



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING**

**Agenda**

**Thursday, January 10, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:30 p.m.**

Pledge of Allegiance

Roll Call

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of December 13, 2012 regular meeting

Review and approve minutes of December 17, 2012 special meeting

Review and approve minutes of December 20, 2012 special meeting

Financial Reports

Review and Approve Financial Reports

December Expenses

**Discussion/Information/Action**

Presentation of DRAFT Financial Audit for FY 2011\_2012 – Andy Sisk, Placer County Auditor-Controller

Station 41 Report – Chairman Ward

Approve Board Assignment to Prepare a Letter Seeking Bids for a Licensed and Bonded General Contractor.

Correct and Approve Previous Action to Expend \$3600 to Roseville Design Group for an Official Architect's Report on Station 41.

Brown Act Statement – Chairman Ward

Formation of Measures F and B Exemption Committee – Chairman Ward

Spending Limits Direction – Chairman Ward

Select Applicant to Fill Board of Director's Vacancy – Chairman Ward

**Announcement of Closed Session**

**Closed Session**

With respect to every item of business to be discussed in closed session pursuant to Section 54957:

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Newcastle Fire Protection District encourages those with disabilities to participate fully in the public meeting Process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact Our office at (916) 663-3323 well in advance of the regular meeting you wish to attend so that we may make every Reasonable effort to accommodate you.

**Expected Closed Session Duration: 15 minutes**

**Public Comment on Closed Session Item – Limit 3 minutes per speaker**

**Adjourn to Closed Session**

**Re-Convene Open Session**

**Announcement of Action(s) taken in Closed Session**

**Reports**

Battalion Chief

Board of Directors Report

**Public Comment - Limit, 3 minutes per speaker**

(Any item not on agenda)

**Announcements**

- o NFPD REGULAR Board Meeting, Thursday, ♥ February 14, 2013 ♥, 6:30p, 461 Main St.

**Adjournment**



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Wednesday, January 23, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

Select Applicant to Fill Board of Director's Vacancy – Chairman Ward

Applicants: Neil Anderson

Isaak Egge

Jack Godsey

Administer Oath of Office to Board Appointee – Supervisor Holmes

Station 41 Report – Chairman Ward

Approve Board Assignment to Prepare a Letter Seeking Bids for Temporary Repair of Station 41.

Clarification of Cal Trans Information re: Saladana Land Gift – Chairman Ward

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, ♥ February 14, 2013 ♥, 6:00p, 461 Main St.

**Adjournment**



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING**

**Agenda**

**Thursday, February 14, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Moment of Reflection**

Moment to reflect on recent incidents affecting our friends and neighbors – Director Egge

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of January 10, 2013 regular meeting

Review and approve minutes of January 23, 2013 special meeting

Financial Reports

Review and Approve Financial Reports

January, 2013 Expenses

**Discussion/Information/Action**

Resolution #02-14-2013, IN SUPPORT OF PARTICIPATION IN THE PLACER COUNTY HAZARDOUS VEGETATION ABATEMENT ORDINANCE IMPLEMENTATION PROGRAM – Rui Cunha

Station 41 Update – Chairman Ward

Yellow tag has been removed

Firefighter's now allowed to sleep in station

Accept Final Audit Report for Fiscal Year 2011/2012 – Chairman Ward

Contract w/South Placer FPD Supplying Equipment Repair Services to NFPD – VC Jordan

Declare 1999 Terry Travel Trailer “Excess Property” – Chairman Ward

Authorize Sale of 1999 Terry Travel Trailer – Chairman Ward

Approve Process to Allow for Additional Repairs to Station 41 in Accordance with Public Contract Code 20150.4. – Director Egge

Dissolution of All Committees – Chairman Ward

Authorize Expenditure for (2) Directors to Attend the Truckee Fire Protection District Board Meeting on Tuesday, February 19, 2013 – Chairman Ward

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Newcastle Fire Protection District encourages those with disabilities to participate fully in the public meeting Process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact Our office at (916) 663-3323 well in advance of the regular meeting you wish to attend so that we may make every Reasonable effort to accommodate you.

