographical, and geological conditions.

EXHIBIT B
ORDINANCE NO. 2025-01

Whereas the findings of fact contained herein address each of these situations and present the local situations, which, either singularly or in combination, cause the aforementioned amendments to be adopted.

Whereas it is clearly understood that the adoption of such amendments may not prevent the incidence of fire, the implementation of these various amendments to the Fire Code attempt to reduce the severity and potential loss of life, property and protection of the environment.

SECTION 3 ADOPTION OF THE CALIFORNIA FIRE CODE WITH AMENDMENTS

SHORT TITLE:

This chapter shall be known and cited as the "2025 California Fire Code" with Fire District Amendments.

CALIFORNIA FIRE CODE-ADOPTED AND AMENDED

There is hereby adopted by the Board of Directors of the Newcastle Fire Protection District for the purpose prescribing regulations governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises that certain code known as the 2025 Edition of the California Fire Code with amendments adopted by the California Building Standards Commission and published as the 2025 Edition of the California Fire Code, together with Appendices B, C, D, E, F, G, , I, J, K, N, P and all other chapters, supplements and errata save and except such portions as hereunder deleted, modified, or amended, is hereby adopted.

ENFORCEMENT

The Fire Chief of the District is designated as the Chief Fire Official of the District. The Fire Chief and his/her authorized representative shall have the authority to enforce this code and may issue orders, notices, and citations and make arrests for violations within the Fire District.

DEFINITIONS:

- 1) Whenever the words "Fire Code" is used in this ordinance, it shall mean the 2025 Edition of the California Fire Code adopted including Fire District amendments thereto.
- 2) Wherever the word "2025 California Fire Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 9.
- 3) Wherever the word "2025 California Building Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 2.
- 4) Wherever the word "2025 California Residential Building Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 2.5.
- 5) Wherever the word "District" is used in the Fire Code, it shall mean the Penryn Fire Protection District.
- 6) Wherever the words "Fire Code Official" or "Fire Chief" are used in the Fire Code, they shall mean the Fire Chief of the Fire District, or his/her designated representatives.
- 7) Wherever the words "Fire Marshal" are used in the Fire Code, they shall mean the Fire Chief of the Fire District, or his/her designated representatives.

EXHIBIT B
ORDINANCE NO. 2025-01

REPEAL OF CONFLICTING ORDINANCES:

All former fire prevention ordinances or parts thereof conflicting or inconsistent with the provisions of this chapter or of the code adopted by this chapter are repealed.

AMENDMENTS, ADDITIONS, DELETIONS TO THE CALIFORNIA FIRE CODE:

Section 101.1 is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the Newcastle Fire Protection District, hereinafter referred to as “this code”.

Section 109.3 is hereby deleted.

Section 112.1 is hereby amended to read:

112.1 Fire appeals board established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a fire appeals board. The fire appeals board is comprised of the Board of Directors of the Fire District. The fire code official shall be an ex-officio member of said board but shall not have a vote on any matter before the board. The board shall establish procedures according to Fire District Policy and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

Section 113.4 is hereby amended to read as follows:

113.4-Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under the provisions of this code, shall be guilty of an infraction. Each infraction will be punishable by an administrative fine, in accordance with Government Code Section 36900 which states: (b) Every violation determined to be an infraction is punishable by the following: (1) A fine of one hundred dollars (\$100) for a first violation. (2) A fine of two hundred dollars (\$200) for a second violation of the same ordinance within one year. (3) A fine of five hundred dollars (\$500) for each additional violation of the same ordinance within one year. (c) Notwithstanding any other provision of law, a violation of local building and safety codes determined to be an infraction is punishable by the following: (1) A fine not exceeding one hundred dollars (\$100) for a first violation. (2) A fine not exceeding five hundred dollars (\$500) for a second violation of the same ordinance within one year. (3) (A) A fine not exceeding one thousand (\$1,000) for each additional violation of the same ordinance within one year of the first violation.

Section 202 is hereby amended to include the following definitions:

All-weather driving surface. A roadway designed to carry the imposed weight loads of fire apparatus with a finished surface of asphalt, concrete, road pavers, or other road sections approved by the fire code official.

Emergency Vehicle Access. Access for emergency vehicles and occupant evacuation simultaneously as used in an emergency.

Fire Hydrant. Shall mean a hydrant supplied by a 6-inch or larger branch line, one or more pumper connection (4 1/2 inch) and 2 or more 2 1/2 inch outlets, capable of supplying required fire flow for at least 2 hours.

