



NEWCASTLE FIRE PROTECTION DISTRICT

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*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahrl
Fire Chief Ian Gow*

NOTICE OF A REGULAR MEETING and AGENDA

November 16, 2022 @ 6:00 p.m.

Long Valley Community Hall, 2008 Rattlesnake Rd., Newcastle CA 95658

This meeting will be open to in-person attendance.

The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:

<https://us02web.zoom.us/j/7699308229>

[Meeting ID: 769 930 8229](https://us02web.zoom.us/j/7699308229)

[Find your local number: https://us02web.zoom.us/j/7699308229](https://us02web.zoom.us/j/7699308229)

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **APPROVAL OF AGENDA:**
3. **APPROVAL OF MINUTES:** October 19, 2022 Regular Meeting
4. **BILL APPROVAL AND FINANCIAL REPORT:**
 - (A) Monthly Expense Report and Financial update: September/October
5. **CORRESPONDENCE:**
6. **PUBLIC COMMENT:** (The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair).
7. **CHIEFS REPORTS:**
 - (A) Fire Chief Gow
 - (B) Fire Marshal D'Ambrogi
 - (C) Battalion Chiefs Nelson, Slusher and Williamson
8. **NEVADA COUNTY PROFESSIONAL FIREFIGHTERS, LOCAL 3800 REPORT:**
9. **BOARD COMMITTEE REPORTS:**
 - (A) Building Committee report on the new fire station (Chair Kahrl and Director Bettencourt).
 - (B) Ad-hoc Committee report on selling the existing station and dedication of the new fire station (Directors Heisterkamp and Enos).
 - (C) Inter-district Cooperation Ad-hoc Committee (Chair Kahrl and VC Elder).
 - (D) Contract Committee (Directors Bettencourt and Heisterkamp)
10. **INFORMATIONAL AND DISCUSSION ITEMS:**
 - (A)
11. **ACTION ITEMS REQUIRE A VOTE BY ROLL CALL**
 - (A) Consider and approve Captain Shanon Shaw's satisfactory completion of his probationary period.
 - (B) Consider and adopt the revised resolutions and agreement regarding the financing of the new fire station:
 1. Resolution No. 22-07 Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Constructing the new fire station
 2. Resolution No. 22-08 authorizing the Issuance of a Revenue Refunding

Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 878-0405, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.

Bond and Sale of the bond to the United States Department of Agriculture, Rural Development.

3. The Bond Issuance Agreement with the United States Department of Agriculture, Rural Development

- (C) Adoption of the 2022 California Fire Code with amendments, introduce Ordinance Number 2022-01 and conduct a Public Hearing for a first reading, by title only.
- (D) Consider and approve the bill of sale to South Placer Municipal Utility District.
- (E) Consider and approve a Grant of Easement for pipeline and access to Placer County Water Agency.
- (F) Consider options to resolve the drywall issue at the new fire station.
- (G) Consider and approve the inscriptions for the memorial plaques for the new station.
- (H) Consider an appeal of Measure B and F taxes for a small parcel with a natural spring by Ms. Lewis.
- (I) Consider and approve the 2nd reading of the Chapter 10 Personnel and Chapter 11 Facilities of the Lexipol Policy Manual.
- (J) Consider and approve the 1st reading of Lexipol Chapter 12 Fire Board policies.

12. DIRECTORS REPORTS:

13. MEETING ADJOURNED:

Next Board meeting: December 21, 2022

Chapter 10 - Personnel

1000 - Recruitment and Selection

1001 - Performance Evaluations

1002 - Promotions and Transfers

1003 - Position Descriptions

1004 - Classification Specifications

1005 - Career Tracks

1006 - Fire Officer Development

1007 - Educational Incentives

1008 - Tuition Reimbursement

1009 - Reporting for Duty

1010 - Emergency Recall

1011 - Overtime

1012 - Discriminatory Harassment (Approved)

1013 - Conduct and Behavior

1014 - Personnel Complaints

1015 - Outside Employment

1016 - Personal Projects On-Duty

1017 - On-Duty Voting in Statewide Elections

1018 - Personnel Records

1019 - Commendations and Meritorious Service

1020 - Grievance Procedure

1021 - Wellness and Fitness Program

1022 - Physical Fitness

1023 - Critical Incident Stress Debriefing

1024 - Workplace Violence

1025 - Lactation Breaks

1026 - Smoking / Tobacco Products

1027 - Drug and Alcohol-Free Workplace

1028 - Personal Appearance Standards

1029 - Uniform Regulations

1030 - Badges

1031 - Identification Cards

1032 - On-Duty Injuries

1033 - Temporary Modified Duty Assignments

1034 - Return to Work

1035 - Release of HIPAA-Protected Information

1036 - Line-of-Duty Deaths
1037 - Line-of-Duty Death and Injury
Notification
1038 - Family Support Liaison
1039 - Funerals
1040 - Family and Medical Leave
1041 - Military Leave
1042 - Pregnancy Disability Leave

1043 - Catastrophic Leave (Approved)
1044 - Driver License Requirements
1045 - Nepotism and Conflicting
Relationships
1046 - Member Speech, Expression and Social
Networking
1047 - Anti-Retaliation
1048 - Sick Leave

Chapter 11 - Facility

1100 – Facility Security
1101 - Emergency Power
1102 - Waste Water Discharge
1103 - District-Owned Fuel Storage Tanks
1104 - Flag Display
1105 - District Use of Fire Detection and Suppression Systems
1106 - Fire Station Living

Chapter 12 - Fire Board Policies

1200 - PURPOSE OF BOARD POLICIES
1201 - ADOPTION/AMENDMENT OF POLICIES
1202 - PUBLIC COMPLAINTS
1203 - CODE OF ETHICS
1204 - ATTENDANCE AT MEETINGS
1205 - REMUNERATION AND REIMBURSEMENT
1206 - BOARD STRUCTURE AND GENERAL STRUCTURE
1207 - COMMITTEES OF THE BOARD OF DIRECTORS
1208 - COMMITTEE PARTICIPATION CONFLICT OF INTEREST
1209 - TRAINING, EDUCATION AND CONFERENCES
1210 - BOARD MEETINGS
1211 - BOARD MEETING AGENDA AND BOARD PACKETS
1212 - BOARD MEETING CONDUCT
1213 - APPEALS
1214 - LEGAL REVIEW POLICY