

Newcastle Fire Protection District

Regular Meeting
February 19, 2013

Minutes

Vice Chairman Jordan called the meeting to order at 6:00 p.m. Vice Chairman Jordan, Secretary Jonita Elder, Director Isaak Egge and Director Eric Sprouse were present. Chief Higgins was also in attendance.

APPROVAL OF AGENDA: After reviewing the posted agenda, Vice Chairman Jordan moved to approve the agenda as posted; seconded by Director Sprouse. Motion carried unanimously.

APPROVAL OF MINUTES: Secretary Elder made the motion to approve the submitted minutes for the January 2014 Regular meeting. The motion was seconded by Director Egge, and passed unanimously.

FIANACIAL REPORT AND BILL APPROVAL: Director Sprouse made the motion to approve the monthly expense report, seconded by Director Egge. Motion carried unanimously.

CORRESPONDANCE: Vice Chairman Jordan read Dave Ward's letter of resignation as an NFPD Board of Directors, dated January 5, 2014. Secretary Elder read a letter of intent regarding the donation of two parcels from A. Gerald Saladana, dated January 1, 2014, for the construction of a fire station.

Public Comment: Sue Stack would like the monthly financial report made available to the public. Bill Monahan asked what agency was currently working on the Saladana property. Patrice Metz asked if Directors received their Board packages prior to the meeting. Bill Fawx stated that there is a State requirement that a reasonable amount of copies of current financial records be made available to the public during meetings. Bob Stearns questioned and delivered a letter protesting the stipend for the Board members and loss of dental benefits to the firefighters.

INFORMATION/NON-ACTION ITEMS:

(A) **Chief's Report:**

- Multi-Company drills are working well. Wednesday night drills have been added to the schedule.
- The FY 2012-13 Audit for NFPD is in progress.
- Work on the bay door begins on 2-21-14
- OES engine is scheduled for pick-up on 2-21-14
- CAL-NET 3 application was resubmitted to AT&T.

(B) Board Vacancy- Vice Chairman Jordan announced that the Board is accepting letters of interest from people to fill the Board seat left upon the resignation of Dave Ward. Letters must be received by Mar 7th.

ACTION ITEMS:

(A) NCA Community Sign-Jerry Mohlenbrook asked if the NCA could place a sign on the side of the Newcastle Fire hall for the purpose of announcing community events. Discussion followed. **No action taken.**

(B) Authorize secretarial hours as needed. There was discussion that the increase in public records requests and the construction of a new station has placed a burden on both Chief Higgins and Secretary Elder. **Secretary Elder made the motion to contract for secretarial service, no more than 30 hours per month, at \$12.00/hour on a contract basis and used by both the Board of Directors and Chief Higgins until the fire station is complete. At this time this contract will not be an employee of the NFPD. Director Sprouse seconded the motion; motion carried unanimously.**

(C) Appeal of Special Assessments- Neil Anderson made recommendations based on property owner's requests for reviews. Neil discussed and made recommendations regarding 7 properties. Board actions follow:

042-130-011- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Board Action: Secretary Elder motioned to accept the recommendation. Director Sprouse seconded the motion. Motion passed unanimously.**

042-022-014- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Board Action: Director Sprouse motioned to accept the recommendation. Secretary Elder seconded the motion. Director Egge and Vice Chairman Jordan abstained. Motion not passed.**

042-032-006- Recommendation withdrawn. **No Board action.**

042-212-020- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Board Action: Director Sprouse motioned to accept the recommendation. Vice Chairman Jordan seconded. Motion was approved unanimously.**

032-162-0111-510- Recommendation withdrawn. **No Board action.**

040-172-023- Recommendation: Reimburse property owner for 2012 tax overpayment. **Director Sprouse motioned to accept the recommendation. Director Egge seconded the motion. Motion passed unanimously.**

042-224-016- Recommendation: Property should be exempt from Measure B and F. Property owner should be reimbursed for taxes paid this year. **Director Sprouse motioned to accept the recommendation. Chairman Egge seconded the motion. Motion passed unanimously.**

(D) **Board of Directors Reports**

Elder-Happy that Vice Chairman Jordan has returned from vacation

Sprouse-No report

Egge- We are working on getting financials, minutes and agenda on the website.