Section 311.2.2 is hereby amended by deleting exceptions one, two and three.

Section 503.2 of the California Fire Code is hereby amended to read as follows:

EXHIBIT B
ORDINANCE NO. 2025-01

503.2 Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.8 and Appendix D.

Section 503.2.1 is hereby amended to read as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm). See Appendix D.

Driveways. Driveway for single family residential access shall be a minimum of 12 feet in width and serve no more than three (3) parcels.

Section 503.2.4 is hereby amended to read as follows:

503.2.4 Turning radius. The minimum inside turning radius of a fire apparatus access road shall be 30 feet. The minimum outside turning radius shall be 50 feet or greater.

Section 503.3 is hereby amended to read as follows:

Section 503.3 Marking. Where required by the fire code official, approved signs or other approved notices or markings that include the words NO PARKING - FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility. Fire lanes shall be identified as prescribed in Section 22500.1, California Vehicle Code.

Section 503.5 is hereby amended by adding the following:

503.5.3 Obstruction of gates and barricades. Gates or barricades required by Section 503.5 shall not be obstructed in any manner, including the parking of vehicles. An approved sign including the words *NO PARKING – FIRE LANE* shall be posted on the gate or barricade when required by the Chief or designated representative.

Section 503.6 is hereby amended to read as follows:

503.6 Security Gates. The installation of security gates across a fire apparatus access road shall be approved by the fire code official. They shall be installed in accordance with the requirements listed in Appendix D of this code.

503.6.1 Private road gated entrance:

1. Gate openings shall be 2-feet wider than the roadway served with a minimum clear opening of 12-feet
2. Emergency vehicle access shall be provided by both a “Knox” over-ride switch and an approved emergency radio frequency gate opening device or other device approved by the authority district.
3. Gates shall automatically open from the interior without use of a special code or device. (Magnetic strip or pressure pad assemblies are acceptable).
4. All electric gates shall fail in the open position, i.e. loss of power, battery failure. All gates shall be equipped, at a minimum, with 12-hour battery backup.
5. Vertical clearances shall be no less than 15’.
6. Gate shall be located no closer than 30’ from the intersecting roadway ultimate edge of pavement.
7. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.

503.6.2 Residential driveway gated entrance:

Gated residential driveways shall be provided with fire department access locks or switches as approved by the authority having jurisdiction.

EXHIBIT B
ORDINANCE NO. 2025-01

503.6.3 Fire Department Access Gates:

Fire Department access roads to open lands and vegetated areas that are gated shall be a minimum twelve foot (12') wide opening with fifteen foot (15') vertical clearance.

Section 503 is hereby amended to add the following:

503.7 Emergency Vehicle Access (EVA): Where required or provided, all Emergency Vehicle Access roadways shall be a minimum of 20 feet wide, have an unobstructed height of 15 ft, be finished with asphalt or concrete capable of supporting a minimum of 75,000lbs, unobstructed or if secured with a gate locked with a Knox padlock and provided with an all-weather sign that states "Emergency Vehicle Access Do Not Block" (letters shall be a minimum of 2 inches in height on a contrasting background) in a clearly visible location.

Section 507.5.1.1 is hereby amended to read as follows:

507.5.1.1 Hydrant for standpipe or fire department connection (FDC) systems. Buildings equipped with a standpipe system or fire department connection (FDC) installed in accordance with Section 905 shall have a fire hydrant within 40 feet of the fire department connection.

Exception: The distance shall be permitted to exceed 40 feet where approved by the fire code official.

Section 903.2 is hereby amended to read as follows:

903.2 Where Required. In all occupancies, except Group R, Division 3 and Group U Occupancies, an approved automatic sprinkler system shall be installed where the occupancy/building has 3,600 or more square feet of total building area, except where other sections of the CFC, CBC, or the California State Fire Marshal's regulations, and/or local fire district ordinances applicable to a project are more restrictive; then, the more restrictive shall apply. Where additions increase the total size of the building to 3,600 square feet or more, the addition and the existing occupancy/building shall be provided with an approved automatic sprinkler system. Fire separation areas shall not be used to reduce this requirement.

