

Newcastle Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Wednesday, August 15, 2018  
645 Kentucky Greens Wy.  
Newcastle, CA 95658

**1. Call Meeting to Order**

- a. Chairman Elder called the meeting to order at 6:00 p.m.
- b. VC Bettencourt led the Flag Salute.
- c. All Directors were present with the exception of Director Sprouse.
- d. Chief Kushen was in attendance.

**2. Approval of Agenda**

- a. VC Bettencourt made a motion to approve the agenda as presented. Director Enos seconds the motion. Motion carries.

**3. Approval of Minutes**

- a. Director Enos made a motion to approve the minutes of the 7/18/2018 meeting with the following amendment:
  - i. 9. a. i. 2) ...meter size to 5/8" and 3/4" for domestic. The fire sprinklers are 6".Secretary Kahrl seconds the motion. Motion carries.

**4. Bill Approval and Financial Report**

- a. Chief Kushen reported the following:
  - i. The expenses are within normal limits.
  - ii. The Final 18/19 Operating Budget will be presented to the board for approval at the September meeting.
  - iii. We don't have a final number for 17/18 yet because the Month 13 reports have not come in from Placer County yet.
  - iv. Fuel and Lube expense is higher than normal. The crews were asked to check the equipment for any problems that could cause this.
  - v. 52580 – SC4000 was a one-time expenditure for the volunteer on deployment.
  - vi. True Value Hardware has changed its name to Ace. Pay documents will be updated accordingly.
  - vii. Director Enos made a motion to approve the financial report. VC Bettencourt seconds the motion. Motion carries.

**5. Correspondence**

- a. None

**6. Public Comment**

- a. None

**7. Fire Chief's Report**

- a. In July, there were 47 calls:
  - i. 20 Medicals
  - ii. 3 Vegetation Fires
  - iii. 1 Structure Fire
  - iv. 9 Vehicle Accidents
  - v. 2 Vehicle Fires
  - vi. 12 Miscellaneous
- b. Placer Hills Fire donated 300' of 8" supply hose to Newcastle.

- c. Chief Kushen has a line on a 100 amp diesel generator for the new station. It is a \$5k piece of equipment that Newcastle can get for free. If the district is interested, it will have to be picked up in Kern County. A ½ or ¾ ton pickup will probably work.
  - i. VC Bettencourt asked that the specs be sent to him and he will consult the electrical engineer to make sure it will work.
- d. A letter on PH letterhead has been sent to Air Pollution Control requesting approval for PH to donate their engine to NEW as part of the grant process.

**8. Newcastle Professional Firefighter's Association**

- a. None

**9. Board Committee Reports**

- a. Building Committee: New Fire Station Update
  - i. VP Bettencourt reported the following:
    - 1) NFPD is being charged \$1200/month until the storm water permit is closed out. The permit cannot be closed out until there is some vegetation growth. VC Bettencourt talked to Monroe about running a sprinkler on the site to encourage growth. If Monroe's water bill goes too high they should let the district know and they will be reimbursed.
    - 2) The structural engineer is on board so we can get a permit pulled. We're going to specify a Butler Building in the plans.

**10. Informational/Non-Action Items**

- a. Placer County Fire Districts Stability Task Force Update
  - i. Retired Chief Ian Gow reported:
    - 1) There is nothing new at this time. The next meeting is scheduled for 9/25.

**11. Action Items**

- a. Consider and final reading of Ordinance No. 2018-01 establishing Fire Inspection Fees for Commercial Businesses.
  - i. Chief Kushen reported that the Ordinance has already run in the Auburn Journal.
  - ii. VC Bettencourt made a motion to approve the final reading of the ordinance. Director Enos seconds the motion.
    - 1) Elder                   Aye
    - 2) Bettencourt        Aye
    - 3) Kahrl                 Aye
    - 4) Enos                 Aye
    - 5) Sprouse            Absent
  - iii. Ordinance is adopted.
- b. Consider and approve a Limited Term Firefighter position to augment staffing during fire season.
  - i. The job description was changed from Limited Term to "Seasonal" as this is more appropriate.
    - 1) VC Bettencourt likes the changes.
    - 2) Director Enos makes a motion to approve a Seasonal Firefighter position. Secretary Kahrl seconds the motion. Motion carries.
- c. Consider and adopt Resolution No. 2018-06 Approving the Department of Forestry and Fire Protection Agreement #7FG18076 for grant funding not to exceed \$1,806.

- i. Chief Kushen reported that the Cal Fire grant requires a 50% match by the district. "It will be used for single layer wildland PPE. Currently NFPD uses double wall wildland PPE.
- ii. VC Bettencourt made a motion to adopt Resolution No. 2018-06 as presented. Director Enos seconds the motion.
  - 1) Elder Aye
  - 2) Bettencourt Aye
  - 3) Kahrl Aye
  - 4) Enos Aye
  - 5) Sprouse Absent
- iii. Resolution is adopted.
- d. Consider and approve a Joint Operations Agreement with PHFPD, FFPD and NFPD for the purpose of providing Reciprocal Fire Protection and Related Services.
  - i. Chief Kushen gave a brief explanation of the agreement.
    - 1) VC Bettencourt asked if Penryn had been approached to join the agreement. Chief Kushen said they had but were not ready yet.
  - ii. Kahrl made a motion to approve the JOA as presented. Director Enos seconds the motion.
    - 1) Elder Aye
    - 2) Bettencourt Aye
    - 3) Kahrl Aye
    - 4) Enos Aye
    - 5) Sprouse Absent
  - iii. Agreement is approved.
- e. Consider and approve three sewer easements for SPMUD for the new fire station.
  - i. George Atteberry wrote up the easements. They are standard procedure.
  - ii. Director Enos makes a motion to approve the easements as presented. Secretary Kahrl seconds the motion. Motion carries.

**12. Directors Reports:**

- a. None

**13. Chairman Elder adjourned the meeting at 7:00 p.m.**

**THE SEPTEMBER 19 MEETING WILL BE HELD AT 451 MAIN ST.**

Respectfully Submitted By:

  
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Patrice Metz, Recording Secretary

Approved by: \_\_\_\_\_