



# NEWCASTLE FIRE PROTECTION DISTRICT

9350 OLD STATE HIGHWAY, NEWCASTLE, CA 95658

916-663-3323 FAX 916-663-3907 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahrl  
Fire Chief Ian Gow*

## NOTICE OF A REGULAR MEETING and AGENDA

**Wednesday, March 15, 2023 @ 6:00 p.m.**

**Long Valley Community Hall, 2008 Rattlesnake Rd., Newcastle CA 95658**

**This meeting will be open to in-person attendance.**

***The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:***

<https://us02web.zoom.us/j/7699308229>

[Meeting ID: 769 930 8229](https://us02web.zoom.us/j/7699308229)

[Find your local number: https://us02web.zoom.us/u/kTxrun2H0](https://us02web.zoom.us/u/kTxrun2H0)

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **APPROVAL OF AGENDA:**
3. **APPROVAL OF MINUTES:** February 15, 2023 Regular Meeting
4. **BILL APPROVAL AND FINANCIAL REPORT:**
  - (A) Monthly Expense Report and Financial update: February/March
5. **CORRESPONDENCE:**
6. **PUBLIC COMMENT:** (The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair).
7. **CHIEFS REPORTS:**
  - (A) Fire Chief Gow
  - (B) Fire Marshal D'Ambrogi
  - (C) Battalion Chiefs Nelson, Slusher and Williamson
8. **NEVADA COUNTY PROFESSIONAL FIREFIGHTERS, LOCAL 3800 REPORT**
9. **BOARD COMMITTEE REPORTS:**
  - (A) Building Committee: Fire station (Chair Kahrl and Director Bettencourt).
  - (B) Ad-hoc Committee: Selling the existing station (Directors Heisterkamp and Enos).
  - (C) Inter-district Cooperation Ad-hoc Committee (Chair Kahrl and VC Elder).
10. **INFORMATIONAL AND DISCUSSION ITEMS:**
  - (A) Discuss criteria for adding an individual onto the Memorial Recognition Plaque.
11. **ACTION ITEMS REQUIRE A VOTE BY ROLL CALL**
  - (A) Consider and approve the bid for gear lockers.
  - (B) Consider and approve Resolution No. 2023-02 authorizing participation in the Fire Risk Management Services Joint Powers Authority.
  - (C) Consider and approve engaging the services of Kronick, Moskovitz, Tiedemann & Girard to represent the district in the sale of 9211 Cypress Street with a contract amount not to exceed \$20,000.
  - (D) Consider and approve Resolution No. 2023-03 establishing the Fire Recovery rates to be charged for the district's services.
12. **DIRECTORS REPORTS:**
13. **MEETING ADJOURNED:**

***Next Board meeting: April 19, 2023***

*Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 878-0405, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.*

**NEWCASTLE FIRE PROTECTION DISTRICT IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.**

Newcastle Fire Protection District  
Minutes of Regular Board of Directors Meeting

Pursuant to the Governor's Special-Order N-29-20, issued March 17, 2020, the February 15, 2023 Regular Board of Director's Meeting was held via teleconference and in-person at:

Long Valley Community Hall  
2005 Rattlesnake Rd., Newcastle, CA 95658

**1. Call Meeting to Order**

- a. VC Elder called the meeting to order at 6:00 p.m.
- b. Director Bettencourt led the flag salute.
- c. All Directors were present except Chairman Kahrl.
- d. Chief Gow, BC Nelson and DM Lofrano were present.

**2. Approval of Agenda**

- a. Director Bettencourt made a motion to approve the agenda as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

**3. Approval of Minutes**

- a. Director Enos made a motion to approve the minutes as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).

**4. Approval of Financial Report**

- a. Secretary Heisterkamp made a motion to approve the financial report as presented by Chief Gow. Director Enos seconds the motion. Motion carries unanimously via roll call vote (4/0).

**5. Correspondence**

- a. VC Elder reported that she received correspondence from Colleen Weber Nicholas thanking the district for restoring and providing a home for the WWII monument that previously resided in the old fire station.