Section 903.3.1.3, NFPA 13D Sprinkler Systems, is amended to read, add the following:

903.3.1.3, NFPA 13D Sprinkler Systems. Automatic sprinkler systems installed in one- and two-family dwellings, Group R-3 and R-4 congregate living facilities and townhouses shall be permitted to be installed throughout in accordance with the latest edition of NFPA Standard 13D and shall be equipped with a residential fire sprinkler water flow switch, exterior audible device, and interconnection to the residential interior smoke detector system.

Section 903.4, Sprinkler System Supervision and Alarms, is amended to read:

Section 903.4, Sprinkler System Supervision and Alarms. All valves controlling the water supply for automatic sprinkler systems and water-flow switches on all sprinkler systems shall be electrically supervised. Valve supervision, water-flow alarm, and trouble signals shall be distinctly different and shall be automatically transmitted to an approved central station.

Exception 1. Automatic sprinkler systems protecting one- and two-family dwellings, unless required by the local fire district or authority having jurisdiction.

Section 907.2, Fire Alarm and Detection Systems is hereby amended by adding the following:

907.2 Where required – new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with

EXHIBIT B
ORDINANCE NO. 2025-01

Sections 907.2.1 through 907.2.29 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Except for Group R and Group U occupancies, all new unsprinklered buildings, or unsprinklered buildings undergoing a tenant improvement and or a change of occupancy, shall have an approved automatic fire alarm system installed when the total building area is equal to or greater than 1500 square feet. In addition, Group A, B, E, H, and M occupancies in buildings of any square footage, sprinklered or unsprinklered, shall be provided with an approved automatic fire alarm system. The automatic fire alarm system in either instance noted above, shall consist of either smoke or heat detection, manual pull station(s), and audible warning devices.

Not fewer than one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers or automatic fire alarm systems, a single fire alarm box shall be installed at a location approved by the fire code official.

Exception: The manual fire alarm box is not required to be installed when approved by the fire code official.

All automatic fire alarm systems installed in addition to any other system(s) required by this code shall be monitored automatically transmitted to an approved central station.

Appendix D, Section D103.2 is hereby amended to read as follows:

D103.2 Grade. Fire Apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as approved by the fire chief when the road is surfaced with asphalt or concrete.

In order to accommodate grades in excess of sixteen (16) percent, the access road shall be designed to have a finished surface of grooved concrete or rough asphalt. The road design shall be certified by a registered engineer and approved by the chief.

Appendix D, Section D103.3 is hereby amended to read as follows:

D103.3 Turning radius. The inside turning radius for a fire apparatus access road shall be 30 feet or greater. The outside turning radius shall be 50 feet or greater.

Appendix, D, Section D103.4 is hereby amended to read as follows:

D103.4 Dead Ends. Dead-end fire apparatus roads in excess of 150 feet (45720mm) shall be provided with an approved turnaround.

Appendix D, Table D103.4 is hereby removed in its entirety.



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **August 18, 2025**

TO: **Independent Special Districts of Placer County**

FROM: **Andrew C. Sisk, Auditor-Controller**

SUBJECT: **Gann Appropriations Limit Verification for FYE 2024/2025**

We have measured (verified) the Gann appropriations limit for the fiscal year ended June 30, 2025, to assist you in meeting the requirements of Article XIII B, Section 1.5 of the California Constitution. The accompanying Limitations of Government Appropriations worksheet is based on actual revenues recognized during the fiscal year ended June 30, 2025. The result revealed that your entity met the requirements of Article XIII B, Section 1.5 of the California Constitution for the fiscal year ended June 30, 2025.

If you have any questions, please contact Joe Alire (jalire@placer.ca.gov, 530-889-4198) or Debbie Chan (dchan@placer.ca.gov, 530-889-4180).

Attachment

NEWCASTLE FIRE (Fund 32811)
GANN INITIATIVE - PROP 111
LIMITATIONS OF GOVERNMENT APPROPRIATIONS
PURSUANT TO ARTICLE XIII B OF THE STATE CONSTITUTION

FY 2024/2025

| REVENUE SOURCE | TAX REVENUE | NON-TAX REVENUE |
|--|-------------------------|----------------------------|
| Taxes | \$ 963,068 | \$ - |
| HOPTR | 1,699 | - |
| Planning and Engineering Services | - | 728 |
| Fire Services | - | 65,096 |
| Other Fees and Charges | - | 6,400 |
| Donations | - | 285 |
| Miscellaneous | - | 139,394 |
| Subtotal | 964,767 | 211,903 |
| Interest Allocation % | 81.99% | 18.01% |
| Total Interest Revenue | 16,210 | 16,210 |
| Interest Allocation to Tax and Non-Tax Revenues | 13,291 | 2,919 |
| Total Revenue Subject to Gann Appropriations Limit | 978,058 | <u>\$ 214,822</u> |
| Gann Appropriations Limit for FYE 2024/2025 | <u>1,965,452</u> | |
| Amount (Over)/Under the Gann Appropriations Limit | <u>\$ 987,394</u> | |

