

# NEWCASTLE FIRE PROTECTION DISTRICT

**September 16, 2015, 6:00 P.M.**

at 461 Main Street, Newcastle, CA 95658, Newcastle, CA 95658

## MEETING MINUTES

Board Present: Jim Jordan, Chairman  
Eric Sprouse, Vice Chairman  
Jonita Elder, Secretary  
Rocky Robinson, Director  
Robin Enos, Director

### **1. CALL MEETING TO ORDER:**

- (A) Chairman called meeting to order at 6:00 pm. All Board Members Present.
- (B) Chief Higgins in attendance.
- (C) Pledge of Allegiance.
- (D) Special Announcement: Mr. Bill Faux announced this will be the last meeting that he will attend. He's celebrating his 91<sup>st</sup> birthday. Survived WWII and decades of serving the community. Proudly served 19 years on board. He had extensive fire control experience and training. Advised the Board to study and know the Public Meeting Acts – State and Local, Public Records Act, State Fire Protection Act. He worked on three large projects as well as 360 degree nozzle innovation. The board and community had well wishes for Mr. Faux and appreciation.

### **2. APPROVAL OF AGENDA:**

- (A) September 16, 2015 Meeting Agenda.  
Agenda revised to strike Item#11 – Executive Session – from the agenda. Director Robinson moved to approve the agenda as amended; seconded by Director Enos. Motion carried out unanimously with all Directors present.

### **3. APPROVAL OF MINUTES:**

- (A) Director Robinson made the motion to approve the submitted minutes for the board meeting of July 15, 2015 regular meeting; seconded by Director Enos. Motion carried out unanimously with all Directors present. August meeting was cancelled, therefore no minutes from August.

### **4. BILL APPROVAL:**

- (A) Monthly Expense Report – Month of August, 2015. Spreadsheet presented and reviewed by Chief Higgins and board. Brief discussion and clarification on items 15, 19, and 20.
  - Secretary Elder made the motion to approve the August monthly expense report as submitted; seconded by Director Enos. Motion carried out unanimously with all Directors present.
- (B) Monthly Expense Report – Month of September, 2015. Spreadsheet presented and reviewed by Chief Higgins and board. Brief discussion and clarification on item 16.
  - Director Robinson made the motion to approve the September monthly expense report as submitted; seconded by Director Enos. Motion carried out unanimously with all Directors present.
- (C) Financial Report: Email copy available upon request [info@newcastlefire.org](mailto:info@newcastlefire.org)

### **5. CORRESPONDENCE:**

- (A) none.

### **6. Newcastle Professional Firefighter Association:**

- (A) No reports from the Association.

### **7. PUBLIC COMMENT:**

- (A) There was a medical emergency at church – super fast response was much appreciated.

**8. INFORMATIONAL/NON-ACTION ITEMS:**

(A) Chief's Report (By Chief Higgins).

- Training for the month of July and August consisted of 269 personnel hours.
- Emergency Responses for the months of July & August:  
EMS: 26 Auto: 2 Fire: 5 Public Assist:13. Total of 46 responses.  
EMS: 28 Auto: 7 Fire: 6 Public Assist: 5. Total of 46 responses.

General Information: 1) The Newcastle I-80 Bridge Raise project is scheduled to begin on November 8<sup>th</sup> thru November 20<sup>th</sup>. During that time Newcastle will be staffing an additional engine on the east side of highway I-80. 2) Placer County has chosen City Gate Consulting to perform the study of consolidations throughout the County. The study will begin in mid-October. It's about a \$100K project, County-sponsored.

- Auto incidents territory along the freeway spans I-80 from Highway 49 down to Penryn Road.

(B) New Fire Station Update (Chairman Jordan)

- We have submitted through the County the plans for the first submittal to SPMUD and to Caltrans. Seen comments back from the County. No comments back yet from SPMUD or Caltrans. Waiting on other comments. A lot of the County comments are minor corrections. A monument sign placement in front of the building with LED lights. Discussion on solar – more detail needed. Will go through all comments and address them. Not sure of the timeframe, but hopefully within a couple of weeks to get that done.
- Caltrans wants PDF copies to distribute. SPMUD we work with on continual basis.
- We've missed dirt opportunities, but are looking and learning.
- On the bridge construction – it won't make as much fill as we had hoped, maybe a quarter of original estimate. Highway 193 roadway straightening improvements is a potential opportunity.
- Director Robinson had concerns on timeframe. Asked about getting grading permit to start fill now. Suggests more frequent updates.
- Vice Chairman Sprouse asks about Supervisor Holmes help.
- Resident would like to see fill start before rainy season. October 15<sup>th</sup> is start, so not enough time. There are extra fees – mitigation for runoff, permit for brushing. Chair Jordan doesn't see viable options at this time. Doesn't want to change focus to separate into two projects. Grading plans, other plans. Not that viable, may save two weeks, but not much. Plan approval, etc, needed to be completed. Couldn't do anything anyway until environmental documents were complete.

(C) Fire Service Options, update.

- Not much happening with this issue. The County hiring a consulting firm to work on – get moving along. Working on coming up with options.

**9. ACTION ITEMS:**

(A) Resolution #2015\_10, FY 2015-2016 Final Budget Approval.

- The Board has reviewed and they discussed various items on the Budget and reimbursable items. The budget starts July 1st. Chairman Jordan read the resolution in its entirety.
- Vice Chairman Sprouse made the motion accept the resolution and bring it resolution to a roll-call vote; seconded by Secretary Elder. Vote carries 5-0 with all directors present.
- **Roll Call Vote:** Chairman Jordan-Aye; Secretary Elder-Aye; Vice Chairman Sprouse-Aye; Director Robinson-Aye; Director Enos-Aye. **Vote Carries 5-0 all directors present.** Resolution approved.

**10. Board of Director Reports:**

(A) Vice Chairman Sprouse appreciates residents who offered to store dirt on their property. The Board appreciates all the help from the community.

**Meeting adjourned at 6:50 PM.**

**11. NEXT REGULAR MEETING:** Wednesday, October 21, 2015. Location: 461 Main Street.

Respectfully Submitted,  
Gayle Capik, Recording Secretary