

# NEWCASTLE FIRE PROTECTION DISTRICT

**October 15, 2014, 6:00 P.M.**

at 461 Main Street, Newcastle, CA 95658, Newcastle, CA 95658

## MEETING MINUTES

Board Present: Jim Jordan, Director, Chairman  
Eric Sprouse, Vice Chairman  
Jonita Elder, Secretary  
Robin Enos, Director

**1. CALL MEETING TO ORDER:**

Chairman called meeting to order at 6:02 pm. Board member not present - Isaak Egge, Director. Chief Higgins was also in attendance.  
Pledge of Allegiance.

**2. APPROVAL OF AGENDA:**

(A) October 15, 2014 Meeting Agenda. After reviewing the posted agenda, Secretary Elder moved to approve the agenda as posted; seconded by Dir. Enos. Motion carried out unanimously with Directors present.

**3. APPROVAL OF MINUTES:**

(A) Secretary Elder made the motion to approve the submitted minutes for the board meeting of September 17, 2014 regular meeting; seconded by Dir. Enos. Motion carried out unanimously with Directors present.

**4. FINANCIAL REPORT & BILL APPROVAL:**

(A) Monthly Expense Report – Month of October, 2014. Spreadsheet presented and reviewed by Chief Higgins and board. No issues with the report. Director Enos made the motion to approve the monthly expense report as submitted; seconded by Vice Chairman Sprouse. Motion carried out unanimously with Directors present.

**5. CORRESPONDENCE:**

(A) none

**6. PUBLIC COMMENT:**

(A) none

## 7. INFORMATIONAL/NON-ACTION ITEMS

### (A) Chief's Report (By Chief Higgins).

- Training: month of September = 197 personnel hours.
- Emergency Response for the month of August - EMS: 28 Auto: 8 Fire: 3 Public Assist: 5. Total of 44 responses.
- General Information: 1) Newcastle was part of XPL 4135-C, that was deployed to the Apple Gate Fire this month. Newcastle did an outstanding job and saved about 12 homes. 2) We are still trying to sell the Sutphen fire engine. It has been posted nationally for 8 months and has not received any interest. I believe that the issue is the age of the unit and not meeting NFPA Standards and it has a salvaged title. It was approved for surplus about a year ago. Asking \$5,000. It's a 1989.

(B) New Fire Station Update. Application deemed complete for environmental. End of October the Board anticipates next steps. Transfer of the property is in final stages. Documents are being signed. RDG is ready to proceed with preparing the final design and permit process to begin groundwork. Architect's renderings of the firehouse – hardcopies are here for pickup. Also available on the District's website.

## 8. ACTION ITEMS:

(A) Petition for formal recognition of "Newcastle Professional Firefighters Association". Chair Jordan recommends recognizing the organization.

**Director Sprouse moved to approve the petition as submitted and formally recognize the association; seconded by Secretary Elder. Motion carried out unanimously with Directors present.**

(B) Approval and ratification of Proposal by Roseville Design Group dated November 29, 2013 for Phase II, Phase III and Phase IV (RDG Project No. 13-262). Work will include permitting, detailed design, through to the bid process.

**Motion by Secretary Elder with a second by director Enos.**

**The Board voted to ratify the Proposal by Roseville Design Group and to specifically authorize Roseville Design Group to proceed with Phase II, III, and IV of the Proposal. The Proposal has not been amended by the parties, including by way of the Board's action to ratify the Proposal, and remains in full force and effect.**

Discussion regarding the value of the contract: A projected amount for clearing and filling of the site is \$322,800. The information is on the [www.newcastlefire.org](http://www.newcastlefire.org) website.

(C) Authorization to publish bid request for clearing and filling of new site location on Old State Hwy (commonly referred to as the Saldana property APN 040-179-013-00).

Based on potential of a two week bid period and response, a special meeting with bid results may be held.

A Fix-80 contractor contacted Chair Jordan and discussed potentially helping with the fill

**Secretary Elder moved to publish a bid request for clearing and filling of the new fire station site; seconded by Director Enos. Motion carried out unanimously with Directors present.**

**9. Board of Director Reports:**

(A) Secretary Elder shared information about the various acronyms in the Newcastle district.

- Newcastle Fire Protection District (NFPD)
- Newcastle Fire Protection District Board of Directors
- Newcastle Professional Firefighters Association (NPPFA)
- Newcastle Firefighters Volunteer Association (NFVA)

Discussion regarding firefighter volunteers: Augmented staff/interns (residents) are what the fire professionals consider volunteers. Today's interns have a considerable commitment in time and training. NFVA meets monthly. Functions include fundraising and holiday celebrations.

Meeting adjourned at 6:43 PM

**10. NEXT REGULAR MEETING:** Wednesday, November 19, 2014. Location: 461 Main Street.

Respectfully Submitted,

Gayle Capik, Recording Secretary