



# NEWCASTLE FIRE PROTECTION DISTRICT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

*BOARD OF DIRECTORS: Eric Sprouse, Jonita Elder, Robin Enos, Lawrence Bettencourt, William Kahrl  
Fire Chief Ian Gow*

### AGENDA

**January 18, 2017 @ 6:00 P.M.**

At: 461 Main St. Newcastle, CA 95658

- 1. CALL MEETING TO ORDER:** Pledge of Allegiance
- 2. APPROVAL OF AGENDA:**
- 3. APPROVAL OF MINUTES:**
  - (A) December 21, 2016 Special Meeting
- 4. BILL APPROVAL AND FINANCIAL REPORT:**
  - (A) Monthly Expense Report and Financial update:
- 5. CORRESPONDENCE:** Mr. Anderson's proposal to handle the 2017-2018 Special Tax Charges
- 6. PUBLIC COMMENT:**

(The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public, which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair.)
- 7. FIRE CHIEF IAN GOW'S REPORT:**
- 8. NEWCASTLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION REPORT:**
- 9. INFORMATIONAL / NON-ACTION ITEMS:**
  - (A) New Fire Station Progress update
  - (B) Chief Gow's update on progress of the Policy and Procedure Manual.
  - (C) Board to review the meeting calendar for 2017
- 10. ACTION ITEMS:**
  - (A) Election of Board Officers and Committee Responsibilities
  - (B) Hiring of the Recording Secretary for the Board of Directors meetings
  - (C) Mr. & Mrs. Dawson's request for exemption and refund of Measure B charge of \$150.86 on vacant parcel
- 11. BOARD OF DIRECTOR REPORTS:**
- 12. MEETING ADJOURNED:**

**NEXT REGULAR BOARD MEETING: WEDNESDAY, FEBRUARY 15, 2017**

Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (916) 663-3323, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.

Placer County Expenditure Status by OCA Year-to-Date Through Fiscal Month 6 Ending December 31, 2016										Percent of Fiscal Year Elapsed = 50.0%	
Department Fund	Description	Object Level 3	Appropriation	Expenditure Current Period	Status Year-to-Date	Encumbrance	Unencumbered Balance	Pre Encumbrance	Uncommitted Balance	Actual	Variance
87 531	Newcastle Fire Fire Districts Fund										
360	Newcastle Fire										
8020	Newcastle Fire										
530036	Newcastle Fire										
	Salaries and Wages	1002	235000	51,742.49	111,141.74		123,858.26		123,858.26	47.3%	2.7%
	Extra Help	1003	9000	2,579.25	3,532.38		5,467.62		5,467.62	39.2%	10.8%
	Overtime & Call Back	1005	30000	6,652.13	34,885.60		(4,885.60)		(4,885.60)	116.3%	(66.3%)
	Salaries & Wages Undistributed	1099									50.0%
	F.I.C.A.	1301	22000	4,792.99	11,484.94		10,515.06		10,515.06	52.2%	(2.2%)
	Employee Group Ins	1310	36000	1,379.29	4,016.27		31,983.73		31,983.73	11.2%	38.8%
	Workers Comp Insurance	1315	22000		4,329.00		17,671.00		17,671.00	19.7%	30.3%
	<b>Total Salaries &amp; Employee Benefits Object</b>		<b>354,000.00</b>	<b>67,146.15</b>	<b>169,389.93</b>	<b>0.00</b>	<b>184,610.07</b>	<b>0.00</b>	<b>184,610.07</b>	<b>47.9%</b>	<b>2.1%</b>
	Uniforms	2017	1500	1,553.91	4,362.37		(2,862.37)		(2,862.37)	290.8%	(240.8%)
	Communication Services - Telephone	2051	5000	294.88	1,128.02		3,871.98		3,871.98	22.6%	27.4%
	Gen Liability Ins	2140	8500		7,048.00		1,452.00		1,452.00	82.9%	(32.9%)
	Maintenance - Equipment	2290	12000	2,837.44	7,588.50		4,411.50		4,411.50	63.2%	(13.2%)
	Materials - Bldgs & Impr	2405	110000	9,034.62	9,385.12		100,614.88		100,614.88	8.5%	41.5%
	Medical, Dental & Lab Supp	2422	720	30.63	183.78		536.22		536.22	25.5%	24.5%
	Membership/Dues	2439	2500				2,500.00		2,500.00	17.0%	33.0%
	Misc Expense	2456	3000	4,502.55	4,507.85		2,192.15		2,192.15	67.3%	(17.3%)
	Collection Charges	2508	6700		132.05		4,867.95		4,867.95	2.6%	47.4%
	Printing	2511	5000		4,655.94		(155.94)		(155.94)	103.5%	(53.5%)
	SB2557 Property Tax Admin Costs	2517	4500	332.06	1,553.43		7,446.57		7,446.57	17.3%	32.7%
	Other Supplies	2522	9000	120.00	385.31		3,614.69		3,614.69	9.6%	40.4%
	Office Supplies & Exp	2523	4000	22,250.00	22,250.00		77,750.00		77,750.00	22.3%	27.7%
	Services	2528	100000	4,143.90	10,269.02		19,730.98		19,730.98	34.2%	15.8%
	Prof/Spec Svcs - Purchased	2555									50.0%
	Prof/Spec Svcs - County	2556									32.7%
	Fuels & Lubricants	2770	10000	683.70	1,729.81		6,000.00		6,000.00	50.0%	50.0%
	Precinct Costs	2831	6000				5,000.00		5,000.00	50.0%	50.0%
	Training	2844	5000				1,120.00		1,120.00	50.7%	(0.7%)
	Commission Reimbursements	2939	2270	575.00	1,150.00		5,960.76		5,960.76	40.4%	9.6%
	Utilities	2965	10000	1,388.63	4,039.24		65.12		65.12	89.1%	(39.1%)
	AB2838 - LAFCO Fees	3547	600		534.88						25.8%
	<b>Total Services and Supplies Object</b>		<b>336,290.00</b>	<b>52,403.26</b>	<b>81,412.32</b>	<b>0.00</b>	<b>254,877.68</b>	<b>0.00</b>	<b>254,877.68</b>	<b>24.2%</b>	<b>25.8%</b>
	Fixed Assets - Other Agcy - Equip	4455	5000				5,000.00		5,000.00	0.0%	50.0%
	<b>Total Capital Assets Object</b>		<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>	<b>50.0%</b>
	<b>Total OCA 530036 Newcastle Fire</b>		<b>695,290.00</b>	<b>119,549.41</b>	<b>250,802.25</b>	<b>0.00</b>	<b>444,487.75</b>	<b>0.00</b>	<b>444,487.75</b>	<b>36.1%</b>	<b>13.9%</b>
	<b>Total Appropriation 8020 Newcastle Fire</b>		<b>695,290.00</b>	<b>119,549.41</b>	<b>250,802.25</b>	<b>0.00</b>	<b>444,487.75</b>	<b>0.00</b>	<b>444,487.75</b>	<b>36.1%</b>	<b>13.9%</b>
	<b>Total Sub Fund 360 Newcastle Fire</b>		<b>695,290.00</b>	<b>119,549.41</b>	<b>250,802.25</b>	<b>0.00</b>	<b>444,487.75</b>	<b>0.00</b>	<b>444,487.75</b>	<b>36.1%</b>	<b>13.9%</b>

