



**NEWCASTLE FIRE PROTECTION DISTRICT**  
**OCTOBER 9, 2013**  
**REGULAR BOARD OF DIRECTORS MEETING MINUTES**  
461 Main Street, Newcastle, CA  
[www.newcastlefpd.org](http://www.newcastlefpd.org)  
Email: [info@newcastlefire.org](mailto:info@newcastlefire.org)

**Call to Order:** The Newcastle Fire Protection District Board of Directors Regular Meeting was called to order Wednesday, October 9, 2013 at 6:00pm by Chairman Dave Ward.

**Pledge of Allegiance:** Vice Chairman Jordan led the Pledge of Allegiance.

**Roll Call:**

Board Present:

Dave Ward, Chairman  
VC Jordan, Vice Chairman  
Jonita Elder, Secretary  
Isaak Egge, Director

Absent:

Eric Sprouse, Director (Excused)

Staff Present:

John Carr, Interim Chief  
Chris McKillip, Board Clerk  
'A' Shift Firefighters

**Public Comment:**

1. Bob Stearns read a letter from himself directed to the Newcastle Fire District Board of Directors (see attached).
2. John Downs asked whether the issue regarding the fire hydrants at Newcastle Elementary School had been resolved. PCWA is handling the problem now with the school having a December deadline to respond/complete the upgrade.

**Consent Agenda/Action:**

Chairman Ward asked for a motion to accept the September 11, 2013 Agenda/Minutes, Expenditures and Deposits as submitted. Vice Chairman Jordan made a motion to accept, Director Egge seconded.

Vote: Chairman Ward - AYE  
Vice Chairman Jordan – AYE  
Secretary Elder – AYE  
Director Egge - AYE  
Director Sprouse – ABSENT

Motion Carried.

**New Business/Action Items:**

- 1) Response to Grand Jury Report 2012-2013 and Formation of Grand Jury Response Committee (Copy found Online at the Placer County Grand Jury Website):

Issues include:

- Repairing the station
- State fines from auditors
- Seeking legal advice on trailers
- Hwy 80 Emergency Fees (Working with CHP)
- Prop 13 – Newcastle will work with Penryn Board members to petition this together, contact other fire districts for increase of monies through development fees, explore consolidation of fire districts so as to possibly pool resources (form a committee to accomplish this)
- To make Measure F fair for everyone, Dave Ward and Joni Elder will meet with Neil Anderson regarding what can be done.

Chairman Ward would like to recommend that a committee be formed regarding Measure F and the response to Grand Jury's questions. Vice Chairman Jordan moved that Secretary Elder and Chairman Ward file the necessary documents for the Grand Jury for reporting and that Neil Anderson assist as needed. It was asked if there were any comments prior to voting, there were none. Director Egge seconded.

Vote: Chairman Ward - AYE  
Vice Chairman Jordan – AYE  
Secretary Elder – AYE  
Director Egge - AYE  
Director Sprouse – ABSENT

Motion Carried.

- 2) Discussion/Board Action for Penryn Agreement to provide Administrative Services:

A draft agreement will be prepared for the purpose for receiving Administrative Services for the Newcastle Fire Protection District by the Penryn Fire Protection District. Chairman Ward asked for a motion that Penryn Fire District's Board of Directors and Newcastle Fire Protection District meet to discuss the terms of the draft agreement. If Accepted, a Special NFPD Board Meeting will follow to finalize the agreement.

Vice Chairman Jordan moved to meet with Penryn Fire District to discuss the draft on Monday, October 21<sup>st</sup> at 6pm and upon acceptance, a Special Board Meeting will be held on Wednesday, October 23<sup>rd</sup> to finalize the terms of agreement. Director Egge seconded. Chairman Ward asked for comments. Patrice Metz requested that the draft agreement be read. Chairman Ward stated the draft form is still being worked on. Director Egge will post it on the website for review when it is ready. Secretary Elder seconded the motion.

Vote: Chairman Ward - AYE  
Vice Chairman Jordan – AYE  
Secretary Elder – AYE  
Director Egge - AYE  
Director Sprouse – ABSENT

Motion Carried.

### Page 3 – Newcastle Fire Protection District Board Minutes 10-9-2013

#### 3) Vote on Record Retention:

Secretary Elder stated there are a number of years-old records that need to be destroyed. Policy guidelines are Available in the office explaining the process to be followed. Secretary Elder moved to accept Records Retention Resolution Number: 2013-09-17. Vice Chairman Jordan seconded.

Vote: Chairman Ward - AYE  
Vice Chairman Jordan – AYE  
Secretary Elder – AYE  
Director Egge - AYE  
Director Sprouse – ABSENT  
Motion Carried.

#### Information and Discussion:

- Old Fire Station:  
Work is continuing on repairs and upgrading in the current fire station.
- Progress on New Station:  
Philip Herzer from Roseville Design Group presented plans for the new station. The property on the Old State Highway has a deep hole which needs to be filled. On the north side of the property is Monroe Transmission. It has been studied in depth regarding building a new station there and what costs and work would be involved. There is a 30-40 foot deep hole to be filled and brush cleared which requires working with an engineer and permit(s). Cal Trans has a right of way. Phil Herger is continuing to work on the layout and entrance of the property, with possibility of room for growth in future years. The new station will be equipped with kitchen, living, sleeping areas as well as engine areas. Under these plans, all will be included within the same building. The building will be fabricated at the manufacturer, then transported to the location to be assembled. SPMUD owns the sewer line and an easement is necessary or the line needs to be relocated. The major challenges are the sewer line and Cal Trans right-of-way. Placer County and PCWA's approval is needed. Under current plans, trucks will need to be backed into the station. The location of the building entrance providing access to the office is being addressed. Barney Gruber asked if materials were available to fill the hole. Many different options were considered in drawing the plans including plans for later expansion, ventilation (breezeway or complete separate building for engines). Drainage could be a problem if not filled properly. The land is free which creates an opportunity for NFPD to invest more in building. Current plans: 5200 square feet, probable maximum cost of \$1.6 million. Actual figures are closer to \$1.2 million which should cover all costs. Chairman Ward stated they are trying to keep the costs as low as possible so to be paid off quickly, after which Measure B can be adjusted. Jerald Saladana stated there are abandoned water lines below the property. The engineer stated that all of those will be buried with the new development. Currently the sewer lines are the only active ones to consider. Director Egge will post the feasibility study on the website.

#### Chief's Report:

Tony Marimpieter (Fire Captain, 'A' Shift) presented a graph which will be used to track firefighters training, promotions, etc. at a glance. It will improve the quality and efficiency of the office administration. Chief Carr reported considerable progress updating files of personnel information and equipment has been completed. The Chief received a donated American flag from the owner of "Just Junk" in Newcastle.

**Board/Staff Comments:**

None

Bill Fawx asked Director Egge to talk about the \$5,000 grant. Director Egge stated we were unable to implement the MTA grant as hoped, therefore assigned it to the Newcastle Community Association who gratefully accepted it. It will be used to enhance the safety of the community.

**Future Agenda Items:**

None

**Announcements:**

Next REGULAR BOARD MEETING will be Wednesday, November 13, 2013, 6:00pm at 461 Main Street, Newcastle, CA.

**Adjournment:**

Chairman Ward adjourned the meeting at 6:50pm.

Respectfully Submitted,

---

Christine McKillip, Clerk

---

Dave Ward, Chairman of the Board