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **August 18, 2025**

TO: **Independent Special Districts of Placer County**

FROM: **Andrew C. Sisk, Auditor-Controller**

SUBJECT: **Fiscal Year 2025/2026 Gann Appropriations Limit**

The calculation of your District's Gann appropriations limit for fiscal year 2025/2026 is attached. The change in population within Placer County, as provided by the State Department of Finance, and the change in the California per capita personal income, obtained from the State Department of Finance's website, are the factors used to calculate your Gann appropriations limit.

If you have any questions, please contact Joe Alire (jalire@placer.ca.gov, 530-889-4198) or Debbie Chan (dchan@placer.ca.gov, 530-889-4180).

Attachment

**GANN APPROPRIATIONS LIMIT
NEWCASTLE FIRE DISTRICT (Fund 32811)**

1986/87 Base Year Limitation (Prop 111 7/1/90)

\$ 44,005

| Fiscal Year | Personal Income or Assessed Value on NRC Factor ^(*) | Population Factor | Ratio of Change | | Appropriations Limit |
|--------------------|---|------------------------------|----------------------------|----|---------------------------------|
| 2016/17 | 1.0537 | 1.0096 | 1.0638 | \$ | 1,236,228 |
| 2017/18 | 1.0369 | 1.0176 | 1.0551 | | 1,304,344 |
| 2018/19 | 1.0367 | 1.0166 | 1.0539 | | 1,374,648 |
| 2019/20 | 1.0404 | 1.0185 | 1.0596 | | 1,456,577 |
| 2020/21 | 1.0459 | 1.0195 | 1.0663 | | 1,553,141 |
| 2021/22 | 1.0573 | 1.0150 | 1.0732 | | 1,666,768 |
| 2022/23 | 1.0755 | 1.0037 | 1.0795 | | 1,799,241 |
| 2023/24 | 1.0444 | 1.0021 | 1.0466 | | 1,883,074 |
| 2024/25 | 1.0368 | 1.0067 | 1.0437 | | 1,965,452 |
| 2025/26 | 1.0644 | 1.0024 | 1.0670 | | 2,097,048 |

Note: The Appropriations Limit is calculated pursuant to Article XIII B, Section 8(e) (2) of the State Constitution.

(*) This factor is based on the greater of the change in per capita personal income or the change in assessed value attributable to non-residential new construction legislated in Proposition 111.



PLACER HILLS-NEWCASTLE-PENRYN FIRE PROTECTION DISTRICTS

STAFF REPORT

| | |
|-----------------|--|
| To: | Board of Directors, Newcastle Fire Protection District |
| From: | Finance Committee |
| By: | Michelle Armstrong, District Manager |
| Date: | September 17, 2025 |
| Subject: | Final Budget for Fiscal Year 2025-2026 |

Background

The District's Prelim Operating, Mitigation and Debt Service Fund Budgets for Fiscal Year (FY) 2026 were adopted on June 18, 2025. The budgets and a need for an amendment was discussed on September 9, 2025 by the District's Finance Committee. The following adjustments are recommended;

Discussion

The FY 2026 ***operating, mitigation and debt service budgets*** with proposed amendments is attached.

Operating Budget

Operating revenues have increased by \$6,721 (from \$1,088,230 to \$1,094,951) from the prelim budget. This increase reflects;

- An increase of \$4,255 to property taxes, per the estimated actuals provided by the county
- An adjustment of \$2,466 to the reflect the actuals for special tax collections

Operating expenses have been increased by \$15,447 (from \$1,221,186 to \$1,236,633) from the prelim budget. This increase reflects;

- An increase of \$89 in Property Tax Admin Costs and \$3,000 in Professional Services to reflect estimated actuals
- Added \$26,232 to Fixed Assets Equipment, to reflect a final payment for the fuel vault installation
- An adjustment of \$13,900 to the Operating Transfer Out (USDA Loan) to estimated actuals

Mitigation Budget

Mitigation expenses have increased by \$13,900 (from \$70,700 to \$84,600) from the amended budget. This increase reflects the estimated actuals for the Operating Transfer Out (USDA Loan) transfer.