**NEIL G. ANDERSON**  
**2232 Brennans Rd.**  
**Newcastle, CA 95658**  
**(916) 663-1200**  
**neila@pacbell.net**

January 3, 2017

I propose to the Newcastle Fire Protection District Board of Directors that I will be responsible for handling the Special Tax Direct Charges for the District under measures 'F' and 'B' for tax year 2017/2018. This will include both Secured and Unsecured taxes. I will do this for \$2,000.

For this amount I will be responsible for the following:

Determining the correct cost of living for this year & present that to the Board for their determination as to whether it should be applied or not.

Requesting the necessary data files from the County for processing the direct charges.

Process the necessary data for the Unsecured Businesses & assessing the appropriate tax for each business.

Preparing the Direct Charge data file for Unsecured parcels as necessary to be sent to the County by the Unsecured deadline.

Process the necessary data for the Secured parcels & assessing the appropriate tax for each parcel.

Preparing the Direct Charge data file for Secured parcels as necessary to be sent to the County before the Secured deadline.

Preparing the necessary Resolutions, which must accompany these submissions and presenting them to the Board for their approval.

Authorize placing my phone number on the tax bills for handling of any questions

I will handle all reviews requested by taxpayers for these Direct Charges, review their requests and present those with my recommendations to the Board of Directors.

I will assist in gathering the necessary data for the District to comply with AB2109, GC 12463.2 reporting.

The Newcastle Fire District will be directly responsible to the County for the costs associated with the gathering of data from the Assessors Office for these tasks.



# NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658

916-663-3323 FAX 916-663-3907

---

*BOARD OF DIRECTORS: Eric Sprouse, Jonita Elder, Robin Enos, Lawrence Bettencourt, William Kahrl  
Fire Chief Ian Gow*

---

## **REGULAR MONTHLY MEETINGS OF THE BOARD OF DIRECTORS**

---

Location: 461 Main St., Newcastle CA 95658  
All meetings start promptly at 6 pm.