Jordan- We are moving forward in the loan process toward a new station. Regarding the donation of \$100,000 from the UAIC; the information and letter of commitment is missing from the file.

Adjournment: 7:40 p.m.

Respectfully submitted,

Heather Pier
Recording Secretary

FEBRUARY 1, 2014

NEWCASTLE FIRE PROTECTION DISTRICT
P O BOX 262
NEWCASTLE, CA 95658

RE: DONATION OF PROPERTY

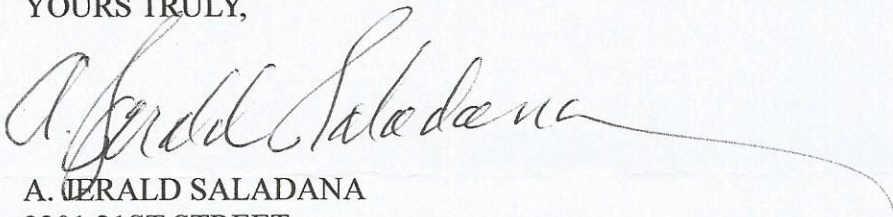
DEAR FIRE BOARD;

THIS LETTER IS TO CONFIRM THAT I AM WILLING TO DONATE TWO PARCELS OF LAND TO THE NEWCASTLE FIRE PROTECTION DISTRICT FOR THE CONSTRUCTION OF A NEW FIRE STATION TO BE BUILT IN NEWCASTLE.

THE TWO PARCELS OF LAND ARE REGISTERED WITH THE PLACER COUNTY ASSESSORS OFFICE AS BEING BETWEEN INTERSTATE 80 AND OLD STATE HIGHWAY. THE PARCEL NUMBERS ARE: APN:040-179-011-000 AND APN:040-179-001-00.

I HOPE THAT THIS LETTER WILL SATISFY ANY CONCERNS THAT THE COUNTY HAS IN REGARDS TO MY INTENTIONS.

YOURS TRULY,

A handwritten signature in cursive script that reads "A. Gerald Saladana". The signature is written in black ink and extends across the width of the page.

A. GERALD SALADANA
2201 21ST STREET
SACRAMENTO, CA 95818

AJS:mtf

NEWCASTLE FIRE PROTECTION DISTRICT

MONTHLY EXPENSE REPORT

MONTH OF February, 2014

	<u>FUND</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>DESCRIPTION:</u>
1	2555	Heather Pier	\$60.00	Secretary Service
2	1310	Kaiser	\$3,070.00	Health
3	1310	United Healthcare	\$95.40	Vision
4	2965	PG&E	\$451.21	Electricity & Gas
5	2051	AT&T	\$191.65	District Phones
6	2051	Wave Broadband	\$72.95	District Internet
7	2522	Life Assist	\$182.75	EMS Gloves
8	2290	LEHR	\$47.43	E-41B Light Switches
9	2523	Curt Gysen	\$300.00	Computer Repair / Install I.T.
10	2523	Walkers	\$94.58	Storage Boxes, Clip Boards, Paper
11	2555	KMT&G	\$618.75	Legal Services
12	2290	Riebes	\$78.94	Fleet Coolant, Start Fluid, Simply Green
13	2290	Wayne Hickok	\$104.75	Door Latch for B-41B
14	2555	Roseville Design	\$31,830.00	Phases for new site
15	4455	WestAmerica Bank	\$27,772.99	E-41 Payoff
16	2405	Sierra Safety	\$24.19	Employee Only Sign
17	2523	US Bank	\$331.35	District Computer Software
18	4455	Pierce	\$100,000.00	Down Payment
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