

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting

Pursuant to the Governor's Special-Order N-29-20, issued March 17, 2020, the July 20, 2022 Regular Board of Director's Meeting was held via teleconference and in-person at:

Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

REVISED
9/16/2022

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:00 p.m.
- b. Director Enos led the flag salute.
- c. All directors were present.
- d. Fire Marshal D'Ambrogi and BC Nelson were present.

2. Approval of Agenda

- a. VC Elder made a motion to approve the agenda as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).

3. Approval of Minutes

- a. Secretary Heisterkamp asked for an amendment, 9. A. iii., ...for PG&E regarding the approximately \$65K charge.
- b. Secretary Heisterkamp made a motion to approve the minutes as amended. Director Enos seconds the motion. Motion carries 4/0 via roll call vote with Director Bettencourt abstaining as he was absent from the meeting.

4. Approval of Financial Report

- a. Director Bettencourt made a motion to approve the financial report as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

5. Correspondence

- a. Chairman Kahrl acknowledge the generous donation of drinking glasses from the Newcastle Brewing Company and encouraged each board member to donate their glass to the Firefighter's Association.

6. Public Comment

- a. Jon Anacker – Appreciates the fire personnel.
- b. Geri Godsey – Thanked the crews for taking her to the hospital recently.

7. Chief's Report

- a. Fire Marshal D'Ambrogi reporting for Chief Gow:
 - i. Chief Gow is working from home while he recovers from a medical procedure.
 - ii. South Placer Fire's Benefit Assessment did not pass.
 - iii. All stations are fully staffed.
 - iv. All three districts are available for strike team deployment.
- b. Fire Marshal D'Ambrogi reporting for Prevention:
 - i. The Auburn Journal has reported on a pilot program for seniors and the disabled regarding tree removal. The information should not have been published as this is a pilot program. Only \$200k has been designated which is not a lot of funding for this type of program.
- c. BC Nelson Reporting:
 - i. Crews ran a Residential Structure Fire on Shirland Tract today. It was a detached workshop that burned. It was a difficult fire. Ten engines, one truck and three Chief Officers were on scene. The origin of the fire is yet undetermined.

8. Newcastle Professional Firefighter's Association

- a. Captain Hicks had no report.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. Chairman Kahrl reported that PG&E has been paid.

- ii. A generous contribution has been received from the United Auburn Indian Community (\$100k).
- iii. Director Bettencourt reported that the truss plans have been submitted to Placer County. The contractor may have a delay in getting the windows.
- iv. Taken from Project Update Report dated 7/15/2022 by Tricorp Group:
 - 1. Underground electrical secondary conduit has been installed from new transmitter location to the building electrical room. This has been inspected by PG&E.
 - 2. Footings have been poured.
 - 3. Underground plumbing is complete.
 - 4. Under slab electrical has been completed.
 - 5. SOG has been poured.
 - 6. Wall layout and plating has been completed.
 - 7. Wall framing has begun.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
 - i. Secretary Heisterkamp reported that the committee has received a letter from the district's attorney laying out the steps required to disposition the old fire station.
 - 1. The fire board must declare the building "excess property".
 - 2. The board is obligated to offer the property to Placer County for use as housing first.
 - 3. If the County does not want to purchase it, then the property must be offered to the school districts.
 - 4. A letter must be sent via certified mail to the entities requiring a 60-day response by interested parties.
 - 5. District's counsel recommends getting an appraisal of the property done.
 - 6. An action item requesting the board to declare the old station "excess property" will be brought to the board at the August meeting.
- c. Inter-district Cooperation Ad-hoc Committee.
 - i. VC Elder reporting:
 - 1. There was a committee meeting on 7/10/2022 at Placer Hills. The draft LAFCO documents were reviewed. There will be another meeting in August.
- d. Contract Committee: Administration Contract with Placer Hills Fire (Directors Bettencourt and Heisterkamp).
 - i. Secretary Heisterkamp had no report.

10. Informational/Non-Action Items

11. Action Items

- a. Consider and approve the Memorandum of Understanding for the terms and cost (\$3,038.48) for the Auditor-Controller services for Fiscal Year 2022-2023.
 - i. VC Elder made a motion to approve the MOU as presented. Director Enos seconds the motion. Motion carries unanimously via roll call vote (5/0).
- b. Review and complete the Election Ballot for the Board of Directors of the Fire Agencies Self Insurance System (FASIS).
 - i. VC Elder made a motion to vote for Jim Comisky for the 7/1/2022 – 6/30/2025 term and Sean Grinnell for the 7/1/2022 – 6/30/2023 term. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).
- c. Consider and complete the Response to the Grand Jury's Final Report on Continuity and Accountability from 2020 – 2021.
 - i. VC Elder made a motion to table this item until the August meeting. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).

- d. Consider and approve a request from the ad-hoc dedication committee to purchase two 18 x 24 inch bronze plaques from Ruhkala Granite for the new fire station.
- i. Secretary Heisterkamp reported that one plaque will list the fire board members, the Saladana family, the United Auburn Indian Community and the USDA. The second plaque will be dedicated to the Firefighters and Ray Vega.
 - ii. VC Elder asked that Sharon Vega's name be added to the second plaque.
 - iii. Secretary Heisterkamp reported that the exact verbiage is a work in progress.
 - iv. Director Bettencourt made a motion to approve an expenditure of \$5,272.00 for the purchase of both plaques. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).

12. Director's Reports


- a. Director Bettencourt wants to reaffirm the Board's commitment to expend \$3500 (which is the district's share) for the purchase of a generator for the new station. The commitment of funds was made prior to receipt of the large bill from PG&E. No board members wanted to re-visit this item at a future meeting.

13. Chairman Kahrl adjourned the meeting at 7:03 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary



Approved