---

*January 18, 2017*

*February 15, 2017*

*March 15, 2017*

*April 19, 2017*

*May 17, 2017*

*June 21, 2017*

*July 19, 2017*

*August 16, 2017*

*September 20, 2017*

*October 18, 2017*

*November 15, 2017*

*December 20, 2017*

---

# NEWCASTLE FIRE PROTECTION DISTRICT

## REQUEST FOR BOARD REVIEW OF TAX APPEAL ISSUE

**PROPERTY OWNER(S):**

Name: WILLIAM K & JUDITH A. DAWSON Date: NOV 28, 2016  
 Mailing Address: 6690 CHAPARRAL LN, NEWCASTLE Phone #: 916-663-3104  
 Email address: JARLENE.DAWSON@GMAIL.COM

**PROPERTY:**

Site address of Property in question: 6690 CHAPARRAL LN Tax Year in question: 2016/2017  
 Parcel No:(s) of Property(s) in question:

Parcel xxx - xxx - xxx - xxx	Numbers	Current Tax		Tax Paid		Parcel Size	Parcel Improved
		F	B	F	B		
1. <u>031 - 073 - 010 - 000</u>		<u>8.18</u>	<u>150.86</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
2. <u>031 - 073 - 011 - 000</u>		<u>75.70</u>	<u>150.86</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
3. _____				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. _____				<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please explain exactly what is being requested. (i.e. a refund of tax for this year; an exemption for parcel 1, etc. Please be Specific.)

EXEMPT & REFUND TAX FOR MEASURE B ON PARCEL #1. PLACER CO.  
ASSESSORS COST TO COMBINE PARCELS #1 & 2 500 High. PARCEL #1 ONLY  
ACCESSIBLE THROUGH PARCEL #2. PARCEL #1 SUPPLIES WATER FOR PARCEL  
#2 ON WHICH OUR HOME IS LOCATED.

Please explain why the Board should approve this request.

BETWEEN MEASURES B & F, CAL FIRE, AND HOME OWNERS INSURANCE,  
THE COST IS PUTTING A BURDEN ON OUR FIXED INCOME. WE  
ALSO PAY TO CLEAR DEAD WOOD & USE THE CHIPPER PROGRAM EVERY  
YEAR

