

NEWCASTLE FIRE PROTECTION DISTRICT

January 21, 2014, 6:00 P.M.

at 461 Main Street, Newcastle, CA 95658, Newcastle, CA 95658

MEETING MINUTES

Board Present: Jim Jordan, Chairman
Eric Sprouse, Vice Chairman
Jonita Elder, Secretary
Rocky Robinson, Director
Robin Enos, Director

1. CALL MEETING TO ORDER:

- (A) Chairman called meeting to order at 6:00 pm. Four (4) Board Members Present. Vice Chair Sprouse arrived in time for Action Items.
- (B) Chief Higgins was also in attendance.
- (C) Pledge of Allegiance.

2. APPROVAL OF AGENDA:

- (A) January 21, 2015 Meeting Agenda. Action Item 8(D) Resolution 2015_3 will be removed from the Agenda. After reviewing the posted agenda, Secretary Elder moved to approve the agenda as posted; seconded by Director Enos. Motion carried out unanimously with Directors present.

3. APPROVAL OF MINUTES:

- (A) Director Robinson made the motion to approve the submitted minutes for the board meeting of November 19, 2014 regular meeting; seconded by Secretary Elder. Motion carried out unanimously with Directors present.

4. BILL APPROVAL:

- (A) Monthly Expense Report – Month of January, 2014. Spreadsheet presented and reviewed by Chief Higgins and board. Director Robinson made the motion to approve the monthly expense report as submitted; seconded by Director Enos. Motion carried out unanimously with Directors present.
- (B) Financial Report: Email copy available upon request “info@newcastlefire.org”

5. CORRESPONDENCE:

- (A) none

6. PUBLIC COMMENT:

- (A) none

7. INFORMATIONAL/NON-ACTION ITEMS

- (A) Chief’s Report (By Chief Higgins).
 - Training: month of December = 99.5 personnel hours. The number of hours is in line with training goals (approximately 20 hours per staff member per month).
 - Emergency Response for the month of December - EMS: 22 Auto: 10 Fire: 0 Public Assist: 12. Total of 44 responses.
 - General Information: 1) The business inspections have begun. Currently we are starting with the target hazard areas first. We are teaching the crew what they are looking for and how to properly document the business. The program will start out slowly since it is a new program for prevention. 2) I-80 will be closed down on January 27-28 at night for the Raise 80 project. The bridge that will be getting raised is Brace Road overpass in Loomis. For more information visit the Caltrans website at www.Raise80.com.

- (B) New Fire Station Update.
 - Chair Jordan has been working on communicating with the County on a regular basis regarding the project.
 - The environmental 30 day public review will be completed by month end.
 - There is interest in the community with doing a dirt deal, but we are just looking for now. Can't take offers at this point.
- (C) SCBA replacement for the District per NFPA Standards 1977. Discussion led by Chief Higgins
 - The SCBA replacement air packs are needed for the fire crews. We have 6 in service...all others need repairs (14). The cost for repairs is \$400 to \$500 each. The packs have only two more years left before they expire. Replacement is required every 20 years. The old packs have no communication or amplifiers on them. Chief Higgins is looking at new packs. Features include air hose built into them which can drop air into others' system; lighting on packs and reflectors.
 - Request for 8 packs and fit testing device. Comes with two bottles and a mask. 20 years life on them.
 - 4 old packs are being repaired for free as backups.
 - The District has been unable to get Grant money because of our small district size.
 - Need 4 packs in each engine, plus 2 at standby. Per Chief Higgins, we are in dire straits right now.
 - Per Chair Jordan, we should proceed with getting new packs.
 - There are mitigation/contingency funds in the budget.
 - Might be possible to team with surrounding small agencies and will look into this for funding opportunities.

8. ACTION ITEMS:

- (A) Property Tax Review. Neil Anderson not present at the meeting so will postpone this item.
- (B) Resolution 2015_1. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NEWCASTLE FIRE PROTECTION DISTRICT AUTHORIZING THE ISSUANCE AND SALE OF THE NEWCASTLE FIRE PROTECTION DISTRICT BOND, 2015, TO FINANCE THE SITE PREPARATION AND CONSTRUCTION OF A NEW FIRE STATION AND APPROVING RELATED DOCUMENTS AND AUTHORIZING OFFICIAL ACTIONS.
 - The funds would be taken in one lump sum of \$1.9 million. A 25 year Bond Contract. The County has control over the accounting/banking. \$58,886.23 payments every 6 months beginning 6 months after funds are accepted. The rate is 3.75%. Bond is *not to exceed* \$2 million. Bond contract is \$1.9 million dollars.
 - Resolution read out loud in its entirety by Chair Jordan.
 - Motion to vote by Director Robinson; seconded by Vice Chair Sprouse. Vote carried out unanimously by all board members present.
 - **Roll Call Vote:** Director Enos-Aye; Director Robinson-Aye; Chairman Jordan-Aye; Secretary Elder-Aye; Vice Chairman Sprouse-Aye. **Vote Carries 5-0 all directors present.**
- (C) Resolution 2015_2. Terms and Conditions for the fire district response to incidents outside of the jurisdiction.
 - Reimbursements created by CAL OES. We will pay all employees and volunteers from the time of dispatch to the time of return (port-to-port).
 - Resolution read out loud in its entirety by Chair Jordan.
 - Motion to vote by Director Robinson; seconded by Secretary Elder. Vote carried out unanimously by all board members present.
 - **Roll Call Vote:** Director Enos-Aye; Director Robinson-Aye; Chairman Jordan-Aye; Secretary Elder-Aye; Vice Chairman Sprouse-Aye. **Vote Carries 5-0 all directors present.**

9. Board of Director Reports:

- (A) Secretary Elder - Addressing a prior question regarding other fire station alternative sites – in October 2012 the previous board provided a Properties Investigated list. The list is available if residents would like to see it.
- (B) Prop 172 Taxes for Law and Fire. There are 6 local special fire districts sharing 3 chiefs. The District's are looking for funding opportunities. The fire districts are figuring out how to proceed forward pending on a LAFCO study that will be coming out soon which will be helpful for the districts and the County Board of Supervisors.

Meeting adjourned at 7:05 PM.

- 10. NEXT REGULAR MEETING:** Wednesday, February 18, 2015. Location: 461 Main Street.

Respectfully Submitted,

Gayle Capik, Recording Secretary