

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
May 17, 2023
Held via teleconference and in-person at:
Long Valley Community Hall
2008 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:01 p.m.
- b. Secretary Heisterkamp led the flag salute.
- c. All Directors were present. Director Enos arrived at 6:07 p.m.
- d. Chief Gow, Chief D'Ambrogi, BC Slusher, and DM Lofrano were present.

2. Approval of Agenda

- a. Secretary Heisterkamp reminded the board that the attorney will be arriving via teleconference for the closed session at 6:45 p.m.
- b. VC Elder made a motion to approve the agenda as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0) Director Enos had not arrived yet.

3. Approval of Minutes

- a. Secretary Heisterkamp made a motion to approve the minutes as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (4/0) Director Enos had not arrived yet.

4. Approval of Financial Report

- a. Director Bettencourt made a motion to approve the financial report as presented by Chief Gow. VC Elder seconds the motion. Motion carries unanimously via roll call vote (4/0) Director Enos had not arrived yet.

5. Correspondence

- a. None

6. Public Comment

- a. Jon Anacker – Welcomed Chief Gow back to the meetings.

7. Chief's Report

- a. Chief Gow reporting:
 - i. All equipment is ok.
 - ii. The new motor for engine 38 has arrived.
 - iii. Staff is working on an updated physical examination policy. The updated policy will be shared with the Presidents of each board and then with all board members.
 - iv. Auburn City Fire has requested to join the Joint Operating Agreement (JOA) between Newcastle, Placer Hills, Penryn and Foresthill to share staffing.
- b. Fire Marshal D'Ambrogi Reporting:
 1. 1- Single Family Dwelling fire protection system plans in
 2. 2- Single Family Dwelling fire protection system Hydro tests
 3. 2- Single Family Dwelling fire protection system final
 4. 3- Propane Line inspections
- c. BC Slusher Reporting:
 - i. 56 calls in April
 - ii. All equipment is in service.
 - iii. Pump testing will be conducted next week.
 - iv. Hose testing is in progress.
 - v. RT 130 will be held for all agencies soon.

8. Newcastle Professional Firefighter's Association

- i. Captain Shaw reported that the 1941 Van Pelt engine recently went to a wedding. He wanted to remind everyone that she's available, on a donation basis, to attend local events.

- ii. Captain Hicks is currently working with Chief D'Ambrogi on business inspections.
- iii. Chairman Kahrl thanked Captain Shaw, Engineer Costa and BC Nelson for the tour of Station 41 they gave to his son.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. Director Bettencourt reporting:
 - 1. Asphalt work is being scheduled.
 - 2. The landscape meter has been installed.
 - 3. C & W has provided a thumb drive with the "As Built" information on it for Brian Toppel's review.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
 - i. Secretary Heisterkamp reporting:
 - 1. This will be discussed in the upcoming closed session.
- c. Inter-district Cooperation Ad-hoc Committee.
 - i. No report.

10. Informational/Non-Action Items

- i. None

11. Action Items

- a. Request by Mr. and Mrs. Dawson to waive the Measure B direct charge on an unusable parcel.
 - i. DM Lofrano reported that she provided the information regarding combining the parcels to Mrs. Dawson.
 - ii. BC Slusher reported that he did a visual inspection of the property. No fuel mitigation has been done. There is substantial fire load.
 - iii. Director Enos was not in favor of denying the request without further research being done regarding the usability of the parcel. The other board members stated that the Dawson's can discuss their situation with the County. If it turns out that they are not able to combine their parcels due to county restrictions, they can come back to the fire board for reconsideration of their request.
 - iv. VC Elder made a motion to deny the Dawson's request to waive the Measure B direct charge on an unusable parcel. Director Bettencourt seconds the motion. Motion carries 4/0 with Director Enos abstaining.
- b. Consider and adopt Resolution No. 23-04 adjusting Tax Measure B by a cost of Living increase of 3% for Fiscal Year 2023-2024.
 - i. VC Elder made a motion to adopt Resolution No. 23-04 as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).
- c. Consider and adopt Resolution No. 23-05 adjusting Tax Measure F by a cost of Living increase of 4.9% for Fiscal Year 2023-2024.
 - i. Secretary Heisterkamp made a motion to adopt Resolution No. 23-05 as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (5/0).
- d. Consider and adopt Resolution No. 23-06 requesting collection of Measures B and F charges on the tax roll for Fiscal Year 2023-2024.
 - i. VC Elder made a motion to adopt Resolution No. 23-06 as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).
- e. Consider and approve End of Year Amendments to the budget for fiscal year 2022-2023.
 - i. The budget amendments are presented with the recommendation of the Finance Committee for full board approval.

- ii. Secretary Heisterkamp briefly reviewed the proposed amendments and reported that it's looking like there will be a surplus of approximately \$40k at the end of the fiscal year. Any surplus will go to debt service.
 - iii. Secretary Heisterkamp made a motion to approve the proposed budget amendments as presented. VC Elder seconds the motion. Motion carries unanimously via roll call vote (5/0).
- f. Closed Session: The board adjourned to closed session at 7:00 p.m.**
- i. Pursuant to California Government Code § 54957.6(a) Labor Negotiations; Discussion of memorandum of understanding with Local 3800. District negotiators; Directors Enos and Heisterkamp.
 - ii. Pursuant to California Government Code § 54956.8 Conference with real property negotiators: Directors Enos and Heisterkamp. Property: 9211 Cypress St. Newcastle, CA 95658 APN: 040-175-006-000.
 - iii. The board reconvened the open session at 7:49 p.m.
 - iv. Chairman Kahrl reported that for the disposition of the old fire station, the board gave direction to district counsel.
 - v. Secretary Heisterkamp reported that the board approved the first and second bullet points on the union's negotiation items but did not approve the third and fourth items. The amended Memorandum of Understanding will be an action item at the June meeting.

12. Director's Reports

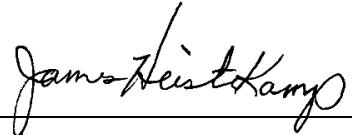
- a. None

13. Chairman Kahrl adjourned the meeting at 7:52 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary



Approved