

Minutes of the NFPD Special Meeting: August 30, 2017

1. Call to order; flag salute:

Director Sprouse called the meeting to order at 6:02 pm.

Directors in attendance: Chairman Sprouse, Director Elder, Director Kahrl, Director Bettencourt, Director Enos.

Pledge of allegiance was led By Director Elder.

2. Approval of Agenda

The Board voted unanimously to accept the agenda as written. **(Bettencourt/Elder)**

3. Correspondence: None

4. Public Comment: Mr. Bowen commented on Prop 13.

5. Action Items

(A) Review proposals and approve consultant for project management and materials testing Services. Director Bettencourt reported that site work for the new fire station requires a consultant for soil compaction, materials testing and to act as project manager. The 3 bids were received from: Blackburn Consulting, Terracon and Youngdahl Consulting. A civil engineer (George Atteberry) has been attached as part of our team (via our contract with the architect Lichau and Associates) and who helped examine the bids for those services. Mr. Atteberry's recommendation is for Youngdahl bid. Mr. Atteberry's recommendation is based on the company's reputation, price and the technician that will be supplied for 25 days. With a roll call vote the Board voted to approve the Youngdahl bid. **(Bettencourt/Elder)**

(B) Review Proposals and Award Bid for removing trees, debris clearing, importing soil, grading and winterization of the building site. Legal recommendation is to reject all bids. Director Bettencourt reported that after the bids came in over budget, reductions in the cost of the building have been made. One of those actions was to find free dirt for fill. The recommendation from our attorney is to reject all current bids and put the project out to bid again. The Board cannot require a contractor to use the free dirt, but the hope is that local contractors will use 'local knowledge' to serve a more compatible bid. With a roll call vote the Board unanimously voted to follow the legal recommendation and reject all bids. **(Elder/Sprouse)**

(C) Receive Report regarding status of the Newcastle Fire Station project, and approve issuance of call for bids for removing trees, debris clearing, importing soil, grading, and winterization of building site. Director Bettencourt reported that a number of agencies will be performing on-site inspections, so expect some fees. Placer County requires \$ 11,000 (\$8,000 of that is a deposit for erosion control). SP Mud will raise two clean-outs and move one man-hole which will require fees. We will advertise in Sacramento Bee and Auburn Journal and we should be able to open the new bids on September 14th. Our attorney (Maggie Sterns) wrote a very specific 102-page document called a Scope of Work, which will help homogenize bids. (The

Board wishes to express their gratitude specifically to Ms. Sterns for her work.) With a roll call vote the board voted to issue a call for public bid for removing trees, debris clearing, importing soil, grading and winterization of building site. **(Bettencourt/Kahl)**

6. Meeting Adjournment: Chairman Sprouse adjourned the meeting at 6:46pm

Next Regular Meeting: Wednesday September 20th at 6pm

Location: 461 Main Street, Newcastle

Respectfully Submitted by

Heather Pier

Recording Secretary