

Newcastle Fire Protection District
Minutes of Special Board of Directors Meeting
January 17, 2024
Held via teleconference and in-person at:
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:01 p.m.
- b. Director Burns led the flag salute.
- c. All directors were present except Director Bettencourt.
- d. Chief Gow, Fire Marshal D'Ambrogi, BC Slusher, BC Williamson and DM Armstrong were present.

2. Approval of Agenda

- a. Chairman Kahrl reported that action item 11 (a) will be removed at the request of Ms. Haffey-Raty as she is working with the County to determine her options. VC Elder made a motion to approve the agenda as amended. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

3. Approval of Minutes

- a. Director Burns made a motion to approve both the amended minutes of the November 15, 2023 meeting and the minutes of the December 20, 2023 meeting. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

4. Approval of Financial Report

- a. Secretary Heisterkamp made a motion to approve the financial report as presented by Chief Gow. Director Burns seconds the motion. Motion carries unanimously via roll call vote (4/0).

5. Correspondence

- a. Chief Gow reported that a letter was received from LAFCO regarding the upcoming elections. This item will appear on the February agenda as an action item.

6. Public Comment

- a. Jon Anacker – Over Thanksgiving weekend they moved some oak logs over their creek via their new bridge. All went well.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Newcastle
 1. Mrs. Suehead saw Captain Hickok. He gave her a tour of the new station. Shortly after, a \$10k donation was received. A thank you letter has been sent.
 2. A request to Assemblyman Patterson's office has been made to get a plaque recognizing Neil Anderson's contribution to the district.
 3. Staff has requested that Gill Lofrano's name be added to the plaque at Station 41. Secretary Heisterkamp asked that this item be put on the agenda for February.
 - ii. Penryn
 1. Nothing to report.
 - iii. Placer Hills
 1. Nothing to report.
- b. Fire Marshal D'Ambrogi Reporting:
 - i. 1 Single Family Dwelling (SFD) plan reviewed.
 - ii. 2 SFD hydro rough inspections.
 - iii. 1 SFD final inspection.
 - iv. Placer County accepted the Mitigation Fee documentation from December.
- c. BC Slusher Reporting:
 - i. Dec. Calls: 61
 - ii. Aid was provided 11 times.
 - iii. Aid was received 3 times.
 - iv. Structure fire in Colfax last night. Newcastle crew grabbed the Placer Hills water tender and brought it to the incident then went and covered at station 84.

1. Chairman Kahrl asked that these things be tracked so they can be presented during the LAFCO/BOS consolidation discussions.
- v. Chief Nelson has begun the process to sell the old SCBA's. This will probably come before the board in March for approval.

8. Newcastle Professional Firefighter's Association

- i. Local 3800 is now part of a PAC (Political Action Committee).

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 1. Chairman Kahrl reporting:
 2. Director Bettencourt hasn't made any progress with PG&E.
- b. Inter-district Cooperation Ad-hoc Committee.
 1. No report.

10. Informational/Non-Action Items

- a. None

11. Action Items

- a. This item was scratched by the board at agenda approval.
- b. Consider and adopt Resolution No. 2024-01 Review and Accept the State Mandated Annual Fire Inspection Report for 2023.
 - i. Fire Marshal D'Ambrogi reviewed the resolution with the board.
 - ii. BC Williamson reported that 100% of the state mandated inspections were completed in 2023.
 - iii. VC Elder made a motion to adopt Resolution No. 2024-01 as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).
- c. Election of Board Officers and Appointment of Board Committees.
 - i. Chairman Kahrl thanked the board for all of their support.
 - ii. After board discussion, VC Elder made a motion to keep the board officers "as-is" in 2024. Chairman, Bill Kahrl, Vice-Chairman, Joni Elder and Secretary, Jim Heisterkamp. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).
 - iii. After board discussion, Secretary Heisterkamp made a motion to approve the following committee assignments:
 1. Finance: Heisterkamp/Elder
 2. Personnel: Heisterkamp/Burns
 3. Contracts: Bettencourt/Heisterkamp
 4. Building: Bettencourt/KahrlDirector Burns seconds the motion. Motion carries unanimously via roll call vote (4/0).


12. Director's Reports

- a. Secretary Heisterkamp would like to revisit the Chantry Hill ballpark discussion. Would like an action item for February to appoint an ad-hoc committee to provide a long-term outlook regarding the district's responsibility.
- b. Chief Gow will provide a report to the board in February regarding the earmarking of the donation funds from Mrs. Suehead.

13. Chairman Kahrl adjourned the meeting at 7:11 p.m.

Respectfully Submitted:


Patrice Metz, Recording Secretary


Approved