

NEWCASTLE FIRE PROTECTION DISTRICT

June 18, 2014, 6:00P.M.

at 1588 Lisa Dr "Castle City Mobile Home Park", Newcastle, CA 95658

MEETING MINUTES

Board Present: Jim Jordan, Director, Chairman
Eric Sprouse, Vice Chairman
Robin Enos, Director

1. **CALL MEETING TO ORDER:** Chairman called meeting to order at 6:06 pm. Board members not present: Jonita Elder, Secretary; Isaak Egge, Director.
Chief Higgins was also in attendance.
Pledge of Allegiance.
2. **APPROVAL OF AGENDA:**
 - (A) June 18, 2014 Meeting Agenda. After reviewing the posted agenda, Director Enos moved to approve the agenda as posted; seconded by Director Sprouse. Motion carried out unanimously with Directors present.
3. **APPROVAL OF MINUTES:**
 - (A) Director Enos made the motion to approve the submitted minutes for the Month of May 21, 2014 regular meeting; seconded by Director Sprouse. Motion carried out unanimously with Directors present.
4. **FINANCIAL REPORT & BILL APPROVAL:**
 - (A) Monthly Expense Report – Month of June, 2014. Spreadsheet presented and reviewed by Chief Higgins and board; general discussion followed on all “out of ordinary” budget items. Director Enos made the motion to approve the bills for payment as submitted and reviewed; seconded by Director Sprouse. Motion carried out unanimously with Directors present.
5. **CORRESPONDENCE:**

None
6. **PUBLIC COMMENT:**
 - (A) Message of thanks from the Newcastle Community Association for the Board and the Department's support on the May 18th Celebration Day Event.
 - (B) Resident inquires to Chief Higgins regarding potential fire hazards of crude tanker trains. Per Chief Higgins there are close Hazmat teams and ongoing OES training and planning.
 - (C) Citizen asked for an update on the new fire house in the next meeting. Per Chairman Jordan, will add this item in the next regular board meeting.

7. INFORMATIONAL/NON-ACTION ITEMS

(A) Chief's Report (By Chief Higgins.).

- Training: month of May = 371 personnel hours.
- Emergency Response, May 1st to current, EMS: 32 Auto: 9 Fire: 6 Public Assist: 26. Total of 73 responses.
- General Information: 1) Water upgrades to the Newcastle Elementary School have begun. Crews started boring and digging. 2) The new brush-41 is housed in Newcastle and is currently being outfitted with equipment. Training is planned.
- NFPD will be conducting a written exam to fill two open slots for full time positions. The applicants that have passed the written portion will be asked to participate in a manipulative test at a later date.

(B) Newcastle Firefighter's Association: Formation of a Professional Firefighter's Association. Presented by Captain Greg Kirk. Presented a formal recognition form and bylaws to ask the Board for formal recognition. Presented to Chair Jordan who will try and get on next month's agenda.

8. ACTION ITEMS:

(A) Preliminary Budget Review for F/Y 2014-2015. Chief Higgins posted budget on website. Board reviewed budget spreadsheet and presented questions to Chief Higgins.

- 1) Auditor's property assessment anticipates 2 to 2 1/2% property value increase expected. Revenue increase anticipated at 2%.
- 2) Measures F and B taxes are covered in the budget
- 3) Per Chief Higgins it costs approximately \$2000 - \$5000 to outfit a new hire
- 4) This budget is only preliminary - it will change.
- 5) Director Sprouse made the motion to approve the preliminary budget; seconded by Director Enos. Motion carried out unanimously with Directors present.

9. Board of Director Reports:

(A) The new fire station project is coming along. The surveyors work was completed and property lines figured out. Timetables and process on track to hopefully be completed by early next year.

Meeting adjourned at 6:33 PM

10. NEXT REGULAR MEETING: July 16, 2014

Respectfully Submitted,

Gayle Capik
Recording Secretary