



NEWCASTLE FIRE PROTECTION DISTRICT

June 13, 2013

Regular Board of Directors Meeting Minutes

461 Main St.

Newcastle, CA

www.newcastlefpd.org

Email: info@newcastlefire.org

Call to Order:

- Vice Chairman, Jordan called the NFPD Board of Directors Meeting to order at 6:00 p.m.

Pledge of Allegiance:

- VC Jordan led the Pledge of Allegiance.

Roll Call:

- VC Jordan present, Secretary Elder present, Director Sprouse, Director Egge present and Chairman Ward absent.

Consent Agenda/Action

- Secretary Elder made a motion to accept the minutes of the May 9, 2013 Meeting with corrections. Director Egge seconds the motion.
 - Chairman Ward ABSENT
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
- Director Egge made a motion to accept the minutes of the May 15, 2013 Meeting with corrections. Director Sprouse seconds the motion.
 - Chairman Ward ABSENT
 - VC Jordan ABSTAIN
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
- Director Egge made a motion to accept the Financial Reports and May 2013 Expenses. Director Sprouse seconds the motion.
 - Chairman Ward ABSENT
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.

Discussion/Information/Action

- Change Regular Board Meeting to Second Tuesday of Each Month
By unanimous consent of the Board, this item was tabled until Secretary Elder receives confirmation from Deborah that the room will be available.
- Vote on Measure B Annual Increase – Secretary Elder recapped that Measure B could be increased up to 3% per year (\$146.46 x 3%). The lost revenue to the district would be \$6,122.00 if we did vote to increase for Measure B (\$3.22 a parcel). In March the Board discussed how bleak the district's budget situation was. However, due to the reorganization the district is saving about \$3,000 a month (\$36,000 per year). The district sold the water tender and trailer which brought in \$6,400.00. When the Board worked on the March budget we were not finished with the temporary station and anticipated it would cost almost \$20,000. In addition, we received the Strike Team revenue from the Bagley fire for \$38,000, netting about \$34,000. VC Jordan recommended deferring the increase for a year. Subsequently, Resolution 2013-02-16 was voted on. Secretary Elder seconded the motion.

- o Chairman Ward ABSENT
- o VC Jordan NAY
- o Secretary Elder NAY
- o Director Sprouse NAY
- o Director Egge NAY
 - Motion carries.

- Vote on Resolution #2013-15 – Use of 2012/2013 Budget as the Newcastle Fire Protection District’s temporary spending plan. Secretary Elder reported the Board is not quite finished with the budget. We are recommending using last year’s spending plan until we have our permanent budget in place.

Secretary Elder made a motion to use the 2012/213 budget as the temporary spending plan for NFPD. Director Egge seconded the motion.

- o Chairman Ward ABSENT
- o VC Jordan AYE
- o Secretary Elder AYE
- o Director Sprouse AYE
- o Director Egge AYE
 - Motion carries.

Reports

Board of Director Reports

- VC Jordan reported he’s working with Chief Carr on several department needs.
- Secretary Elder reported she’s working on the budget. Secretary Elder commented that Corrine has found a new job and will be leaving us on July 14th. We will be looking for a replacement and in the meantime, Corrine will be working on a desk manual and calendar of events.
- Director Sprouse reported the American Heart Association has two different types of centers. If we want to be a training site we have to have a sponsor and you need to be a training site if you want to be a training center. We are looking into becoming a training center which will allow us to have a lot more revenue. This entails Director Sprouse becoming an instructor so he will need to be recertified. He will be putting together a business plan and find out the initial cost. We are working on utilizing the Suburban as the rapid response vehicle for medical aid.
- Director Egge reported the website is moving along, hope to have an update at the next Board Meeting. Director Egge commented he sends his condolences to the family of Alan Young.
- Chief Carr reported the following are the goals and objectives for NFPD:
 - Restructure the Newcastle Fire Department into a notable Fire Service Organization.
 - Instill Pride and Professionalism within the Department as well as the Community.
 - Draft new Recruitment Standards to insure that Newcastle Fire Department attracts the finest Candidates possible.
 - Reduce Fire Protection related costs when feasible.
 - Uncover additional Revenue sources through State Educational Funding as well as Fire Service Oriented Grants.
 - Obtain new and or used fire apparatus on a minimal to no cost basis.
 - Provide the training necessary to meet and exceed the State of California requirement for combination Paid/Volunteer Fire Departments.
 - Develop a comprehensive Fire Prevention Awareness program for the Fire Department and the Newcastle Community.

Public Comment

- Neil Anderson commented as a reminder to the Board, Measure F needs to be addressed before the end of June.
- Glenda Freeman commented people are not paying attention while driving around the baseball park. Glenda commented that something needs to be done for the safety of the children.
- VC Jordan commented he appreciated support and encouraged everyone to continue to let the Board know of any issues so they can be addressed. VC Jordan thanked Chief Carr his for continued efforts and time he contributes to the district.

Announcements

- There will be a Special Board Meeting at 6:00 PM on June 26, 2013

Meeting was adjourned at 7:10 PM.

Minutes Prepared By:

Minutes Approved By:

Corrine Reyes, Clerk

Dave Ward, Chairman of the Board