Approve Letter Drafted by NFPD Counsel to Modern Building Systems, Inc. to Negate Contract for Trailers Currently Located on R&S Properties Lot Adjacent to Denny's. – Chairman Ward

**Reports**

Battalion Chief

Board of Directors Reports:

Chairman Ward

VC Jordan

Secretary Elder

Director Sprouse

Director Egge

**Public Comment - Limit, 3 minutes per speaker**

(Any item not on agenda)

**Announcements**

- o NFPD REGULAR Board Meeting, Thursday, March 14, 2013, 6:00p, 461 Main St.

**Adjournment**



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Monday, February 25, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

Modern Building Systems, Inc. – Chairman Ward

Board Action is required to either pursue further financial reimbursement or take no additional action to recoup funds spent on trailer lease.

Station 41 Update – Chairman Ward

NFPD is currently accepting bids for temporary repairs to Station 41.

Bids are due to the NFPD Business Office no later than 5:00 p.m., Friday, March 1, 2013. Plans are available electronically at no charge. Hard copy plans are available for \$25 (non-refundable) from the NFPD Business Office.

Walkthrough with potential bidders was done earlier today.

Advertisement for Temporary Board Clerk Position – Secretary Elder

Sale of the 1990 Terry Travel Trailer – Director Egge

Survey Monkey Results – Director Sprouse

Review of Public Complaints Policy – Chairman Ward

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, March 14, 2013, 6:00p, 461 Main St.

**Adjournment**

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Newcastle Fire Protection District encourages those with disabilities to participate fully in the public meeting Process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact Our office at (916) 663-3323 well in advance of the regular meeting you wish to attend so that we may make every Reasonable effort to accommodate you.



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING**

**Agenda**

**Thursday, March 14, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of February 14, 2013 regular meeting

Review and approve minutes of February 25, 2013 special meeting

Financial Reports

Review and Approve Financial Reports

February, 2013 Expenses

**Discussion/Information/Action**

Open/Review/Award Bid(s) for Completion of Temporary Repairs to Station 41 – Director Egge

Brown Act Training – Karen Schwab, County Counsel, Placer County

Accounting Practices Discussion – Andy Sisk, Placer County Auditor-Controller

Budget Analysis – Secretary Elder/Director Egge

Exhaust Removal Presentation – Director Egge

Newcastle Firefighter Volunteer Association Annual Pancake Breakfast – Chairman Ward

Policy Development Exploration. – Director Egge

**Announcement of Closed Session**

**Closed Session**

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

**LIABILITY CLAIMS:**

Claimant: Modern Building Systems, Inc.

Agency claimed against: Newcastle Fire Protection District

**Public Comment on Closed Session Item – Limit 3 minutes per speaker**

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(e) With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PERFORMANCE EVALUATION Title: BATTALION CHIEF

**Public Comment on Closed Session Item – Limit 3 minutes per speaker**

**Adjourn to Closed Session**

**Re-Convene Open Session**

**Announcement of Action(s) taken in Closed Session**

**Reports**

Battalion Chief

Board of Directors Reports:

Chairman Ward

VC Jordan

Secretary Elder

Director Sprouse

Director Egge

**Public Comment - Limit, 3 minutes per speaker**

(Any item not on agenda)

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, April 11, 2013, 6:00p, 461 Main St.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2013. Newcastle Elementary School Gymnasium.

**Adjournment**





**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Monday, March 25, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

Award Bid for Completion of Temporary Repairs to Station 41 – Director Egge

Authorize the Hiring of a Temporary Part-Time Interim Chief – VC Jordan

Approve CAL-CARD Agreement for Station 41 Credit Line – Chairman Ward

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, April 11, 2013, 6:00p, 461 Main St.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2013. Newcastle Elementary School Gymnasium.