**6. Public Comment**

- a. Jon Anacker – Enjoyed the open house.

**7. Chief's Report**

- a. Chief Gow reporting:
  - i. Staff is moved into the new station.
  - ii. 90% of the cleaning is done at the old station.
  - iii. Newcastle is in need of turnout lockers.
  - iv. Penryn and Placer Hills are both doing well.
- b. Chief Gow reporting for Fire Marshal D'Ambrogi:
  - i. 1 set of plans reviewed for SFD (Single Family Dwelling) fire system.
  - ii. 1 hydro/rough inspection on SFD fire system.
  - iii. 1 new SFD mitigation and fire inspection fees paid, approximately \$8,000.00.
  - iv. Lot split on Ralston Rd for new SFD.
  - v. Adding a 3rd SFD on existing lot on Fox Hill Ln.
  - vi. The Rinky Dink Contractors Building on Chantry Hill Rd has been sold and undergoing remodel for winery tasting room (This is for the new Winery proposed in Penryn).
- c. BC Nelson Reporting:
  - i. There were 2 MCI's (Mass Casualty Incidents).
  - ii. Engine 41 is back in service.
  - iii. 3 sets of turnouts have been ordered through the grant received. The district has a 50% match on the funds. Sets are now running approximately \$4200 each.

**8. Newcastle Professional Firefighter's Association**

- i. No report.

**9. Board Committee Reports**

- a. Building Committee report on the new fire station.

- i. Director Bettencourt reporting:
  1. The last bill from Tricorp has been received.
  2. The punch list from Placer County has been completed with the exception of fixing the planter at Monroe Transmission.
  3. The exhaust system is expected on 3/8.
  4. The fence is complete.
  5. The plumbing leak has been repaired.
  6. If the landscaping is still alive after one year, the district should get their \$10k deposit back.
- b. Ad-hoc Committee report on selling the existing station and dedication of the new fire station.
  - i. Secretary Heisterkamp reporting:
    1. The appraiser did a visual inspection of the old fire station. He is expecting to have the report completed by the end of February.
    2. After the appraisal report comes back, the district will speak with district counsel to see if they'll represent the district for the sale.
    3. The appraisal cost is: \$4500 from James Hardey.
- c. Inter-district Cooperation Ad-hoc Committee.
  - i. VC Elder reporting:
    1. The committee met with Supervisor Shanti Landon on 2/9.

#### 10. Informational/Non-Action Items

#### 11. Action Items

- a. Approve the Board Committee assignments.
  - i. Building Committee: Bettencourt and Kahrl
  - ii. Finance Committee: Elder and Heisterkamp
  - iii. Reorganization Committee: Elder and Kahrl
  - iv. Personnel Committee: Enos and Heisterkamp
  - v. Secretary Heisterkamp made a motion to approve the committee assignments as presented. Director Bettencourt seconds the motion. Motion carries unanimously via roll call vote (4/0).
- b. Consider and approve Mid-term correction to the Mitigation Budget to cover costs associated with the new fire station.
  - i. Director Bettencourt made a motion to approve the Mid-term correction to the Mitigation budget as presented. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (4/0).

#### 12. Director's Reports

- a. Secretary Heisterkamp – The plaque vendor will install the plaques on the station at a cost of \$750.

#### 13. VC Elder adjourned the meeting at 6:40 p.m.

Respectfully Submitted:

  
Patrice Metz, Recording Secretary

\_\_\_\_\_  
Approved

**Newcastle Fire Protection District**  
**Revenue and Expense Report**  
Fiscal Year 2022/2023

	Jul 1, '22 - Mar 1...	Budget	% of Budget
<b>Income</b>			
<b>REVENUE</b>			
47010 Donations	3,101.41	0.00	100.0%
<b>Property Taxes</b>			
40010 Current Secured Property	163,425.39	297,084.13	55.0%
40020 Property Tax impounds	31.38	0.00	100.0%
40040 Railroad Unitary Property	157.61	286.57	55.0%
40050 Unitary Property	3,882.29	6,921.26	56.1%
40060 Current Unsecured	6,288.07	6,363.97	98.8%
40090 Delinquent Unsecured	0.00	50.00	0.0%
40100 Current Supplemental Prop	5,097.59	7,780.00	65.5%
40110 Delinquent Supplemental	16.01	0.00	100.0%
<b>Total Property Taxes</b>	<b>178,898.34</b>	<b>318,485.93</b>	<b>56.2%</b>
<b>40180 Other Taxes</b>			
40180 Other Taxes Measure B	202,069.50	367,399.08	55.0%
40180 Other Taxes Measure F	100,955.28	183,246.40	55.1%
<b>Total 40180 Other Taxes</b>	<b>303,024.78</b>	<b>550,645.48</b>	<b>55.0%</b>
42010 Investment Income	1,293.47	500.00	258.7%
44350 State Homeowners Relief	875.46	1,716.10	51.0%
45010 UAIC Grant	100,000.00	0.00	100.0%
46090 Planning, pre-development	222.15	0.00	100.0%
46350 Fire Services	82,048.77	82,000.00	100.1%
<b>46360 Other Fees and Charges</b>	<b>8,250.00</b>	<b>12,000.00</b>	<b>68.8%</b>
<b>48030 Miscellaneous</b>			
Reimburse/construction loan	104,411.00	0.00	100.0%
48030 Miscellaneous - Other	2,754.65	2,000.00	137.7%
<b>Total 48030 Miscellaneous</b>	<b>107,165.65</b>	<b>2,000.00</b>	<b>5,358.3%</b>
<b>Total REVENUE</b>	<b>784,880.03</b>	<b>967,347.51</b>	<b>81.1%</b>
<b>Total Income</b>	<b>784,880.03</b>	<b>967,347.51</b>	<b>81.1%</b>
<b>Expense</b>			
<b>EXPENSES</b>			
52030 Fire Protective clothing	1,540.84	6,000.00	25.7%
52040 Communication Services	1,217.32	3,000.00	40.6%
52060 Station/Household Expense	2,376.59	3,000.00	79.2%
52080 General Liability Ins	15,166.00	14,325.00	105.9%
52160 Equipment Maintenance	8,405.57	15,000.00	56.0%
52170 Fuels & Lubricants	7,832.28	12,500.00	62.7%
52180 Building maintenance	4,136.09	2,000.00	206.8%
52220 Gases, medical	541.74	1,000.00	54.2%
52260 Miscellaneous Expense	797.11	3,000.00	26.6%
<b>52330 General Office</b>	<b>1,089.70</b>	<b>2,000.00</b>	<b>54.5%</b>
<b>52360 Special Services</b>			
SC2820 Personnel/policies	3,636.20	2,000.00	181.8%

**Newcastle Fire Protection District**  
**Revenue and Expense Report**  
Fiscal Year 2022/2023

	Jul 1, '22 - Mar 1...	Budget	% of Budget
SC2840 Parcel collection charge	5,502.68	5,506.45	99.9%
SC2860 Prop Tax Admin costs	5,313.42	5,313.42	100.0%
SC2880 Admin Services	112,105.25	132,611.00	84.5%
SC2900 Audit Costs	0.00	6,500.00	0.0%
SC3070 LAFCO fees	668.76	7,950.00	8.4%
<b>Total 52360 Special Services</b>	<b>127,226.31</b>	<b>159,880.87</b>	<b>79.6%</b>
52370 Professional Services	5,580.00	5,000.00	111.6%
52390 County Services	3,038.48	3,000.00	101.3%
52460 Small Tools, Accessories	0.00	2,000.00	0.0%
52570 Publications Legal Notice	0.00	150.00	0.0%
52580 Special District Expense			
SC3900 Precinct Costs	500.00	500.00	100.0%
SC4000 Education & Training	1,400.00	2,000.00	70.0%
SC4050 Commission Reimburse	400.00	900.00	44.4%
<b>Total 52580 Special District Expense</b>	<b>2,300.00</b>	<b>3,400.00</b>	<b>67.6%</b>
52800 Utilities	18,450.22	16,065.00	114.8%
53190 Taxes and Assessments	3.77	0.00	100.0%
53210 Cal Fire grant	2,705.51	0.00	100.0%
<b>Total EXPENSES</b>	<b>202,407.53</b>	<b>251,320.87</b>	<b>80.5%</b>
54440 Fixed Assets Blding/Loan	173,214.63	125,514.00	138.0%
Payroll Expenses			
51010 Salaries & Wages	226,477.65	437,600.00	51.8%
51030 Extra Help	4,931.18	0.00	100.0%
51040 Overtime Call Back	69,983.71	75,000.00	93.3%
51220 Payroll Tax	23,147.88	35,500.00	65.2%
51310 Employee Group Insurance	17,877.81	51,160.00	34.9%
51360 Workers Comp Insurance	32,921.00	43,896.00	75.0%
<b>Total Payroll Expenses</b>	<b>375,339.23</b>	<b>643,156.00</b>	<b>58.4%</b>
<b>Total Expense</b>	<b>750,961.39</b>	<b>1,019,990.87</b>	<b>73.6%</b>
<b>Net Income</b>	<b>33,918.64</b>	<b>-52,643.36</b>	<b>-64.4%</b>

