

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
Wednesday, June 19, 2019
645 Kentucky Greens Wy.
Newcastle, CA 95658

1. Call Meeting to Order

- a. Chairman Bettencourt called the meeting to order at 6:00 p.m.
- b. Fire Marshal Brothers led the Flag Salute.
- c. All Directors were present (1 vacancy).
- d. Chief Kushen was in attendance.

2. Approval of Agenda

- a. Chairman Bettencourt reported that a revised agenda had been distributed and posted to the website. The revision added an action item (H) Consider and approve updates to the FF Intern Program. He would also like to move the appointment of the new board member up on the agenda, after Public Comment. VC Elder made a motion to approve the agenda as revised. Director Enos seconds the motion. Motion carries.

3. Approval of Minutes

- i. Director Enos made a motion to approve the minutes of the May 15th regular meeting as presented. VC Elder seconds the motion. Motion carries.

4. Bill Approval and Financial Report

- a. Chief Kushen reported the following:
 - i. Expenses:
 - 1) Looks like the district will end the FY approx. \$43K in the black.
 - 2) The remaining 5% of Teeter money has not been received yet.
 - 3) We have about \$30K in accounts receivable due to the *assistance by hire* revenue stilled owed to us.
 - 4) Any carryover will be put toward the new station.

5. Correspondence

- a. None

6. Public Comment

- a. David Putnam Spoke to the board regarding the out of control vegetation on the old Facha ranch. Fire Marshal Brothers stated that he has received Mr. Putnam's letter and suggests that Mr. Putnam send a letter and photos of the area to Placer County Code Enforcement.

7. Fire Chief's Report

Responses: Total – 64

Str. Fire – 5; Veg. Fire – 1; Veh. Fire – 2; M/A –31; MVA – 6; Misc. – 18

Significant calls:

River Search Rescue on June 4th, NEW assisted Cal Fire, ABR & PCSO on a victim in the American River. Cres assisted from the Confluence down to the pump station adjacent to Railhead Park.

Well involved commercial Veh. Fire on 80 with limited wildland extension

E41 responded to the North Auburn area several times in one day for variety of calls; multi family dwelling fire and confirmed lightning strikes.

Residential propane leak from a defective gauge gasket required utility shut offs, the temporary evacuation of multiple residences and a Haz Mat response.

Staffing:

Hiring process for Engineer is going smoothly - 5 initial applicants with 3 candidates who took the written and oral exam on June 6, these 3 all were invited back for the manipulative on 6/26

Last week we conducted an all-day orientation and training for 6 new FF Interns 3 for Placer Hills and 3 for Newcastle in anticipation of the Board approving the changes to the Intern program discussed last month and included on the agenda tonight.

Training:

Crews have participated in continued regular manipulative training with Placer Hills personnel to improve their proficiency and interoperability.

All crews recently attended the regional RT-130 wildland training in Lincoln

Prevention:

We have requested proposals from two companies to update our Fire Facility Impact Plan and we are awaiting their responses.

We have received \$5,500 in the last week for developer fees and fire code permit fees directly related to the recent Board approval of ordinance 2019-01. These newly generated fees assist us to pay for permits and plan checks by our Fire Prevention Unit.

Fire Marshal Brothers has conducted 10 business inspections and provided training for all shifts during this last month in code and safety compliance.

Burn Ban went into effect as of 0800 Monday. At the request of Cal Fire, no burn permits are being issued from fire stations during the ban.

Pre-inspection recently completed at the Newcastle School with the final inspection to be scheduled soon. This is part of the new SB-1205 for reportable inspections of public and private schools, hotels/motels, apartments and residential care facilities.

Crews will be starting a hydrant flow testing and painting program for ISO with the paint color coding NFPA compliant based upon hydrant GPM.

Placer County has placed their county wide hazardous vegetation ordinance on hold for now.

We are developing a local ordinance for hazard reduction that we will bring to the Board next month.

New defensible space form is in use and the crews have all been trained and have conducted numerous inspections over the last month.

Apparatus:

Old E-41 was delivered to the dismantler last week.

Regional updates:

Our multi agency JOA is continuing to provide an effective training opportunity for all 3 of our participating agencies and assists with ensuring our ability to fill vacancies and maintain our daily minimum staffing levels.

We are meeting with Lexipol tomorrow to continue the development and work towards the implementation of our JOA Fire District Policy Manual.

There are some challenges with the current California Fire Assistance Agreement (CFAA) and reimbursements for local government resource responses to Federal Fire Incidents. The agreement for all local government responses is overseen and being by managed and negotiated by Cal OES.

Fire Safe Alliance:

Actively working on new grant opportunities for fuels projects in Placer County. Large influx of funding for fuels projects in the proposed state 2019/20 budget.

8. Newcastle Professional Firefighter's Association

- a. Engineer Shaw Reported:
 - i. NPFA is moving forward with joining IAFF Local 3800.
 - ii. Contract negotiations have been opened between the District and the Professional Association.