**Adjournment**



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING**

**Agenda**

**Thursday, April 11, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of March 14, 2013 regular meeting

Review and approve minutes of March 25, 2013 special meeting

Review and approve minutes of April 2, 2013 special meeting

Financial Reports

Review and Approve Financial Reports

March, 2013 Expenses

**Discussion/Information/Action**

Dry Period Financing Information – Placer County Auditor Controller's Office

Assessment Exemptions Information/Discussion – Secretary Elder

Declare Water Tender (WT-41) and 1999 Dodge Pickup (UTL-41) as Excess Property and Authorize their Disposition. – Chairman Ward and Director Egge

Authorization to Purchase Additional Personnel Badges – Chief Carr

Introduction to JAC (Joint Apprenticeship Committee) Program – Chief Carr

Authorize Funds for Station 41 Capital Improvement Project – Chairman Ward

**Reports**

Chief Carr

Board of Directors Reports:

Chairman Ward

VC Jordan

Secretary Elder

Director Sprouse

Director Egge

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**Public Comment - Limit, 3 minutes per speaker**

(Any item not on agenda)

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, May 9, 2013, 6:00p, 461 Main St.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2012, 7a – 11a, Newcastle Elementary School Gymnasium.
- Newcastle Community Day, Sunday, May 19, 2013, 11a – 1p, Marshall Square

**Adjournment**



**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Tuesday, April 2, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

Appointment of Temporary Part Time Interim Chief – VC Jordan

Introduction of Volunteer Medical Consultant – Director Sprouse

Update on Temporary Clerk Recruitment – Director Egge

Discussion Regarding Measure B Exemption Criteria and Procedure – Secretary Elder

**Announcement of Closed Session**

Settlement of Anticipated Litigation.

**Public Comment on Closed Session Item – Limit 3 minutes per speaker**

**Adjourn to Closed Session**

**Re-Convene Open Session**

**Announcement of Action(s) taken in Closed Session**

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, April 11, 2013, 6:00p, 461 Main St.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2013. Newcastle Elementary School Gymnasium.

**Adjournment**

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NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING

Agenda

Thursday, May 9, 2013

461 Main St.

Newcastle, CA

[www.newcastlefire.org](http://www.newcastlefire.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

Call to order 6:00 p.m.

Pledge of Allegiance

Roll Call

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of April 11, 2013 Regular Meeting

Review and approve minutes of May 1, 2013 Special Meeting

Financial Reports

Review and Approve Financial Reports

April, 2013 Expenses

**Discussion/Information/Action**

1. Change Regular Board Meeting to Second Tuesday of Each Month, **ACTION** – Chairman Ward
2. Adopt Rules and Regulations, **ACTION** – Chief Carr
3. Method to Accomplish Direct Charge Data Compilation and Submission to Placer County for 2013\_2014 Tax Collection, **ACTION** – Secretary Elder
4. Adopt Discretionary Spending Limit for Chief Carr, **ACTION** – Chairman Ward
5. Adopt Employment Application Package, **ACTION** – Chief Carr
6. Update Discussion between Neighboring Districts to Provide Mutual Duty Officer Coverage – Chief Carr
7. Update Board on Status of Discussions with Neighboring Fire Districts re: Joint Equipment Agreement and Request Direction to Continue Pursuing Project – Chief Carr
8. Equipment Status Report – Chief Carr

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## Reports

Board of Directors Reports:

Chairman Ward

VC Jordan

Secretary Elder

Director Sprouse

Director Egge

NFVA Pancake Breakfast Fund Use Report – NFVA President, Christian Suman

## Public Comment - Limit, 3 minutes per speaker

(Any item not on agenda)

## Announcements

- NFVA Annual Pancake Breakfast, Saturday, May 18, 2012, 7a – 11a, Newcastle Elementary School Gymnasium.
- Newcastle Community Day, Sunday, May 19, 2013, 11a – 2p, Marshall Square

## Adjournment



NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING

Agenda

Wednesday, May 1, 2013

461 Main St.

Newcastle, CA

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

REVISED:

April 30, 2013

3:00 P.M.