RECOMMENDATION: \_\_\_\_\_

Signature: William K. Dawson Date: NOV 28, 2016  
Judith A. Dawson

*Placer County Assessor*

Information as of Lien Date

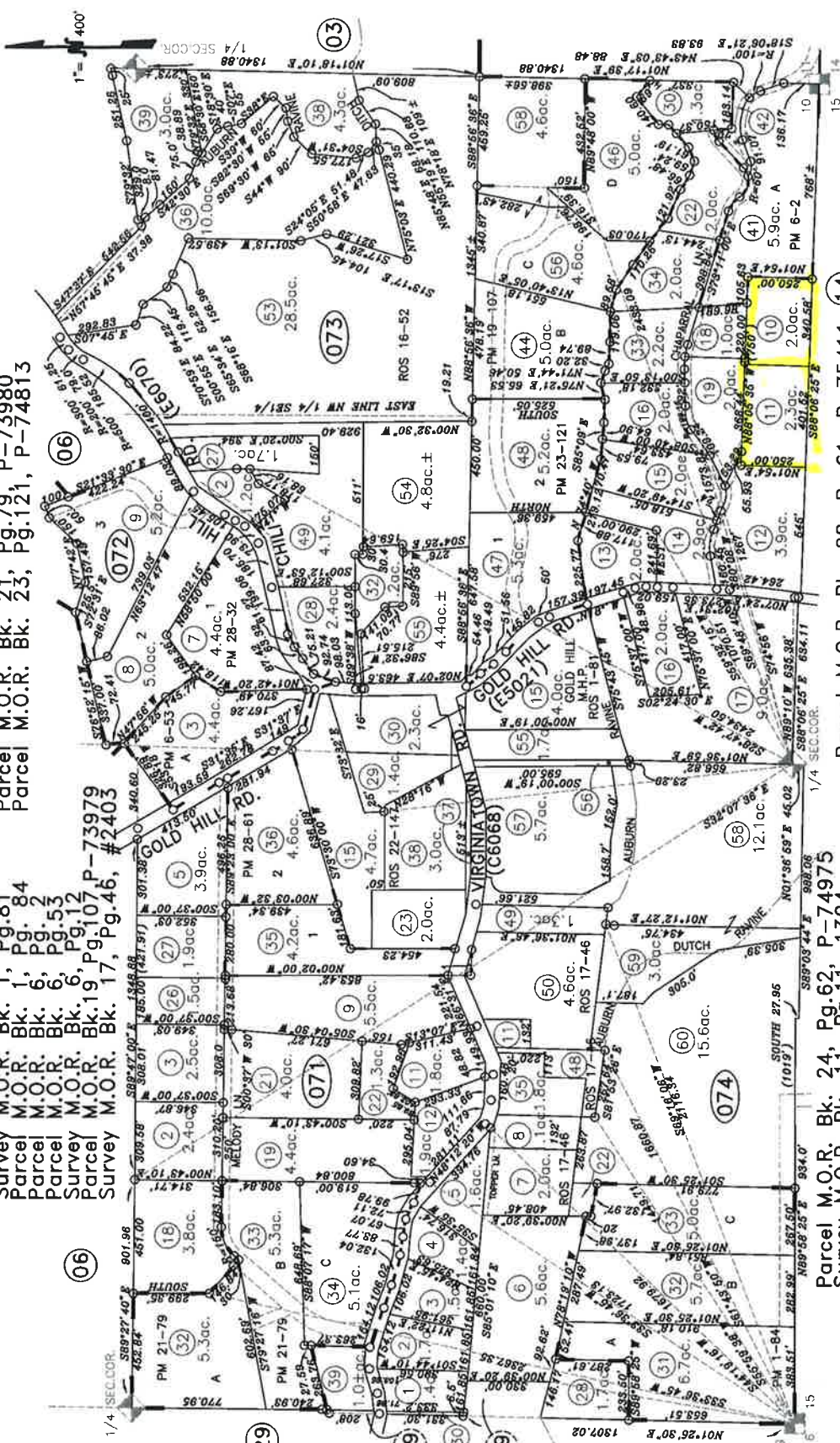
January 1st 2016

■ [View Maps](#)

**Property Information**

Assessor ID Number	031-073-010-000
Tax Rate Area (TRA)	078180
Last Recording Date	6/25/2003
Current Doc No.	2003R0104306
Assessee	DAWSON WILLIAM K & JUDITH A TRUSTEES
Property Type	VACANT, ALL TYPES-NOT ASGND
Acres	2.00
Lot Size(SqFt)	0.00
Asmt Description	2 A FR SEC 10 12 7
Asmt Status	ACTIVE
Roll Values	
Land	9103
Structure	0
Fixtures	0
Growing	0
Total Land and Improvements	9103
Manufactured Home	0
Personal Property	0
Homeowners Exemption	0
Other Exemption	0
Net Assessment	9103
Ownership	
DAWSON WILLIAM K & JUDITH A TRUSTEES	100.000000%
Building Description(s)	
Building Seq. Number	1
Unit Seq. Number	0
Building Code	1
Current Doc No.	2003R0104306
Number Of Units	
Property Type	VACANT, ALL TYPES-NOT ASGND
Building Square Footage	
Garage Square Footage	0.00
Unfinished Square Footage	
Year Built	
Bedrooms	0
Full Baths	0
Half Baths	0

S. 1/2 SEC. 10, T. 12N., R. 7E., M.D.B. & M.  
 Survey M.O.R. Bk. 1, Pg. 81  
 Parcel M.O.R. Bk. 21, Pg. 79, P-73980  
 Parcel M.O.R. Bk. 23, Pg. 121, P-74813  
 Survey M.O.R. Bk. 6, Pg. 84  
 Parcel M.O.R. Bk. 6, Pg. 53  
 Survey M.O.R. Bk. 6, Pg. 12  
 Parcel M.O.R. Bk. 19, Pg. 107, P-73979  
 Survey M.O.R. Bk. 17, Pg. 46, #2403



Parcel M.O.R. Bk. 24, Pg. 62, P-74975  
 Parcel M.O.R. Bk. 11, Pg. 11, P-7504  
 Parcel M.O.R. Bk. 26, Pg. 124, P-75212

Parcel M.O.R. Bk. 28, Pg. 61, P-75411  
 Parcel M.O.R. Bk. 28, Pg. 32, P-75504  
 Survey M.O.R. Bk. 16, Pg. 52, NO. 2135  
 Survey M.O.R. Bk. 22, Pg. 147

12-10-2015  
 02-08-2010  
 02-04-2010  
 09-11-2007  
 03-10-2005  
 09-04-2001  
 05-01-2001  
 Page Redrawn From Base Map Information

NOTE  
 This map was prepared for assessment purposes only and is not intended to illustrate legal building sites or establish precedence over local ordinances. Official information concerning size or use of any parcel should be obtained from recorded documents and local governing agencies.

PMJ  
 From Base Map Information

NOTE  
 All distances on curved lines are chord measurements.

NOTE  
 Assessor's Block Numbers Shown in Ellipses.  
 Assessor's Parcel Numbers Shown in Circles.