9. Board Committee Reports

- a. Building Committee (Bettencourt/Elder): New Fire Station Update (Chairman Bettencourt reporting)
 - i. Ten things were found to need correction on the second set of plans submitted to the County. Those items are being fixed by the architect now.
 - ii. All of the documents will still require "wet" signatures from all parties.
 - iii. VC Elder reported that she is picking up the revised plans from the architect tomorrow morning at 9:00 and taking them directly to the County.

10. Informational/Non-Action Items

- a. None

11. Action Items

- a. Fire Board vacancy: Interview applicants, appoint and seat the new Director.
 - i. Candidates:
 - 1) Jeff Campbell
 - 2) Jim Heisterkamp
 - ii. Chairman Bettencourt aske both candidates to leave the room.
 - iii. The Board interviewed each candidate.
 - iv. After discussions, Secretary Kahrl made a motion to appoint Jim Heisterkamp to fill the vacant Board seat. VC Elder seconds the motion. The motion carries unanimously.
 - v. The candidates were asked to return to the room. Mr. Campbell was thanked for his interest in joining the Board.
 - vi. Mr. Heisterkamp was administered the oath of office by Chief Kushen and was seated with the Board at 7:03 p.m.
 - vii. Chairman Bettencourt asked if the Board wanted to assign Director Heisterkamp to the Finance Committee as that's where the vacancy is. The Board including Director Heisterkamp agreed.
- b. Consider and approve the first reading of Ordinance No. 2019-02 repealing Ordinance 2018-01 and establishing re-inspection fees for commercial buildings and premises.
 - i. Fire Marshal Brothers explained to the Board and audience that the change is being sought to charge only for "re-inspections". There will not be a charge for the initial inspection.

- ii. VC Elder made a motion to approve the first reading of the ordinance as presented. Director Enos seconds the motion.
 - 1) Bettencourt AYE
 - 2) Elder AYE
 - 3) Kahrl AYE
 - 4) Enos AYE
 - 5) Heisterkamp AYE
- iii. Motion carries.
- c. Consider and appoint Laurie Bettencourt and a Board member to represent Newcastle Fire District on Placer County's "All Hazard Evacuation Plan" committee.
 - i. Chief Kushen reported that no schedule of meetings has been published yet, but they will most likely be held during the day.
 - ii. Director Heisterkamp agreed to sit on the committee with Mrs. Bettencourt.
 - iii. VC Elder made a motion to appoint Laurie Bettencourt and Director Heisterkamp to the committee. Secretary Kahrl seconds the motion. Motion carries.
- d. Consider and approve the Fire Chief, Duty Chief and Administrative Services Agreement with Placer Hills FPD for the term 7/1/2019 – 6/30/2020 at a cost of \$102,600.
 - i. Chairman Bettencourt reported that this is a 9% increase from last year and will continue to be paid quarterly.
 - ii. Director Enos made a motion at approve the contract with PHFPD as presented. VC Elder seconds the motion.
 - 1) Bettencourt AYE
 - 2) Elder AYE
 - 3) Kahrl AYE
 - 4) Enos AYE
 - 5) Heisterkamp AYE
 - iii. Motion carries.
- e. Request Placer County to collect charges on the Tax Roll for 2019-2020;
 - i. Resolution No. 19-03 charges imposed pursuant to Measure F.
 - 1) VC Elder made a motion to approve Resolution 19-03 as presented. Director Enos seconds the motion.
 - a. Bettencourt AYE
 - b. Elder AYE
 - c. Kahrl AYE
 - d. Enos AYE
 - e. Heisterkamp AYE
 - 2) Motion carries.
 - ii. Resolution No. 19-04 charges imposed pursuant to Measure B.
 - 1) Secretary Kahrl made a motion to approve Resolution 19-04 as presented. VC Elder seconds the motion.
 - a. Bettencourt AYE
 - b. Elder AYE
 - c. Kahrl AYE
 - d. Enos AYE
 - e. Heisterkamp AYE

- 2) Motion carries.
- f. Consider and approve the Preliminary Budget for FY 2019-2020.
- i. Director Enos made a motion to approve the preliminary budget as presented. Secretary Kahrl seconds the motion.
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| 1) Bettencourt | AYE |
| 2) Elder | AYE |
| 3) Kahrl | AYE |
| 4) Enos | AYE |
| 5) Heisterkamp | AYE |
- ii. Motion carries.
- g. Consider and approve a plaque for Eric Sprouse's service on the Fire Board.
- i. The Board did not take formal action on this item but indicated that they would be open to personally contributing to a plaque.
- h. Consider and approve updates to the Firefighter Intern Program.
- i. BC Slusher read his Staff Report aloud to the Board and audience.
- ii. VC Elder made a motion to approve the updates as presented. Secretary Enos seconds the motion. Motion carries.
- i. **CLOSED SESSION:** Government Code §54957.6(a) Conference with the District's labor negotiators Directors Enos and Kahrl.
- i. Chairman Bettencourt adjourned the open meeting at 8:30 p.m.
- ii. Chairman Bettencourt reconvened the open session at 9:23 p.m. and reported that direction has been given to the negotiators. No action was taken.

12. Directors Reports:

- a. None

13. Chairman Bettencourt adjourned the meeting at 9:24 p.m.

Respectfully Submitted By:



Patrice Metz, Recording Secretary

Approved: _____