**Newcastle Fire Protection District**  
**Check Detail**  
February 11 through March 12, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
02/15/2023	FASIS		US Bank Checking	
02/10/2023			51360 Workers Comp Insuran...	-10,973.50
TOTAL				-10,973.50
02/15/2023	Kaiser		US Bank Checking	
02/06/2023			51310 Employee Group Insur...	-1,917.92
TOTAL				-1,917.92
02/21/2023	Anderson's Sierra Pip...		US Bank Checking	
02/21/2023		611825 EII	52180 Building maintenance	-27.50
		611590 EII	52180 Building maintenance	-16.60
TOTAL				-44.10
02/21/2023	PCWA		US Bank Checking	
02/21/2023		Cypress - Main ...	Water	-45.09
TOTAL				-45.09
02/21/2023	PG&E		US Bank Checking	
02/21/2023			Electricity/gas	-560.80
TOTAL				-560.80
02/21/2023	Principal Life		US Bank Checking	
02/21/2023			51310 Employee Group Insur...	-456.48
TOTAL				-456.48
02/21/2023	United Healthcare		US Bank Checking	
02/21/2023			51310 Employee Group Insur...	-118.40
TOTAL				-118.40
03/01/2023	Hardey/Associates, Inc.		US Bank Checking	
03/01/2023		Appraisal	52370 Professional Services	-4,500.00
TOTAL				-4,500.00
03/09/2023	Advantage Gear		US Bank Checking	
03/09/2023		Hicks boots 60...	52030 Fire Protective clothing	-142.21
		Knuckles job sh...	52030 Fire Protective clothing	-103.55
TOTAL				-245.76
03/09/2023	Columbia Communic...		US Bank Checking	
02/21/2023		Base radio and ...	53210 Cal Fire grant	-2,705.51

**Newcastle Fire Protection District**  
**Check Detail**  
February 11 through March 12, 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL				-2,705.51
<b>03/09/2023</b>	<b>Hunt Propane Inc.</b>		<b>US Bank Checking</b>	
02/21/2023			9350 State Hwy propane	-2,111.51
TOTAL				-2,111.51
<b>03/09/2023</b>	<b>Metz, Patrice</b>		<b>US Bank Checking</b>	
03/09/2023			SC2660 Recording Secretary	-75.00
TOTAL				-75.00
<b>03/09/2023</b>	<b>Safeguard Business S...</b>		<b>US Bank Checking</b>	
03/09/2023		Checks	SC2660 Supplies	-228.70
TOTAL				-228.70
<b>03/09/2023</b>	<b>US Bank</b>		<b>US Bank Checking</b>	
03/09/2023		Astound new st...	Phone/Cable/Internet	-1,870.85
		Scaffolding	52180 Building maintenance	-49.50
		2 stations	Pest control	-187.41
		Forwarding of m...	SC2660 Supplies	-1.01
			52060 Station/Household Exp...	-129.41
		Dump runs, cle...	52060 Station/Household Exp...	-232.24
		Tinting of windo...	52180 Building maintenance	-459.33
		Filters	52180 Building maintenance	-176.23
TOTAL				-3,105.98
<b>03/09/2023</b>	<b>Auburn Ace Hardware</b>		<b>US Bank Checking</b>	
03/09/2023		Hardware	52060 Station/Household Exp...	-8.75
TOTAL				-8.75
<b>03/09/2023</b>	<b>Dawson Oil Company</b>		<b>US Bank Checking</b>	
03/09/2023			52170 Fuels & Lubricants	-837.39
TOTAL				-837.39

