

Minutes of the Regular NFPD Meeting: July 19, 2017

1. Call to order; flag salute:

Director Elder called the regular meeting to order at 6 pm.

Directors in attendance: Director Elder, Director Kahrl and Director Enos.

Staff in attendance: Chief Kushen

Director Elder led the Pledge of Allegiance.

2. Approval of Agenda:

The Board voted unanimously to accept the agenda as written. (Kahrl/Enos).

3. Approval of Minutes:

The Board voted unanimously to accept the minutes from the June 21, 2017 meeting.

(Enos/Kahrl)

4. Bill Approval and Financial Report:

Director Elder commented that there were a number of entries missing from the 'Deposits and Expenditures' report; Chief Kushen reported that the County Budget Office had not turned them in since they were in a very active 'end-of-fiscal year' mode. The financial reports will be updated by the next meeting. The Chief reports that we are still running high in overtime salaries; this will remain constant until the District fills an empty position. Chief Kushen reports that we still have not received a 5% revenue payment from the County. The Board unanimously approved the Bill and Budget report. (Enos/Kahrl)

5. Correspondence: None

6. Public Comment:

Mrs. Vanetta asked for an accounting of where the Measure B money is being disbursed. There were several accolades for the Department from members of the community.

7. Fire Chief Kirk Kushen's Report:

- There has been an increase in call volume and an increase in fires as expected with the season.
- Crews responded to 60 calls since June 21. Almost half were medical calls.
- Crews responded to 9 fire calls.
- The transition between Chiefs has been going smoothly.
- Engine 41 was assigned to a strike team for structure protection for a wildland emergency in the Meadow Vista area.
- The Chief reiterated that the public needs to practice good safety measures in this extreme fire season.

8. Newcastle Professional Firefighter's Association Report: None

9. Board Committee Reports:

(A) Personnel Committee/Policies and Procedures:

Chief Kushen recommends that we place the workbook on hold and reconvene after fire season.

(B) Building Committee:

Director Enos moved his report to Item 11 of the agenda: Action Items.

10. Informational/Non-Action Item:

(A) Outcome of the Penryn FPD and Foresthill FPD ballot measures for additional funding.

Director Elder reported that the increase in local parcel taxes (Measure A) was approved. The Foresthill measure failed.

11. Action Items:

(A) Consider and Approve Bid to address the air conditioning at Station 41.

Chief Kushen reports that there were 3 bids for installation of air conditioning units. The Board voted unanimously to accept the bid from Wright Heating and Air that came in at roughly \$18,000. (Enos/Kahrl)

(B) Review Proposals and Award Bid for the Tree Removal at the New Fire Station Site.

The Board declined to make a decision until further information is collected. The Board called a special meeting to be held on August 2nd at 6 pm in the usual meeting room to further discuss and vote.

(C) Review and Approve the Estimated Procedural steps and fees for the redesign of the New Fire Station submitted by Lichau and Associates Architects Inc. and give direction to staff.

The Board tabled this Action Item until the Special Meeting to be held on August 2nd.

12. Directors Reports:

Director Enos thanked the firefighters and paramedics for their rapid response on the call to his home for an emergency regarding his mother-in-law.

Director Kahrl attended the Change of Guard ceremony and enjoyed seeing Director Bettencourt in uniform.

13. Meeting Adjourned: Meeting adjourned by Director Elder at 7:58 pm.

Next Regular Meeting: Wednesday, August 16th, 2017 at 6 pm

Location: 461 Main Street, Newcastle

Respectfully submitted by

Heather Pier