

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting

Pursuant to the Governor's Special-Order N-29-20, issued March 17, 2020, the February 15, 2023 Regular Board of Director's Meeting was held via teleconference and in-person at:

Long Valley Community Hall
2005 Rattlesnake Rd., Newcastle, CA 95658

1. Call Meeting to Order

- a. VC Elder called the meeting to order at 6:00 p.m.
- b. Director Bettencourt led the flag salute.
- c. All Directors were present except Chairman Kahrl.
- d. Chief Gow, BC Nelson and DM Lofrano were present.

2. Approval of Agenda

- a. Director Bettencourt made a motion to approve the agenda as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

3. Approval of Minutes

- a. Director Enos made a motion to approve the minutes as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).

4. Approval of Financial Report

- a. Secretary Heisterkamp made a motion to approve the financial report as presented by Chief Gow. Director Enos seconds the motion. Motion carries unanimously via roll call vote (4/0).

5. Correspondence

- a. VC Elder reported that she received correspondence from Colleen Weber Nicholas thanking the district for restoring and providing a home for the WWII monument that previously resided in the old fire station.

6. Public Comment

- a. Jon Anacker – Enjoyed the open house.

7. Chief's Report

- a. Chief Gow reporting:
 - i. Staff is moved into the new station.
 - ii. 90% of the cleaning is done at the old station.
 - iii. Newcastle is in need of turnout lockers.
 - iv. Penryn and Placer Hills are both doing well.
- b. Chief Gow reporting for Fire Marshal D'Ambrogi:
 - i. 1 set of plans reviewed for SFD (Single Family Dwelling) fire system.
 - ii. 1 hydro/rough inspection on SFD fire system.
 - iii. 1 new SFD mitigation and fire inspection fees paid, approximately \$8,000.00.
 - iv. Lot split on Ralston Rd for new SFD.
 - v. Adding a 3rd SFD on existing lot on Fox Hill Ln.
 - vi. The Rinky Dink Contractors Building on Chantry Hill Rd has been sold and undergoing remodel for winery tasting room (This is for the new Winery proposed in Penryn).
- c. BC Nelson Reporting:
 - i. There were 2 MCI's (Mass Casualty Incidents).
 - ii. Engine 41 is back in service.
 - iii. 3 sets of turnouts have been ordered through the grant received. The district has a 50% match on the funds. Sets are now running approximately \$4200 each.

8. Newcastle Professional Firefighter's Association

- i. No report.

9. Board Committee Reports

- a. Building Committee report on the new fire station.

- i. Director Bettencourt reporting:
 1. The last bill from Tricorp has been received.
 2. The punch list from Placer County has been completed with the exception of fixing the planter at Monroe Transmission.
 3. The exhaust system is expected on 3/8.
 4. The fence is complete.
 5. The plumbing leak has been repaired.
 6. If the landscaping is still alive after one year, the district should get their \$10k deposit back.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
 - i. Secretary Heisterkamp reporting:
 1. The appraiser did a visual inspection of the old fire station. He is expecting to have the report completed by the end of February.
 2. After the appraisal report comes back, the district will speak with district counsel to see if they'll represent the district for the sale.
 3. The appraisal cost is: \$4500 from James Hardey.
- c. Inter-district Cooperation Ad-hoc Committee.
 - i. VC Elder reporting:
 1. The committee met with Supervisor Shanti Landon on 2/9.

10. Informational/Non-Action Items

11. Action Items

- a. Approve the Board Committee assignments.
 - i. Building Committee: Bettencourt and Kahrl
 - ii. Finance Committee: Elder and Heisterkamp
 - iii. Reorganization Committee: Elder and Kahrl
 - iv. Personnel Committee: Enos and Heisterkamp
 - v. Secretary Heisterkamp made a motion to approve the committee assignments as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).
- b. Consider and approve Mid-term correction to the Mitigation Budget to cover costs associated with the new fire station.
 - i. Director Bettencourt made a motion to approve the Mid-term correction to the Mitigation budget as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

12. Director's Reports

- a. Secretary Heisterkamp – The plaque vendor will install the plaques on the station at a cost of \$750.

13. VC Elder adjourned the meeting at 6:40 p.m.

Respectfully Submitted:



Patrice Metz, Recording Secretary



Approved