

**NEWCASTLE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING December 12, 2013
461 Main Street, Newcastle, CA**

The meeting was called to order at 6:00 p.m. by Chairman Ward. The pledge of allegiance was lead by Vice Chairman Jordan.

MEMBERS PRESENT: Dave Ward, Jim Jordan, Joni Elder, Isaac Egge and Chief Higgins.

MEMBERS ABSENT: Eric Sprouse (he later arrived at 6:30 p.m.

APPROVAL OF AGENDA: Vice Chairman Jordan moved to approve the agenda as presented, seconded by Secretary Elder. Ayes 4, Noes: 0, Absent 1, motion carried.

APPROVAL OF MINUTES: The minutes of November 13, 2013 were presented to the Board. Vice Chairman Jordan moved to approve the minutes, seconded by Director Egge. Ayes 4, Noes 0, Absent 1, motion carried.

FINANCIAL REPORT & BILL APPROVAL:

After reviewing the expense report, Vice Chairman Jordan moved to approve, seconded by Director Egge. Ayes 4, Noes 0, Absent 1, motion carried.

CORRESPONDENCE:

Chairman Ward noted that he had received a letter from Tim Wegner, Placer County Building Inspector thanking the Board for repairing the code violations on the fire station.

PUBLIC COMMENT:

Sue Stack asked if the minutes of the meetings would be available to the public. Director stated there was a glitch with the web site and he would make sure to get it fixed and would be posting the minutes.

John Matos thanked the Board for changing their meeting date this month to accommodate the tree lighting event in Newcastle.

INFORMATIONAL/NON-ACTION ITEMS:

A) Chiefs Report:

- Personnel training hours consisted of 267 hours last month
- The multi-company drills are working well
- The 2012-13 audit for Newcastle Fire will start in January 2014
- All district computers are being gone through and organized by files, subjects, by fiscal year and arranged in chronically in order.
- New telephone lines have been installed at the station

- CALNET 3 has been awarded to AT&T for voice and data services. We are in the process of getting enrolled into this service
- Cal OES has been contacted regarding the purchase of the Sac City OES Type I Engine. We are currently waiting for that engine to be released
- The new chiefs administrative office has been completed and we are currently moving into it

B) Employee Vision, Dental, and AFLAC Plans

Vice Chairman Jordan explained that dealing with the benefit package for the employees was almost a full-time job and is an administrative nightmare. Therefore, since AFLAC is solely paid by the employee they will now be contacting the employees directly that has this plan. VC Jordan also stated that many of the employees are not using the vision and dental plans and since they pay 20% of the premium themselves, they and the Fire District would be better served by dropping these plans which could result in an hourly wage increase. These changes will be brought back to the January meeting for action.

C) Change in meeting dates for board meetings

Director Ward stated that it would be advantageous to change the Board meeting date to the third Wednesday of the month since the financials will be ready by this date. Everyone agreed.

D) Term limits for Board members:

Discussion was held on the possibility of establishing a two term limit on elected Board members. This will allow members no more than 8 years in office in their life time. Brian. Toohey brought up the fact that to make it permanent it would probably have to be voted on by the public. After discussion, everyone agreed that it was a good idea and it will be brought back to the January meeting for action.

ACTION ITEMS:

A) Resolution #2013-8

A resolution to adopt the 2013 California Fire Codes that were just approved by the State of California and local Placer County amendments were presented to the Board.

Discussion followed. VC Jordan moved to adopt Resolution #2013-8, seconded by Director Egge. Ayes: 4, Noes 0, Absent 1, motion carried

*Director Eric Sprouse arrived at 6:30 p.m.

B) Resolution to establish criteria to deal with taxpayer reimbursements

Secretary Elder discussed criteria for taxpayer reimbursements for those residents that have filed appeals for the 2013-14 direct charges as a result of Measure B. Information was given to the Board including a draft of an appeal form and discussion followed.

Following discussion Secretary Elder moved to table any action at this time and bring it back for action at the January meeting, seconded by VC Jordan. Ayes 5, Noes 0, motion carried

C) Phase 3 & 4 from Roseville Design

Chairman Ward asked for approval of \$8,220 for a Traffic and Hazmat study that is being required by Placer Co. He would like to stop proceeding with Phase 3 & 4 with Roseville Design until we can get through all of the environmental studies that are being required by the County.

D) Reorganization of the Board

Discussion was held on reorganizing the positions of the Board members for 2014. Chairman Ward announced that he would be leaving the Board in three months to move to Colorado. In light of this fact, VC Jordan moved to leave the offices as they are and not make any changes until Chairman Ward leaves. The motion was seconded by Secretary Elder. Ayes 5, Noes 0, motion carried.

DIRECTOR REPORTS:

There were no reports from the Board

ADJOURNMENT:

The meeting was adjourned at 6:44 p.m.

Minutes Prepared by

Doreen Compton, Temp. Clerk

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