

# NEWCASTLE FIRE PROTECTION DISTRICT

July 15, 2015 @ 6:00pm

At 461 Main Street, Newcastle, Ca 95658

Meeting Minutes

Board Members: Jim Jordan, Chairman

Eric Sprouse, Vice-Chairman

Jonita Elder, Secretary

Rocky Robinson, Director

Robin Enos, Director

## CALL MEETING TO ORDER

Chairman called meeting to order at 6:00pm. All Board Members present except Director Sprouse.

Chief Higgins in attendance

Pledge of Allegiance

## APPROVAL OF AGENDA

July 15, 2015 Meeting Agenda: After reviewing the posted agenda, Director Enos moved to approve the agenda as posted; seconded by Director Robinson. Motion carried out unanimously with all Board members present.

## APPROVAL OF MINUTES

**Changes:** Director Robinson suggests Item 12 – Proposal by Kelly Anderson be moved to more appropriate Sec. 8, Public Comment. Director Robinson suggests Item 9 – LAFCO rpt discussion appears to be a vote of approval; Chairman Jordan suggests changing the wording to: “the board consents to the request”

Director Robinson made a motion to approve the submitted minutes, with changes, for the June 24, 2015 regular meeting; seconded by Secretary Elder. Motion carried out unanimously with all Board members present.

## BILL APPROVAL

Monthly Expense Report – Month of July, 2015 spreadsheet presented and reviewed by Chief Higgins and Board; brief discussion and clarification on a few items.

Secretary Elder made the motion to approve the monthly expense report as submitted; seconded by Director Robinson. Motion carried out unanimously with all Board members present.

Financial Report: Email copy available upon request [info@newcastlefire.org](mailto:info@newcastlefire.org)

## **CORRESPONDENCE**

None

## **PUBLIC COMMENT**

None

## **INFORMATIONAL/NON-ACTION ITEMS**

(A) Chief's Report (by Chief Higgins)

Training for month of June – 263 personnel hours, Instructor 1A training with 26 participants and continued prepping for upcoming fire season.

Emergency Response for the month of June – EMS: 22, Auto: 05, Fire: 07, Public Assistance: 18,

Total of 52 responses

General Information:

A. Chief Higgins is floating the idea of creating a safety/community newsletter and the interest of the citizenry in this possible project. Distribution would be mailers at a cost of \$600 to \$800 per issue twice a year, also a copy will be on-line at the website. Next newsletter is October 1. A suggestion was made to encourage on-line distribution to help reduce costs.

B. Chief Higgins also encourages residents to obtain reflective address signs to aid in finding the location where help is needed. Information in obtaining a reflective address sign is on the website.

C. Chairman Jordan – Fire Station Update: progress made in picking up documents from the County. Some errors were discovered and the some documents had to be redone. Bottom line is project is moving forward.

D. Chief Higgins is in contact with groups to explore fire service options.

E. Response completed to Placer County Grand Juror's Association concerning NFPD accounting of Measure F funds by Secretary Elder with help from Neil Anderson. A copy of the letter will be on the website.

## **ACTION ITEMS**

None

## **BOARD OF DIRECTOR'S REPORT**

None

**CLOSED EXECUTIVE SESSION:**

No action taken. Session is to give additional direction to District Negotiators.

**OPEN SESSION:**

**NEXT REGULAR MEETING:**

Next regular meeting scheduled for Wednesday, August 19, 2015. Location: 461 Main Street.

**Meeting adjourned at 6:30pm.**

Respectfully Submitted: Tony Ivins