## Newcastle Fire Development Fees

### Revenue & Expense

July 1, 2022 through March 12, 2023

	<u>Jul 1, '22 - ...</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
<b>Income Mitigation Fees</b>			
42010 Investment Income	718.73	750.00	95.8%
46440 Mitigation Fees	78,976.70	75,435.00	104.7%
Interim Loan proceeds	51,919.46	52,000.00	99.8%
<b>Total Income Mitigation Fees</b>	<u>131,614.89</u>	<u>128,185.00</u>	<u>102.7%</u>
<b>Total Income</b>	<u>131,614.89</u>	<u>128,185.00</u>	<u>102.7%</u>
<b>Expense</b>			
<b>54440 Fixed Assets (Buildings)</b>			
41-01 Construction	27,744.74	0.00	100.0%
41-02 Administration and Legal	30,000.00	0.00	100.0%
41-06 Other Architect/Engineer	22,209.55	0.00	100.0%
41-10 Project Manager-inspect	7,650.00	0.00	100.0%
<b>Total 54440 Fixed Assets (Buildings)</b>	<u>87,604.29</u>	<u>0.00</u>	<u>100.0%</u>
<b>54460 Fixed Assets (Equipment)</b>			
53040 Principal	27,035.59	27,036.00	100.0%
53080 Interest	2,144.28	2,144.00	100.0%
<b>Total 54460 Fixed Assets (Equipment)</b>	<u>29,179.87</u>	<u>29,180.00</u>	<u>100.0%</u>
<b>Total Expense</b>	<u>116,784.16</u>	<u>29,180.00</u>	<u>400.2%</u>
<b>Net Income</b>	<u><u>14,830.73</u></u>	<u><u>99,005.00</u></u>	<u><u>15.0%</u></u>



9211 Cypress Street: Newcastle Historic Fire Station  
Newcastle, Ca. 95658

**SUMMARY OF FEE SIMPLE MARKET VALUE "AS-IS" INDICATIONS**

<b>Cost Approach</b>	<b>N/A</b>
<b>Sales Comparison Approach</b>	<b>\$560,000</b>
<b>Income Capitalization Approach (Direct Capitalization)</b>	<b>\$490,000</b>
<b>Final "As-Is" Value Fee Simple Estate (09/16/2021)</b>	<b>\$550,000</b>
<b>Estimated Exposure/Marketing Period:</b>	<b>6-12+- months</b>



Columbus Supply



Search Products



[Home](#) [Cart](#)

# Cart



**Product:** Ready Rack Wall Mounted Red Rack

**Width:** 24 in.

**Number of Lockers:** 6

**Price:** \$1,913.94

**Quantity:** 1

**Subtotal:** \$1,913.94



**Product:** Ready Rack Security Door for Red Rack - 24 in.

**Price:** \$132.00

**Quantity:** 6

**Subtotal:** \$792.00

Apply Coupon

APPLY COUPON

UPDATE CART

## Cart totals

**Subtotal:** \$2,705.94

**Shipping:** Standard: \$216.48

Shipping to Newcastle, CA 95658.

