Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
January 15, 2025
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. **Call Meeting to Order**
    a. Chairman Elder called the meeting to order at 6:00 p.m.
    b. Director Burns led the flag salute.
    c. All directors were present.
    d. Chief Gow, BC Williamson, BC Nelson and Fire Marshal D'Ambrogi were present.
2. **Approval of Agenda**
    a. Secretary Heisterkamp made a motion to approve the agenda as presented. Director Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).
3. **Approval of Minutes**
    a. Director Bettencourt made a motion to approve the minutes as presented. Secretary Heisterkamp seconds the motion. Motion carries via roll call vote (5/0).
4. **Approval of Financial Report**
    a. Secretary Heisterkamp made a motion to approve the financial report as presented by Chief Gow. Director Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).
5. **Correspondence**
    a. None
6. **Public Comment**
    a. Jon Anacker – Thanks to PCWA for providing plenty of water to our region in light of the fires in Los Angeles.
        i. Now is the time to do some clearing. There is no wait for the chipper program.
7. **Chief's Report**
    a. Chief Gow reporting:
        i. Both Engine 84 (PHF) and Brush 41 (NEW) went to Los Angeles to help with the fires.
        ii. County Fire Chiefs are still working on the MDT project.
        iii. Inter-district cooperation committee disbanded in 2017. Chief Duerr (SPL) emailed Chief Gow about meeting. Meeting will be at the end of February.
    b. Fire Marshal D'Ambrogi reporting:
        i. 1 SFD sprinkler hydro (rough) inspection.
        ii. 1 SFD plans submitted for review.
        iii. 1 SFD final inspection.
    c. BC Williamson Reporting:
        i. 763 calls for 2024.
8. **Newcastle Professional Firefighter's Association**
        i. No report.
9. **Board Committee Reports**
    a. Building Committee report on the new fire station.
        1. Report postponed to action items.
    b. Inter-district Cooperation Ad-hoc Committee.
        1. Chairman Elder reported that she attended the LAFCO meeting on 1/8 and a budget meeting at PHF on 1/9.
10. **Informational/Non-Action Items**
    a. Board to discuss Newcastle Fire's parcel ownership at the Chantry Hill ballfield.
        1. No report.
    b. Board to review and discuss the Placer County Municipal Services Review.
        i. Chief Gow reported that LAFCO is currently in the 45-day public comment period.
11. **Action Items**
    a. Oath of office for Director Lee.
        i. Chairman Elder administered the oath of office to Director Lee.
    b. Election of Board Officers and committee assignments.
        i. Chairman

1. Director Elder made a motion to elect Director Heisterkamp Chairman. Director Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).

ii. Vice-Chairman
1. Director Heisterkamp made a motion to elect Director Bettencourt Vice- Chairman. Director Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

iii. Secretary
1. Director Heisterkamp made a motion to elect Director Burns Secretary. Director Lee seconds the motion. Motion carries unanimously via roll call vote (5/0).

iv. The Board decided to keep committee assignments as they are.
1. Building: Bettencourt/Lee
2. Inter-District: Heisterkamp/Elder
3. Personnel: Burns/Heisterkamp
4. Finance: Heisterkamp/Elder
5. Contract Administration: Bettencourt/Lee

c. Board to consider and approve options for recognizing the contributions of Chairman William Kahrl.
i. Chairman Heisterkamp read the proposed board resolution aloud.
ii. Director Elder made a motion to adopt the resolution recognizing the contributions of Chairman William Kahrl. Secretary Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).

d. Board to consider and approve the purchase of a fuel vault.
i. VC Bettencourt gave some background information on the fuel vault.
ii. BC Nelson reported some statistics related to fuel costs.
1. Average monthly fuel use is 160-180 gallons
2. Pricing:
- Dawson (current vendor), $4.68/gallon
- Hunt and Sons, $3.30/gallon
3. The district stands to save from $220.80 to $248.40 per month by procuring from Hunt and Sons.

iii. Chairman Heisterkamp made a motion to authorize VC Bettencourt and Director Lee to seek 3 bids from qualified contractors to install a fuel vault at Station 41. The board will authorize funding after bids are received and reviewed at a subsequent meeting. Director Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

e. Consider and approve Resolution No. 2025-01 Authorizing application for Federal Excess Personal Property (FEPP) Program.
i. Director Elder made a motion to approve Resolution No. 2025-01 as presented. VC Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).

12. Director's Reports

a. None

13. Chairman Heisterkamp adjourned the meeting at 7:02 p.m.

Respectfully Submitted:

Patrice Metz, Recording Secretary

Chairman, Newcastle

Approved