Debt Service Budget

Net Revenue remains the same. However, a change has been made in how the USDA Transfers are represented, to be more consistent with how the transfers are processed.

Recommendation

The Committee recommends adoption of Resolution 2025-10 which approves the ***amended operating, mitigation, and debt service budgets*** for FY 2026.



NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 350, MEADOW VISTA, CA 95722
530-878-0405 FAX 530-878-0959 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, John Burns, Jonita Elder, James Heisterkamp, Roger Lee
Fire Chief Ian Gow*

RESOLUTION NO. 2025-10

A RESOLUTION ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2025-2026

WHEREAS: The Board of Directors of the Newcastle Fire Protection District is fiscally responsible for the budget for the Fire District and;

WHEREAS: The Board of Directors has reviewed and approved the Final Budget for Fiscal Year 2025-2026

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Newcastle Fire Protection District that the District Administrator is authorized and directed to file a copy of the Final Budget with the Placer County Auditor-Controller.

NOW THEREFORE BE IT FURTHER RESOLVED that the Placer County Auditor Controller is authorized and directed to input the 2025-2026 budgeted amounts for Fund FD32811, Fund FD32812 and the Debt Service Reserve Fund FD32818.

PASSED AND ADOPTED by the Board of Directors of the Newcastle Fire Protection District this seventeenth day of September 2025, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: _____
Lawrence Bettencourt, Vice-President

Attest: _____
John Burns, Board Secretary

**NEWCASTLE FIRE PROTECTION DISTRICT
DRAFT PRELIMINARY BUDGET FOR FISCAL YEAR 2025/2026**

| GENERAL OPERATING FUNDS | Actual 24-25 | Amended 24-25 | Prelim 25-26 | Final 25-26 | |
|------------------------------------|-------------------------|--------------------------|-------------------------|------------------------|---------------------|
| REVENUE | | | | | |
| Property Taxes | | | | | |
| 40010 Current Secured Property | 326,782 | 327,743 | 340,853 | 344,474 | Per County |
| 40020 Property Tax Impounds | 0 | 0 | 0 | 0 | |
| 40040 Railroad Unitary Property | 295 | 295 | | 339 | Per County |
| 40050 Unitary Property | 7,707 | 7,706 | 8,014 | 8,645 | Per County |
| 40060 Current Unsecured | 7,137 | 7,158 | 7,444 | 7,550 | Per County |
| 40070 Delinquent Secured | -1 | 0 | 0 | 0 | |
| 40090 Delinquent Unsecured | 151 | 0 | 0 | 0 | |
| 40100 Current Supplemental Prop | 8,555 | 7,576 | 7,879 | 7,515 | Per County |
| 40110 Delinquent Supplemental | 16 | 0 | 0 | 0 | |
| Total Property Taxes | 350,642 | 350,478 | 364,190 | 368,523 | |
| 40180 Other Taxes Measure B | 391,079 | 391,079 | 401,638 | 402,978 | Actual |
| 40180 Other Taxes Measure F | 221,347 | 220,527 | 226,481 | 227,607 | Actual |
| 42010 Investment Income | 16,210 | 10,000 | 10,000 | 10,000 | |
| 44350 State Homeowners Relief | 1,699 | 1,655 | 1,721 | 1,643 | Per County |
| 45010 Grants | 0 | 0 | 0 | 0 | |
| 46090 Planning, pre-development | 728 | 0 | 0 | 0 | |
| 46350 Fire Services | | | | | |
| Fire Recovery | 1,613 | 2,500 | 2,500 | 2,500 | |
| Strike Team deployments | 47,172 | 0 | 50,000 | 50,000 | |
| JOA staffing | 30,072 | | | | |
| Total 46350 Fire Services | 78,857 | 2,500 | 52,500 | 52,500 | |
| 46360 Fire Code Inspections | 6,300 | 10,000 | 7,500 | 7,500 | Reduced |
| 47010 Donations | 460 | | | | |
| 48030 Miscellaneous | 139,319 | 138,000 | 200 | 200 | |
| 46360 Fuel Reimbursement RC2680 | | | 15,000 | 15,000 | Fuel vault usage |
| 49030 Proceeds from sale of assets | 0 | 9,000 | 9,000 | 9,000 | Moved from FY 24-25 |
| Total REVENUE | 1,206,642 | 1,133,239 | 1,088,230 | 1,094,951 | |
| EXPENSES | | | | | |
| 52030 Fire Protective clothing | 3,392 | 4,000 | 5,000 | 5,000 | Uniform & Pants |
| 52040 Communication Services | 320 | 1,500 | 500 | 500 | |
| 52060 Station/Household Expense | 2,632 | 4,000 | 3,500 | 3,500 | |
| 52080 General Liability Ins | 42,169 | 39,544 | 44,177 | 44,177 | JPRIMA |
| 52160 Equipment Maintenance | 18,488 | 18,500 | 18,500 | 18,500 | |
| 52170 Fuels & Lubricants | 11,761 | 12,500 | 25,000 | 25,000 | |
| 52180 Building maintenance | 2,941 | 3,000 | 3,000 | 3,000 | |
| 52220 Gases, medical | 3,179 | 3,500 | 3,500 | 3,500 | |
| 52260 Miscellaneous Expense | 75,311 | 76,500 | 1,000 | 1,000 | |
| 52330 General Office | 1,069 | 2,500 | 1,500 | 1,500 | |
| 52360 Special Services | | | | | |
| Parcel Tax Preparation | 1,000 | | 2,000 | 2,000 | |
| SC2820 Personnel/policies | 4,105 | 4,200 | 4,500 | 4,500 | Includes Lexipol |
| SC2840 Parcel collection charge | 6,116 | 6,116 | 6,281 | 6,306 | 1% of special taxes |
| SC2860 Prop Tax Admin costs | 5,766 | 5,766 | 5,997 | 6,086 | Per County |

