



# NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658

916-663-3323 FAX 916-663-3907 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahrl  
Fire Chief Ian Gow*

## NOTICE OF A REGULAR MEETING and AGENDA

**May 19, 2021 @ 6:00 p.m.**

Long Valley Community Hall, 2008 Rattlesnake Rd., Newcastle Ca 95658

This meeting will be open to in-person attendance. In compliance with the state's public health guidance, the in-person attendance is limited to 25% of the room's capacity and will require 6 feet social distancing.

**The meeting is also offered through a virtual Zoom meeting webinar. To join the meeting:**

<https://us02web.zoom.us/j/7699308229>

Meeting ID: 769 930 8229

Dial by your location +1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/7699308229>

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **APPROVAL OF AGENDA:**
3. **APPROVAL OF MINUTES:** April 21, 2021 Regular Meeting
4. **BILL APPROVAL AND FINANCIAL REPORT:**
  - (A) Monthly Expense Report and Financial update: April/May 2021
5. **CORRESPONDENCE:**
6. **PUBLIC COMMENT:** (The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair).
7. **CHIEFS REPORTS:**
  - (A) Fire Chief Gow
  - (B) Fire Marshal D'Ambrogi
  - (C) Battalion Chiefs Nelson, Slusher and Williamson
8. **NEWCASTLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION REPORT:**
9. **BOARD COMMITTEE REPORTS:**
  - (A)
10. **INFORMATIONAL AND DISCUSSION ITEMS:**
  - (A) Update on the Departments' COVID-19 response.
  - (B) Discuss the draft of the Preliminary Budget for Fiscal Year 2021-2022
11. **ACTION ITEMS REQUIRE A VOTE BY ROLL CALL**
  - (A) Recognition of Services: Mr. Neal Anderson
  - (B) Building Committee: Update on the USDA loan for the new fire station:
    1. Approve the engagement of services with Capitol Public Finance Group, Inc. for the preparation of the Financial Feasibility Analysis requested by USDA.
    2. Approve our District Counsel, Kronick, Moskovitz, Tiedemann & Girard, as bond counsel for the USDA loan for the new fire station.
  - (C) Consider and approve paying off the loan with PNC Equipment Finance for Brush 41 at an approximate cost of \$85,956.41

*Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 878-0405, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.*

- (D) Consider and approve an Administrative Services contract with Placer Hills Fire Protection District for Fiscal Year 2021-2022 at a cost of \$132,611.00.
  - (E) Select and vote for two candidates for the Special District Representative and Alternate for the Placer County Local Agency Formation Commission (LAFCO).
  - (F) Lexipol Policy review; Consider and approve the 2<sup>nd</sup> reading of Section 8: Records Management (See attached list for the individual policies).
  - (G) Closed Session
    - 1. CONFERENCE WITH LABOR NEGOTIATORS pursuant to California Government Code § 54957.6(a) LABOR NEGOTIATIONS; Discussion of memorandum of understanding with Local 3800, District negotiators: Directors Heisterkamp and Enos.
- Reconvene and report any action taken in closed session.

**12. DIRECTORS REPORTS:**

**13. MEETING ADJOURNED:**

*Next Board meeting: June 16, 2021*

## **Placer Hills-Newcastle-Forest Hill Fire District**

Joint Fire District Policy Manual

### **Chapter 8 - Records management**

- 800 - Records Management
- 801 - Release of Records
- 802 - Subpoenas
- 803 - Patient Medical Record Security and Privacy
- 804 - Standardization of Station Files