[Change address](#)

**Tax:** \$202.95

**Total:** \$3,125.37

PROCEED TO CHECKOUT

### Columbus Supply

**Contact:**

Phone: (614) 237-2933

Fax: (614) 235-3992

sales@columbusupply.com



**Main Office:**

Columbus Supply

3823 E. Main St.

Columbus, OH 43213

**Office Hours:**

8am - 5pm EST

Monday - Friday

**Resources:**

[My account](#)

[Privacy Policy](#)

[Promo Policy](#)

[Shipping Policy](#)

[Tax Exempt & W-9](#)

[Disclaimer](#)





Adam Martin  
 8940 W 192nd St, Suite J  
 Mokena, IL 60448 USA

☎ (877) 291-1971

Direct: (708) 995-1241

✉ adam@firepenny.com

**QUOTATION**

DATE
3/10/2023

Valid Till
3/15/2023

Customer REF #

FOB
factory

PAYMENT TERMS

**BILL TO:**

Matt McCoy

**SHIP TO:**

same



ITEM	QUANTITY	DESCRIPTION	EACH	AMOUNT
1	1	Ready Rack Wall Mounted Red Rack, 24" Compartments (6 sections) <a href="https://firepenny.com/readyrack-wall-mounted-red-rack-24-compartments/">https://firepenny.com/readyrack-wall-mounted-red-rack-24-compartments/</a>	\$1,708.88	\$1,708.88
2	6	Locker Security Option	\$162.75	\$976.50
Freight				\$481.81
<b>Total (USD)</b>				<b>\$3,167.19</b>

**Agreement Terms:**

1. Purchase Order constitute acceptance of our terms
2. Credit Cards subject to surcharge
3. Wire & PayPal charge subject to fee(s)
4. All items FOB: Factory unless stated
5. Quote expires 30 days herein. Any changes can constitute a new quote
6. Terms agreed upon are 1.5% / APR -18% yearly on delinquent accts
7. Contact: [orders@firepenny.com](mailto:orders@firepenny.com)
8. Purchase Orders must be sent on department letterhead for NET 30 consideration



FIRE SAFETY USA, INC  
 3253 19TH STREET NW  
 ROCHESTER, MN 55901  
 507-529-8444: PHONE  
 507-529-8111: FAX

# Quote

Date	Quote #
3/6/2023	99771

Name / Address	
Newcastle Fire	
Customer Phone	
Customer Fax	

Rep
CODY

Qty	Item	Description	Cost	Total
1	RRWM-6-24	WALL MOUNTED RED RACK GEAR STORAGE - (6) LOCKERS X 24" WIDE	1,775.00	1,775.00T
6	SEC-24/WM	SECURITY PACKAGE FOR 24" WALL MOUNTED SECTION - INCLUDES LOCKABLE DOOR, TOP SECURITY SHELF, AND HINGE LOCK BRACKET SET	170.00	1,020.00T
1	SHIPPING	SHIPPING & HANDLING	680.00	680.00T
		matthewmccoy.fire@gmail.com 916-459-5854 Tax Exempt Form on File	0.00%	0.00

Thank you for the opportunity to quote you on these items.			<b>Total</b>	\$3,475.00
Phone #	Fax #	E-mail	Web Site	
507-529-8444	507-529-8111	CAROL.CLAREY@FIRESAFETYUS...	www.firesafetyUSA.com	



# NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658  
916-663-3323 FAX 916-663-3907 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahl  
Fire Chief Ian Gow*

## RESOLUTION No. 2023-02

### RESOLUTION OF THE NEWCASTLE FIRE PROTECTION DISTRICT AUTHORIZING PARTICIPATION IN AND APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY

**WHEREAS**, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

**WHEREAS**, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

**WHEREAS**, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

**WHEREAS**, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

**WHEREAS**, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

**WHEREAS**, Newcastle Fire Protection District is a member of FASIS, and the Board of Directors of Newcastle Fire Protection District finds it in the best interest of Newcastle Fire Protection District to continue participating in and obtaining coverage and risk management services from FASIS, which is changing its name to FRMS; and

**WHEREAS**, FRMS (formerly FASIS) requires the Newcastle Fire Protection District to pass a resolution expressing the desire and commitment of Newcastle Fire Protection District to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

NEWCASTLE FIRE PROTECTION DISTRICT IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of **NEWCASTLE FIRE PROTECTION DISTRICT** approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes Ian Gow, Fire Chief to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable The Newcastle Fire Protection District to continue participating in the joint self-insurance and risk management programs provided by FRMS.