**NEWCASTLE FIRE PROTECTION DISTRICT
DRAFT PRELIMINARY BUDGET FOR FISCAL YEAR 2025/2026**

| | Actual 24-25 | Amended 24-25 | Prelim 25-26 | Final 25-26 | |
|---|-------------------------|--------------------------|-------------------------|------------------------|---------------------------|
| GENERAL OPERATING FUNDS | | | | | |
| SC2880 Admin Services | 184,270 | 184,270 | 184,270 | 184,270 | |
| SC2900 Audit Costs | 5,900 | 6,750 | 6,750 | 6,750 | |
| SC3070 LAFCO fees | 17,369 | 17,570 | 1,530 | 1,530 | |
| Total 52360 Special Services | 224,525 | 224,672 | 211,327 | 211,442 | |
| 52370 Professional Services | 318 | 8,500 | 8,500 | 11,500 | Legal, Adj Tablet Command |
| 52390 County Services | 6,327 | 7,500 | 6,220 | 6,220 | Per county MOU |
| 52440 Engine Rental | | 1,500 | 3,000 | 3,000 | |
| 52460 Small Tools, Accessories | 0 | 2,000 | 2,000 | 2,000 | |
| 52570 Publications Legal Notice | 136 | 150 | 150 | 150 | |
| 52580 Special District Expense | | | | | |
| SC3900 Precinct Costs | 1,000 | 1,000 | 0 | 0 | No election |
| SC4000 Education & Training | 1,120 | 3,000 | 3,000 | 3,000 | |
| SC4050 Commission Reimburse | 625 | 900 | 900 | 900 | |
| Total 52580 Special District Expense | 2,745 | 4,900 | 3,900 | 3,900 | |
| 52800 Utilities | | | | | |
| Propane | 4,282 | 3,500 | 4,500 | 4,500 | |
| Phone/Cable/Internet | 11,278 | 9,360 | 11,500 | 11,500 | |
| Pest control | 653 | 700 | 700 | 700 | |
| Sewer | 2,573 | 2,500 | 2,500 | 2,500 | |
| Garbage collection | 936 | 900 | 1,000 | 1,000 | |
| Water | 3,901 | 3,500 | 3,750 | 3,750 | |
| Electricity/gas | 13,417 | 13,000 | 15,000 | 15,000 | |
| Total 52800 Utilities | 37,039 | 33,460 | 38,950 | 38,950 | Estimated Actuals |
| 53190 Taxes and Assessments | 8 | | | | |
| Total EXPENSES | 432,362 | 448,226 | 379,724 | 382,838 | |
| 54440 Fixed Assets Blding Loan | 0 | 0 | | | |
| 54460 Fixed Assets Equipment | 13,130 | 40,500 | | 26,232 | Fuel Vault |
| 55510 Operating Tranfer Out | 41,605 | 30,600 | 73,313 | 59,413 | USDA Transfer |
| Payroll Expenses | | | | | |
| 51010 Salaries & Wages | | | | | |
| Strike team salaries | 0 | 15,000 | | | |
| JOA staffing | | | | | |
| 51010 Salaries & Wages - Other | 478,812 | 485,255 | 485,255 | 485,255 | |
| Total 51010 Salaries & Wages | 478,812 | 500,255 | 485,255 | 485,255 | |
| 51030 Extra Help | 1,029 | 5,250 | 5,250 | 5,250 | |
| 51040 Overtime Call Back | 112,097 | 82,350 | 82,350 | 82,350 | |
| Strike team salaries | | | 17,650 | 17,650 | |
| Total 51040 Overtime Call Back | | | 100,000 | 100,000 | |
| 51220 Payroll Tax | 45,448 | 51,190 | 51,190 | 51,190 | |
| 51310 Employee Group Insurance | 70,701 | 76,850 | 76,500 | 76,500 | |
| 51360 Workers Comp Insurance | 62,548 | 51,758 | 49,954 | 49,954 | FRMS Actual |
| Total Payroll Expenses | 770,634 | 767,653 | 768,149 | 768,149 | |
| Total Expense | 1,257,731 | 1,286,979 | 1,221,186 | 1,236,633 | |
| Net Revenue | -51,089 | -153,740 | -132,956 | -141,682 | |
| Beginning Fund Balance | 505,842 | 505,842 | 454,753 | 454,753 | |
| Ending Fund Balance | 454,753 | 352,102 | 321,797 | 313,071 | |