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

Request for Recognition/Petition for Certification of *Newcastle Professional Firefighters Association* – Chairman Ward

Review and Adopt POL-00031 Revision N/C, Records Retention Policy – VC Jordan

Review and Adopt POL-00032 Revision N/C, Voicemail, Email, Internet and Computer Use Policy – VC Jordan

Adopt Resolution #2013-05-01, Requesting Collection of Charges on Tax-Roll for Tax Year 2013\_2014 – Secretary Elder

Adopt New NFPD Letterhead – Director Egge

Home Depot Update – Director Egge

Review and Adopt POL-00033 Revision N/C, Appeal of Measure B/Measure F Taxes – Secretary Elder

Review and Adopt Reorganization Plan – Chief Carr

Discussion Pertaining to Future **E**mergency **M**edical **S**ervice Program at NFPD – Director Sprouse

Well Deserved THANK YOU'S! – Chairman Ward

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, May 9, 2013, 6:00p, 461 Main St.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2012, 7a – 11a, Newcastle Elementary School Gymnasium.
- Newcastle Community Day, Sunday, May 19, 2013, 11a – 1p, Marshall Square

**Adjournment**

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**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Wednesday, May 15, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

New Residential Fire Sprinkler Plan Review and Inspection Service

**Announcement of Closed Session**

Labor Issues

**Public Comment on Closed Session Item – Limit 3 minutes per speaker**

**Adjourn to Closed Session**

**Re-Convene Open Session**

**Announcement of Actions(s) taken in Closed Session**

**Announcements**

- NFVA Annual Pancake Breakfast, Saturday, May 18, 2012, 7a – 11a, Newcastle Elementary School Gymnasium.
- Newcastle Community Day, Sunday, May 19, 2013, 11a – 1p, Marshall Square

**Adjournment**

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Newcastle Fire Protection District encourages those with disabilities to participate fully in the public meeting Process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact Our office at (916) 663-3323 well in advance of the regular meeting you wish to attend so that we may make every Reasonable effort to accommodate you.





**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF REGULAR BOARD OF DIRECTORS MEETING**

**Agenda**

**Thursday, June 13, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefire.org](http://www.newcastlefire.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Consent Agenda - ACTION**

Minutes and Correspondence

Review and approve minutes of May 9, 2013 Regular Board Meeting

Review and approve minutes of May 15, 2013 Special Board Meeting

Financial Reports

Review and Approve Financial Reports

Review and Approve May 2013 Expenses

**Discussion/Information/Action**

1. Change Regular Board Meeting to Second Monday of Each Month, **ACTION** – Vice Chair, Jordan
2. Vote on Measure B Annual Increase, **ACTION** – Secretary, Elder
3. Vote on Resolution #2013-02-15 – Use of 2012/2013 Budget as the Newcastle Fire Protection District's Temporary Spending Plan, **ACTION** – Secretary, Elder – **ATTACHMENTS 1 & 2**

**Reports**

Board of Directors Reports:

Chairman Ward

VC Jordan

Secretary Elder

Director Sprouse

Director Egge

**Public Comment - Limit, 3 minutes per speaker**

(Any item not on agenda)

**Announcements**

- o Special Board Meeting in June – Date To Be Determined

**Adjournment**

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**NEWCASTLE FIRE PROTECTION DISTRICT  
NOTICE OF SPECIAL BOARD OF DIRECTORS MEETING**

**Agenda**

**Wednesday, June 26, 2013**

**461 Main St.**

**Newcastle, CA**

[www.newcastlefpd.org](http://www.newcastlefpd.org)

[info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to order 6:00 p.m.**

Pledge of Allegiance

Roll Call

**Discussion/Information/Action**

- a. Change Regular Board Meeting to Second Wednesday of Each Month, **Board to Approve**
- b. Resolution #2013-06-17 – Authorizing Newcastle Fire Protection District to transfer from fund #531/361 (DEVFEE), into fund #531/361 (DEVFEE) OL3 4455 (fixed assets-other agcy equip) in the amount of \$25,949.15 to fund the 2013 payment to West American Bank for the Seagrave Engine, **Board to Adopt Resolution – Secretary Elder**
- c. Resolution #2013-06-18 – Adjustment of Special Tax Measure “F: By Consumer Price Index for 2013-2014, **Board to Adopt Resolution – Secretary Elder**
- d. Resolution #2013-06-19 – Requesting Collection of Charges on Tax Roll for Tax Year 2013-2014 for Measure “F” Unsecured, **Board to Adopt Resolution – Secretary Elder**
- e. Update on Little League – **Vice Chairman Jordan**

**Announcements**

- o Next Regular Board Meeting Date

**Adjournment**