THIS RESOLUTION DULY PASSED this Fifteenth day of March, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: \_\_\_\_\_  
William Kahrl, Board President

Attest: \_\_\_\_\_  
Jim Heisterkamp, Board Secretary



# NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658

916-663-3323 FAX 916-663-3907 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahl  
Fire Chief Ian Gow*

## **RESOLUTION No. 2023-03**

**A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES PROVIDED AND RENDERED BY THE NEWCASTLE FIRE PROTECTION DISTRICT.**

**WHEREAS**, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

**WHEREAS**, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

**WHEREAS**, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and

**WHEREAS**, the Board of the Newcastle Fire Protection District desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

**THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE NEWCASTLE FIRE PROTECTION DISTRICT:**

SECTION 1: The Newcastle Fire Protection District shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The fire department's Board may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not consistent with this Section, as they may

deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Resolutions of the Board.

SECTION 5: This resolution shall take effect at the date of adoption.

SECTION 6: The Mitigation Rates lists in Exhibit A will increase by 7.1% annually or based on the annual percentage increase in the Consumer Price Index (CPI), as developed by the Bureau of Labor Statistics of the U.S. Department of Labor, whichever is more. Rate adjustments will occur on the anniversary date of this resolution to keep the fire department's cost recovery program in conformity with increasing operating expenses.

THIS RESOLUTION DULY PASSED this Fifteenth day of March, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Signed: \_\_\_\_\_  
William Kahrl, Board President

Attest: \_\_\_\_\_  
Jim Heisterkamp, Board Secretary



## EXHIBIT A

### **MITIGATION RATES BASED ON PER HOUR**

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These rates are based on actual costs using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance). Labor rates include an average department's actual burdened labor costs and not just a firefighter's wage. These include wages, retirement, benefits, workers comp, etc.

#### **MOTOR VEHICLE INCIDENTS**

##### **Level 1 - \$584.00**

Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

##### **Level 2 - \$667.00**

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

##### **Level 3 – CAR FIRE - \$813.00**

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

#### **ADD-ON SERVICES:**

##### **Extrication - \$1,757.00**

Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

##### **Creating a Landing Zone - \$537.00**

Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

## **HAZMAT**

### **Level 1 - \$943.00**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

### **Level 2 - \$3,369.00**

**Intermediate Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

### **Level 3 – \$7,953.00**

**Advanced Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$381.00 per HAZMAT team.**

## **FIRES**

**Assignment - \$538.00 per hour, per engine / \$673.00 per hour, per truck**

### **Includes:**

- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common “billing level”. This occurs almost every time the fire department responds to an incident.

**OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.**

**Itemized, per person, at various pay levels and for itemized products use.**

## **ILLEGAL FIRES**

**Assignment - \$538.00 per hour, per engine / \$673.00 per hour, per truck**

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

## **WATER INCIDENTS**

### **Level 1**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Billed at \$538 plus \$66 per hour, per rescue person.**

### **Level 2**

**Intermediate Response:** Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Billed at \$1,077 plus \$66 per hour, per rescue person.**

### **Level 3**

**Advanced Response:** Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Billed at \$2,665 plus \$66 per hour per rescue person, plus \$134 per hour per HAZMAT team member.**

### **Level 4**

**Itemized Response:** You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

## **BACK COUNTRY OR SPECIAL RESCUE**

**Itemized Response:** Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

**Minimum billed \$538 plus \$66 per hour, per rescue person. Additional rates of \$538 per hour per response vehicle and \$66 per hour per rescue person.**

### **CHIEF RESPONSE**

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

**Billed at \$337 per hour.**

### **MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

#### **ADDITIONAL TIME ON-SCENE** (for all levels of service)

Engine billed at \$538 per hour.

Truck billed at \$673 per hour.

Miscellaneous equipment billed at \$404.

### **MITIGATION RATE NOTES**

The mitigation rates above are average “billing levels” for one hour of service, and are typical for the incident responses listed, however, when a claim is submitted, it may be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department’s “actual personnel expense” and not just a firefighter’s basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.