NEWCASTLE FIRE PROTECTION DISTRICT
MITIGATION FUND PRELIMINARY BUDGET FY 2025-2026

| FIRE MITIGATION FUNDS | Actual 24-25 | Amended 24-25 | Prelim 25- 26 | Final 25-26 |
|---------------------------------------|-------------------------|--------------------------|--------------------------|----------------------|
| Revenue | | | | |
| 42010 Investment Income | 919 | 1,000 | 1,000 | 1,000 |
| 46440 Mitigation Fees | 71,741 | 50,000 | 50,000 | 50,000 |
| Total Income Mitigation Fees | 72,660 | 51,000 | 51,000 | 51,000 |
| Total Revenue | 72,660 | 51,000 | 51,000 | 51,000 |
| Expense | | | | |
| 52260 Miscellaneous | 5,242 | 5,500 | | |
| 54460 Fixed Assets (Equipment) | | 0 | | |
| 55510 Operating Transfer Out | 103,303 | 115,006 | 70,700 | 84,600 USDA Transfer |
| Total Expense | 108,544 | 120,506 | 70,700 | 84,600 |
| Net Revenue | -35,884 | -69,506 | -19,700 | -33,600 |
| Beginning Fund Balance | 69,524 | 69,524 | 33,640 | 33,640 |
| Ending Fund Balance | 33,640 | 18 | 13,940 | 40 |

NEWCASTLE FIRE PROTECTION DISTRICT
DEBT SERVICE RESERVE FUND PRELIMINARY BUDGET FY 2025-2026

| DEBT SERVICE RESERVE FUND | Amended 24- | | | |
|-------------------------------|---------------|---------------|---------------|-----------------------|
| | Actual 25-26 | 25 | Prelim 25-26 | Final 25-26 |
| Revenue | | | | |
| 49120 Long Term Debt Proceeds | | | | |
| 42010 Investment Income | 2,687 | 1,000 | 1,000 | 1,000 |
| 49080 Operating Transfer In | | | | 144,013 USDA Transfer |
| Total Revenue | 2,687 | 1,000 | 1,000 | 145,013 |
| Expense | | | | |
| 53070 Bond Premium | 62,000 | 62,000 | 62,000 | 62,000 |
| 53060 Bond Interest | 83,606 | 83,606 | 82,211 | 82,211 |
| 55510 Operating Transfer Out | -144,908 | -145,606 | -144,013 | |
| Total Expense | 698 | 0 | 198 | 144,211 |
| Net Revenue | 1,989 | 1,000 | 803 | 803 |
| Beginning Fund Balance | 73,614 | 73,614 | 75,603 | 75,603 |
| Ending Fund Balance | 75,603 | 74,614 | 76,406 | 76,406 |