

Newcastle Fire Protection District
Minutes of Special Board of Directors Meeting
December 20, 2023
Held via teleconference and in-person at:
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:00 p.m.
- b. Secretary Heisterkamp led the flag salute.
- c. All directors were present.
- d. Chief Gow, Fire Marshal D'Ambrogi, BC Slusher, DM Lofrano and DM Armstrong were present.

2. Approval of Agenda

- a. Chairman Kahrl requested that action item 11 (a) be continued until January and that the remaining action items be moved up prior to item 7 (Chief's Report) as he needs to leave no later than 7:15 p.m. Secretary Heisterkamp made a motion to approve the agenda as amended. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

3. Approval of Minutes

- a. Chairman Kahrl requested that item 9 b. i. 2. Be amended to the following "In Placer County and other parts of CA general plan..." Director Bettencourt made a motion to approve the minutes of the November 15th regular meeting as amended. Secretary Heisterkamp seconds the motion. Motion carries via roll call vote (4/0), VC Elder abstained.

4. Approval of Financial Report

- a. VC Elder made a motion to approve the financial report as presented by Chief Gow. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).

5. Correspondence

- a. None

6. Public Comment

- a. Jon Anacker – Mrs. Anacker baked delicious cookies for everyone at tonight's meeting.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Newcastle
 1. BC Nelson has ordered the new SCBA's. He is also working on selling the old equipment once the new ones are in service.
 2. The contractor fixed the broken rafter at Station 41.
 3. The broken stove has also been repaired.
 4. Would the board like to keep offering monthly meeting via Zoom? The board declined to continue zoom meetings.
 - ii. Penryn
 1. Nothing to report.
 - iii. Placer Hills
 1. Nothing to report.
- b. Fire Marshal D'Ambrogi Reporting:
 - i. 3 Single Family Dwelling (SFD) plans reviewed.
 - ii. 2 SFD hydro inspections.
 - iii. 2 SFD final inspections.
 - iv. Mitigation revenue is at 30% of budget. It should pick up in the spring.
 - v. Affordable housing re-zone is in the EIR stage.
- c. BC Slusher Reporting:
 - i. YTD Calls: 707 2022: 721

- ii. Aid was provided 13 times.
- iii. Aid was received 0 times.

8. Newcastle Professional Firefighter's Association

- i. Nothing to report.
- ii. Chairman Kahrl thanked L3800 for a successful year.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - 1. Director Bettencourt reporting:
 - 2. PG&E charged the district \$35k to replace a transformer. The job has not been completed. The district was also charged \$68k to replace lines across I-80. That job has not been done.
 - 3. Now is the time to approach PG&E to get a credit similar to the one received from SPMUD.
- b. Inter-district Cooperation Ad-hoc Committee.
 - 1. No report.

10. Informational/Non-Action Items

- a. None

11. Action Items

- a. Board to reconsider Ms. Mahaffey-Raty's request to waive the Measure B & Measure F fees for her barn.
 - i. This item was continued to January at the request of Ms. Mahaffey-Raty.
- b. Public hearing to consider and approve Resolution No. 2023-11 Adopting an Annual Fee Report and Capital Improvement Plan to Update the Fire Facilities Impact and Mitigation Fee Schedule.
 - i. Fire Marshal D'Ambrogi reviewed the background of the Capital Improvement Plan and Mitigation Fee Review and Report for 2023.
 - ii. The public hearing was opened at 6:15 p.m.
 - 1. Mr. Anacker stated that he has a lot of confidence in the author of the documents presented.
 - 2. No further public comment was received.
 - 3. The public hearing was closed at 6:20 p.m.
 - iii. Secretary Heisterkamp made a motion to adopt Resolution No. 2023-11 as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).
- c. Consider and approve the second reading of the Capitalization Policy.
 - i. Chief Gow reported that no changes have been made since the first reading.
 - ii. VC Elder made a motion to approve the second reading of the Capitalization Policy. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).
- d. Consider and adopt Resolution No. 2023-12 amending the budget for FY 23/24 to reflect approximate cost of \$83k for purchase of SCBA's.
 - i. Secretary Heisterkamp reported that this a recommendation by the Finance Committee.
 - ii. VC Elder made a motion to approve the proposed budget revision as presented. Director Burns seconds the motion. Motion carries unanimously via roll call vote (5/0).
 - iii. Consider and approve meeting dates for 2024.
 - 1. Secretary Heisterkamp made a motion to approve the meeting dates for 2024 as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).

12. Director's Reports

- a. Chairman Kahrl thanked DM Lofrano for her service as this is her last meeting before her retirement. Chief Gow introduced DM Michelle Armstrong who will be taking Gill's place.

- b. Secretary Heisterkamp reported that there was an error made during the sale of the old station 41. It was an error by the title company and has been fixed and recorded. All fees to correct the error were paid by the title company.
- c. Director Burns:
 - i. Reported that he is planning to speak at the Board of Supervisor's meeting about insurance challenges in the area.
 - ii. Would like to know more about ALS response. Chief Gow and BC Slusher will schedule a time to have coffee with him to discuss.

13. Chairman Kahrl adjourned the meeting at 7:05 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary

Approved