

NEWCASTLE FIRE PROTECTION DISTRICT

December 17, 2014, 6:00 P.M.

at 461 Main Street, Newcastle, CA 95658, Newcastle, CA 95658

MEETING MINUTES

Board Present: Jim Jordan, Chairman
Eric Sprouse, Vice Chairman
Jonita Elder, Secretary
Rocky Robinson, Director
Robin Enos, Director

1. CALL MEETING TO ORDER:

- (A) Chairman called meeting to order at 6:00 pm. Five (5) Board Members Present.
- (B) Supervisor Holmes and Chief Higgins were in attendance.
- (C) Pledge of Allegiance.
- (D) Oath of Office to new/re-elected Directors. Supervisor Holmes swore in new director Rocky Robinson, and re-elected members Eric Sprouse and Robin Enos.
- (E) Chairman thanked Director Isaak Egge for his service who chose to no longer be a Board Member.

2. Election of Officer's for 2015; Chair, Vice Chair & Secretary

- (A) Board Chairman Office opened to nomination. Secretary Elder made the motion to nominate Jim Jordan as Chairman for 2015; seconded by Eric Sprouse. Nomination brought to a vote and carried out unanimously with all Directors present.
- (B) Vice Chairman Office opened to nomination. Rocky Robinson made the motion to nominate Eric Sprouse as Vice Chairman; seconded by Director Enos. Nomination brought to a vote and carried out unanimously with all Directors present.
- (C) Secretary Office opened to nomination. Vice Chairman Sprouse motioned to nominate Jonita Elder as Secretary; seconded by Director Enos. Nomination brought to a vote and carried out unanimously with all Directors present.

3. APPROVAL OF AGENDA:

- (A) December 17, 2014 Meeting Agenda. After reviewing the posted agenda, Vice Chairman Sprouse moved to approve the agenda as posted; seconded by Secretary Elder. Motion carried out unanimously with all Directors present.

4. APPROVAL OF MINUTES:

- (A) Vice Chairman Sprouse made the motion to approve the submitted minutes for the board meeting of November 19, 2014 regular meeting; seconded by Director Enos. Motion carried out unanimously with Directors present.

5. FINANCIAL REPORT & BILL APPROVAL:

- (A) Monthly Expense Report – Month of December, 2014. Spreadsheet presented and reviewed by Chief Higgins and board. Discussion on Item 22. Target Solutions for Online Training and item 21. Legal Services. Director Robinson made the motion to approve the monthly expense report as submitted; seconded by Secretary Elder. Motion carried out unanimously with Directors present.
- (B) Resident had question on 'Financial Report' portion of this Item 5. Per Secretary Elder, a monthly report can be sent to residents via email – available upon request.

6. CORRESPONDENCE:

- (A) none

7. PUBLIC COMMENT:

- (A) Resident thanks sponsors, organizations and residents for the Tree Lighting Ceremony.
- (B) Sue Stack asked the board regarding Resolution 2014_7 Adopted earlier this year referencing Saldana Property. Language of not accepting the property until after acceptance of the CEQA. Chair Jordan will review the language of the resolution accepting the Saldana Property. CEQA is not completed.
- (C) Director Sprouse also appreciated the Tree Lighting Event and the large turnout. The Quality Market donated food and the proceeds of \$151 were given back to the Fire District as thanks.
- (D) Bill Faux requested Board for a direction of sympathy/donation of flowers to the Godsey family and to his wife Geri in memory of Jack Godsey. The board recommended gift to the family. Suggestion also made to adjourn today's Board Meeting in his memory.
- (E) Mr. Saldana had a question regarding CEQA change in use of property since 1976. Per Supervisor Holmes CEQA=California Environmental Quality Act, calls for the property use change to undergo a formal review.

8. INFORMATIONAL/NON-ACTION ITEMS


- (A) Chief's Report (By Chief Higgins).
 - Training: month of November = 116.5 personnel hours.
 - Emergency Response for the month of November - EMS: 25 Auto: 3 Fire: 4 Public Assist: 9. Total of 41 responses.
 - General Information: 1) Our newest member to our membership is Captain Kyle Plotter. He will be filling the open Captain's slot that we have had open approximately seven months.
- (B) New Fire Station Update.
 - Chair Jordan pointed out last time they are working with SPMUD on necessary items to do to comply with change of sewer route.
 - Part of this includes Environmental items.
 - Re-design sewer lines (conceptual proposal received from Roseville Design Group (RDG)). Estimated Cost for sewer fixes is in the \$200K range. Adding four manholes, perhaps tripling the length of the pipe, work with Union Pacific Railroad on potential property impacts. Alternatives considered included right-of-way access issues, drainage issues, and groundwork (build retaining wall) considerations.
 - Chair Jordan asked RDG to hold off for now. The Board intends to go through the required process – to be determined.
 - Environmental [Mitigated Negative Declaration] documents submitted to Clearinghouse. 4 public letters were received including one from the State of California, Caltrans, Mr. Jarvis, and Ms. Stack. This is now all Public Record. The necessary responses will be made to address these comments. For example, concern of no Public Forum for site selection.
 - A special meeting may be needed and notification will be sent if a meeting is to be held.
 - Question from resident Sue Stack asking if there is a cap on cost of the project. The Board explained that change orders are to be expected. Contingencies are built into contracts. This alternative (even with the added sewer improvement expenses) are still much less than other previous alternative sites that the District had considered. The project budget is currently approximately \$1.9 million (project cost was around \$1.6M). The fire station has a 10% contingency. Cost is paid over a 25 year loan. The budget may expend in some areas, but save in other areas such as the availability of free soil for the groundwork. The current project location is still significantly less than other proposed alternatives.

9. ACTION ITEMS:

- (A) Property Tax Review. Presented by Neil Anderson.

In the previous meeting the board was asked for direction on how to treat the properties joined by a parcel map page boundary, school district, or other type of map boundary. The identification of properties that are taxed under measure B and measure F with properties treated as two parcels...discovery of these types of properties should not be arbitrary. The board will consider taxing as one property as they are discovered and as residents come forward. (Similar in the way the County assesses taxes).

For purposes of calculating the Newcastle Fire Protection District Special Direct Taxes under measures "F" and "B", the following shall apply:

Any two parcels shown as connected together on the Assessors Parcel Maps with the LAND HOOK symbol  as a result of parcels that are split due to some form of assessment district or map page boundary, shall be treated by the District as a single parcel for the special tax purposes.

A motion was made by Secretary Elder to accept Mr. Anderson's proposal as written (above); seconded by Director Enos. Motion carried out unanimously with all Directors present.

- (B) Mr. Anderson presented the exemption list spreadsheet with recommendations of combining properties. New tax amounts were also provided reflecting the change in how the parcels will be treated. Mr. Anderson will need to look up taxes that have already been paid to determine reimbursement amounts. Revision to the language of the tax bills can be looked into as well.

A motion was made by Secretary Elder to accept Mr. Anderson's recommendations based on the newly approved method of calculating; seconded by Vice Chairman Sprouse. Motion carried out unanimously with all Directors present.

10. Board of Director Reports:

- (A) The Board is working on learning more about the NFPD budget.

Meeting adjourned at 6:56 PM in honor and memory of Mr. Jack Godsey

- 11. NEXT REGULAR MEETING:** Wednesday, January 21, 2015. Location: 461 Main Street.

Respectfully Submitted,

Gayle Capik, Recording Secretary