

Newcastle Fire Protection District

Minutes of Regular Board of Directors Meeting

Pursuant to the Governor's Special-Order N-29-20, issued March 17, 2020, the March 15, 2023 Regular Board of Director's Meeting was held via teleconference and in-person at:

Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:04 p.m.
- b. Secretary Heisterkamp led the flag salute.
- c. All Directors were present except Director Enos.
- d. Chief Gow and BC Williamson were present.

2. Approval of Agenda

- a. VC Elder made a motion to approve the agenda as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

3. Approval of Minutes

- a. VC Elder made a motion to approve the minutes as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).

4. Approval of Financial Report

- a. Director Bettencourt made a motion to approve the financial report as presented by Chief Gow. VC Elder seconds the motion. Motion carries unanimously via roll call vote (4/0).

5. Correspondence

- a. None

6. Public Comment

- a. Jon Anacker – Visited Station 41 with his grandson to deliver cookies. Thanked the crew for being so kind during their visit.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Placer Hills (PHF) was able to provide mutual aid to Foresthill during Snowmageddon 2. The PHF Utility Task Vehicle (UTV) was deployed to help.
 - ii. The LAFCO Municipal Services Review (MSR) information requests for all three districts has been completed and submitted. This took hundreds of staff hours to complete.
- b. Chief Gow reporting for Fire Marshal D'Ambrogi:
 1. Single Family Dwelling Fire systems, hydro/rough inspections: 2
 2. Propane line inspections: 4
 - ii. Planning Projects-
 1. 1- Ag Barn, Ridge Rd
 2. 1- ADU on existing parcel, Chaparral Ln
 3. 1- Lot split, 16 acres to 2- 7+ acre parcels, Ralston Ln
 4. 1- New shop, set-back variance, Newcastle Rd.
 - iii. Approximately \$15K taken in for mitigation fees, new construction.
- c. BC Williamson Reporting:
 - i. 56 calls in February
 - ii. 168 YTD
 - iii. LUCAS Device is now in service.
 - iv. Engine 41 is in service.

8. Newcastle Professional Firefighter's Association

- i. Engineer McCoy reported that the union would like to officially open contract negotiations with the district.

9. Board Committee Reports

- a. Building Committee report on the new fire station.
 - i. Director Bettencourt reporting:
 - 1. C&W delivered the owner's manuals to the new fire station.
 - 2. Placer County Engineering came out and took pictures of the landscaping.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
 - i. Secretary Heisterkamp reporting:
 - 1. The appraisal of the old fire station came back with a final "as-is" value of \$550K.
 - 2. The district's counsel is putting together the methodology for the sale of the old fire station.
 - 3. The plan is to accept an offer by the May board meeting with escrow closing prior to June 30th.
 - 4. A notice should be put on the district's website that in order to receive a copy of the full appraisal, contact the district's administration office.
- c. Inter-district Cooperation Ad-hoc Committee.
 - i. VC Elder reporting:
 - 1. The committee is waiting for the completion of the LAFCO MSR.

10. Informational/Non-Action Items

- a. Discuss criteria for adding an individual onto the Memorial Recognition Plaque.
 - i. Secretary Heisterkamp stated that "Memorial" means the individual is deceased.
 - ii. There was general discussion between the board and the public about how an individual would be considered for inclusion on the plaque. The consensus was that a person could be nominated by anyone. The nominating party would need to submit a "justification" for the potential honoree's inclusion. There was some discussion about who would approve a new addition. Everyone agreed that the board will have the final approval based on the recommendation of a yet to be determined group (maybe staff).

11. Action Items

- a. Consider and approve the bid for gear lockers.
 - i. Chief Gow reported that staff received 3 bids to purchase 6 lockers. They recommend the lowest bid of: \$3,125.30.
 - ii. Engineer McCoy reported that there is a 4-8 week lead-time to receive the lockers.
 - iii. VC Elder made a motion to approve \$3,125.30 for the purchase of 6 new gear lockers. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).
- b. Consider and approve Resolution No. 2023-02 authorizing participation in the Fire Risk Management Services Joint Powers Authority.
 - i. The district's current workman's comp. insurance is through the Fire Agencies Self Insurance System (FASIS), effective July 1, 2023 FASIS has merged with the FDAC Employment Benefits Authority (FDAC EBA). The new name of the merged organization is: Fire Risk Management Services (FRMS).
 - ii. Director Bettencourt made a motion to approve Resolution No. 2023-02 authorizing participation in the Fire Risk Management Services Joint Powers Authority. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).
- c. Consider and approve engaging the services of Kronick, Moskovitz, Tiedemann & Girard to represent the district in the sale of 9211 Cypress St. with a contract amount not to exceed \$20K.
 - i. Secretary Heisterkamp made a motion to approve engaging KMTG to represent the district in the sale of the old fire station. The contract amount is not to exceed \$20K without seeking further board approval. VC Elder seconds the motion. Motion carries unanimously via roll call vote (4/0).

- d. Consider and approve Resolution No. 2023-03 establishing the Fire Recovery rates to be charged for the district's services.
 - i. Chief Gow reported that this resolution updates the "Mitigation Rates" to be charged for services provided to non-Newcastle Fire Protection District residents.
 - ii. VC Elder made a motion to approve Resolution No. 2023-03 as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).

12. Director's Reports

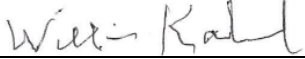
- a. Chairman Kahrl reported that Newcastle School Superintendent, Denny Rush is planning to retire. The school district is seeking her replacement.

13. Chairman Kahrl adjourned the meeting at 7:18 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary



Approved