

Newcastle Fire Protection District

Regular Meeting
March 19, 2014

Minutes

Vice Chairman Jordan called the meeting to order at 6:03 p.m. Vice Chairman Jordan, Secretary Jonita Elder, Director Isaak Egge and Director Eric Sprouse were present. Chief Higgins was also in attendance.

APPROVAL OF AGENDA: After reviewing the posted agenda, V/C Jordan asked for comments, hearing none, requested a vote of approval. The agenda was approved unanimously 4-0.

APPROVAL OF MINUTES: After reviewing the submitted minutes for the February 5th, 2014 meeting, V/C Jordan asked for comments, hearing none, requested a vote of approval. The minutes were approved unanimously 4-0. After review of minutes for the February 19th special meeting, V/C Jordan asked for comments, hearing none, requested a vote of approval. Directors Elder, Egge and Sprouse, voted to accept the minutes as submitted. Director Jordan abstained due to his absence at that meeting.

FINANCIAL REPORT AND BILL APPROVAL: V/C Jordan asked for comments, hearing none, requested a vote of approval. The Directors voted unanimously 4-0 to approve the monthly expense report.

CORRESPONDANCE: There were 2 applications for the open seat on the Board of Directors from Sue Stack and Robin Enos.

PUBLIC COMMENT: Jack Bolin asked questions about the Fire Stations ISO rating regarding his homeowner's insurance policy.

INFORMATION/NON-ACTION ITEMS:

- (A) **Placer County Auditor's report was presented by Andy Sisk.** The Auditor-Controller and the State- Controller will accept this report. The District made a profit during the last year due to Measure B. The District is almost finished paying off any long term dept.
- (B) **Chief's Report:**
 - Chief Higgins will present a rough draft of the capital improvement plan at the next meeting.
 - OES Engine is outfitted and the staff is currently training on that engine.
 - The new bay door project has been delayed due to weather and contractor injuries.
 - Chief Higgins is gathering information for an impending ISO audit. There was some discussion regarding the ISO designation.
 - Chief Higgins will present a resolution for 2014 for candidate services and the CFE update at the next meeting.

ACTION ITEMS:

- (A) Applicants for the vacant Board seat were Robin Enos and Sue Stack.
- (B) Discussion of Applicant Questions

(C) Applicant Interviews

(D) Director Egge motioned to appoint Robin Enos to the vacancy on the Board of Directors. **Motion was seconded by Secretary Elder. A roll call vote was taken. The motion passed unanimously 4-0.**

(E) Vice-Chairman Jordan administered the oath of office to Robin Enos.

(F) Election of Officers of the Board- With the resignation of Dave Ward from the Board of Directors and the addition of Robin Enos, new officers of the Board will be elected.

-Secretary Elder nominated Director Jordan be elevated to Chairman of the Board; seconded by Director Sprouse. **Motion passed unanimously 5-0 with all Directors present.**

-Director Egge nominated Director Sprouse to Vice-Chairman of the Board; seconded by Chairman Jim Jordan. **Motion approved unanimously 5-0, with all Directors present.**

-Director Sprouse nominated Jonita Elder to retain her position as Board Secretary; seconded by Chairman Jordan. **Motion approved unanimously 5-0 with all Directors present.**

(G) Property Appeals: Neil Anderson made recommendations based on property owner's request for reviews. Mr. Anderson discussed and made recommendations regarding eight property owners. Board actions follow:

042-022-014-000- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Director Sprouse motioned to accept the recommendation. Director Egge seconded the motion. Motion passed 5-0 unanimously.**

040-178-005-000- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Director Jordan motioned to accept the recommendation. Director Elder seconded the motion. Director Sprouse abstained from voting. The motion passed unanimously 4-0-1.**

032-263-038-000- Recommendation: Properties should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Director Sprouse motioned to accept the recommendation. Director Enos seconded the motion. The motion passed unanimously 5-0.**

031-401-019-000- Recommendation was withdrawn pending further information.

040-150-027-000, 040-176-003-000, 040-178-006-000- Recommendation: Property should be exempt from Measures B and F. Property owner should be reimbursed for taxes paid this year. **Director Sprouse motioned to accept the recommendation. Director Jordan seconded the motion. The motion passes unanimously 5-0.**

032-152-011-000- Recommendation was withdrawn pending further information.

040-194-031-000- Recommendation: Property has been combined to one parcel. Property owner should be refunded taxes paid. **Director Jordan motioned to accept the recommendation. Director Elder seconded the motion. The motion passed unanimously 5-0.**

042-221-018-000- Recommendation was withdrawn pending further information.

Board of Director Reports:

Elder: Thanks to Mr. Anderson for his work on the property reviews.

Egge: Will have the audit posted to the website soon.

Jordan: Thanks to the Park for allowing us to use their building for the next several months.
Thanks to Director Egge for his work on the website.

Adjournment: 8:43 p.m.

Respectfully submitted,

Heather Pier
Recording Secretary