



# NEWCASTLE FIRE PROTECTION DISTRICT

## POLICY MANUAL

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and food on board. Check for H.T.s, maps, fuel card, motor oil, cell phone, brief case, etc.).

3. The Officer in command of the unit will contact the district on a daily basis when possible.
4. The ENOP will perform daily checks of the unit and document them according to department procedure (the form is located in the brief case).
5. The crew will act professionally at all times as they are representing the District.

### REIMBURSEMENT

1. District Full-Time personnel will be paid their usual base wage/salary by the district, including overtime (if applicable) and subject to current MOU requirements.
2. All documentation of hours worked and paperwork for reimbursement will be submitted to the District's administrative offices.
3. Volunteer personnel are not paid unless they are deployed on an incident that is reimbursed by either a State or Federal agency. The volunteer will receive the amount reimbursed to the District for the position filled by the volunteer on the incident.

### CONDUCT

1. On incidents, the accepted uniform is the Department Work Uniform. All personnel are expected to maintain the District's grooming standards at all times.
2. Personnel are representing the Newcastle Fire Protection District and many people have worked countless hours to build excellence in the District's reputation. Participation is a privilege and all personnel are considered on-duty at all times.
3. Failure to comply with these Rules of Engagement or the Policies and Procedures of The Newcastle Fire Protection District may result in loss of individual resource Red Card privileges and or disciplinary action in accordance with district policy.