

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
July 19, 2023
Held via teleconference and in-person at:
Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:00 p.m.
- b. Secretary Heisterkamp led the flag salute.
- c. All Directors were present.
- d. Chief D'Ambrogi and BC Nelson were present.

2. Approval of Agenda

- a. Chief D'Ambrogi requested that item 11(b) be removed from the agenda for tonight. It will be presented at the August meeting.
- b. VC Elder made a motion to approve the agenda as amended. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).

3. Approval of Minutes

- a. Secretary Heisterkamp made a motion to approve the minutes of the June 21st regular meeting and the June 29th special meeting as presented. Director Enos seconds the motion. Motion carries unanimously via roll call vote (5/0).

4. Approval of Financial Report

- a. VC Elder made a motion to approve the financial report as presented by Chief D'Ambrogi. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).

5. Correspondence

- a. None

6. Public Comment

- a. Jon Anacker – Had occasion to use the chipper program and was very happy with the service.

7. Chief's Report

- a. Chief D'Ambrogi reporting:
 - i. Placer Hills has one Engineer in backgrounds.
 - ii. Cal Fire asked for public comment on their "Fire Zone Severity Maps". Over 1k comments were received.
 - iii. Placer County is working with all the MAC's (Municipal Advisory Committee) to go over the general plan update process. Specifically, high density re-zoning for high density housing (aka. affordable housing).
 - iv. Placer Hills received a request from the MSR (Municipal Services Review) firm for incident information for all 3 districts.
 - v. The plan is to bring a resolution to the board next month to raise mitigation fees to approximately \$1.32 per square foot.
- b. BC Nelson Reporting:
 - i. 43 Calls for June.
 1. Provided mutual aid 7 times
 2. Received mutual aid 7 times.

8. Newcastle Professional Firefighter's Association

- i. No report

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. Director Bettencourt reporting:

1. PG&E transformer hasn't been removed yet. The hole can't be filled in until it is. It must be completed by December or our contractor will not fill it in.
2. The drip irrigation needs to be checked. Some of the landscape is looking stressed.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
 - i. Secretary Heisterkamp reporting:
 1. Escrow closed on July 11th. The selling price was \$438k.
 2. This item can be removed from future agendas.
- c. Inter-district Cooperation Ad-hoc Committee.
 - i. No movement is anticipated until the MSR is complete.

10. Informational/Non-Action Items

- a. Review the Brown Act Changes that went into effect January 1, 2023.
 - i. Chairman Kahrl would like to find out where each board member stands as far as meeting attendance. The changes to the Brown Act are quite specific regarding meeting attendance rules. Staff is requested to provide attendance statistics at the next board meeting.

11. Action Items

- a. Consider and approve the Memorandum of Understanding for the terms and cost (\$2,326.79) for the Auditor-Controller services for FY 2023/2024.
 - i. Director Bettencourt made a motion to approve the MOU and associated cost as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).
- b. Consider and approve the audit for FY 2021/2022 prepared by Smith & Newell CPA's.
 - i. This item was scratched during agenda approval.
- c. Consider and approve the Memorandum of Understanding with Nevada County Professional Firefighters, Local 3800 for the term July 1, 2023 – June 30, 2024.
 - i. The new MOU includes a \$2.00/hour pay increase and a \$2k increase to the district's 457(b) retirement contribution. All is retroactive to July 1, 2023.
 - ii. There is a side letter in the works to address the compensation issue of a Newcastle Fire employee who is paid BLS, Basic Life Support, wages but works as an ALS (Advanced Life Support) Paramedic through the JOA (Joint Operating Agreement).
 - iii. Secretary Heisterkamp made a motion to approve the MOU with L3800 as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

12. Director's Reports

- a. Chairman Kahrl reported that he "sampled" Newcastle Fire's services and found Captain Shaw to be "masterful" in the care he provided.

13. Chairman Kahrl adjourned the meeting at 7:15 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary



Approved