



NEWCASTLE FIRE PROTECTION DISTRICT

May 1, 2013

Special Board of Directors Meeting Minutes

461 Main St.

Newcastle, CA

www.newcastlefire.org

Email: info@newcastlefire.org

Call to Order:

- Chairman Ward called the NFPD Board of Directors Meeting to order at 6:01 p.m.

Pledge of Allegiance:

- VC Jordan led the Pledge of Allegiance.

Roll Call:

- Chairman Ward present, Vice- Chairman Jordan present, Secretary Elder present, Director Sprouse present and Director Egge present.

Discussion/Information/Action

- Request for Recognition/Petition for Certification of *Newcastle Professional Firefighters Association*
 - Chairman Ward read the request aloud. **ATTACHMENT 1**
 - Director Sprouse asked if we are big enough to support a union.
 - Director Egge stated that we are a small department in a small town and that he had hoped common sense would have been used and the Board spoken to directly if there are issues. He further stated that the people on the petition are out of their depth and should be mindful of the public image. This creates the image that they want more which will ultimately harm the Department as a whole.
 - Chairman Ward stated that the Newcastle Firefighter Volunteer is not tied to the proposed new association in any way, shape or form. Also, the legal expense for this will be high. The documents needed for the trailer contract cost \$6k.
 - Diana Vanetta asked if any other Placer Co. Departments are unionized.
 - Chairman Ward stated that there are.
 - Jerald Saladana asked if they can do this because Newcastle is an unincorporated town.
 - Chairman Ward stated that they can.
 - Chief Randy Smith stated that it is much easier to deal with a union because you are able to negotiate with one person. This does not mean you are opening up your checkbook.
 - John Downs stated that the District is in trouble and this has just slapped everyone in the community in the face.
 - Director Egge stated that he has a lot of faith in the Firefighters.
 - Bill Monihan stated that they want more big government.
 - Glenda Freeman stated that FLSA defines the hours FF's work. Can unionization change FLSA?
 - Heater Pier stated that she belongs to a union herself and that employers have the option to hire union workers or scabs. Does the District have that option?
 - Chief Carr stated that there is not an MOU in existence. An MOU should have been the starting point for this.
 - Director Sprouse stated that he is surprised this has come up. He thought we were on the road to recovery.
- Review and Adopt POL-00031_N/C, Records Retention Policy
 - VC Jordan stated that according to the Clerk, the District does not have a Records Retention Policy in place. This policy will define when records may be destroyed.
 - Secretary Elder made a motion to adopt POL-00031 Revision N/C as presented. Director Sprouse seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
- Review and Adopt POL-00032_N/C, Voicemail, Email, Internet and Computer Use Policy
 - Director Egge asked if the use of Wi-Fi by employees using their own electronic devices is allowable since most everyone has their own device and doesn't use District assets for personal business.
 - The Board members discussed this back and forth. The consensus was that employees may use the Wi-Fi with their personal devices but they must be mindful that what they view or send out must not be detrimental to NFPD or illegal in any way.

- Secretary Elder made a motion to adopt POL-00032 Revision N/C with the following typographic correction; last paragraph on page 4 should state NFPD, not “County”. VC Jordan seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
- Adopt Resolution #2013-05-01, Requesting Collection of Charges on Tax-Roll for Tax Year 2013_2014
 - Secretary Elder stated that this resolution is done yearly in order for Placer County to be able to collect our tax revenue on the property tax bills.
 - VC Jordan made a motion to adopt Resolution #2013-05-01 as written. Director Egge seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
 - Adopt New NFPD Letterhead
 - Director Egge stated that he has designed a new District letterhead for consideration. It updates the old look of the current letterhead by utilizing the District’s patch.
 - Glenda Freeman stated that the list of Board members names on the left side may crowd the text body of the letter.
 - VC Jordan stated that it’s pretty and should be accepted.
 - VC Jordan made a motion to accept the new letterhead as presented and to further accept any future changes Director Egge may see fit to make. Director Sprouse seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge AYE
 - Motion carries.
- Home Depot Update
 - Director Egge stated that he has put together a grant proposal to Home Depot for funds to complete a remodel of the upstairs living quarters at Station 41.
- Review and Adopt POL-00033_N/C, Appeal of Measure B/Measure F Taxes
 - Secretary Elder stated that she has received 2 minor changes to the policy from SCI. The first is to put their full name on the document and the second is to include the toll free 800 number for taxpayers to call.
 - VC Jordan made a motion to adopt POL-00033 Revision N/C as presented. Director Sprouse seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE
 - Director Egge ABSTAIN
 - Motion carries.
- Review and Adopt Reorganization Plan
 - Chief Carr read from the reorganization plan. **ATTACHMENT 2**
 - VC Jordan stated that he is excited to be working with neighboring Districts.
 - Chairman Ward stated that this is the first step to consolidation.
 - Director Sprouse asked if there will be any cost to NFPD for other District’s to provide coverage.
 - Chief Carr stated that there will not. It will be a reciprocal agreement.
 - Director Egge stated that the Board in no way subscribes to consolidation. Resource sharing only.
 - VC Jordan made a motion to accept the Reorganization Plan as presented. Secretary Elder seconds the motion.
 - Chairman Ward AYE
 - VC Jordan AYE
 - Secretary Elder AYE
 - Director Sprouse AYE

- Director Egge AYE
 - Motion carries.
- Discussion pertaining to Future EMS Program at NFPD
 - Director Sprouse made the following statements;
 - Eventually NFPD will have a Clinical Coordinator.
 - Captain Suman is the Medical Coordinator.
 - Director Sprouse met with Captain Suman to make a wish list for medical equipment.
 - A QA process for medical aids will be developed.
 - Red Flag Tags will be instituted for CPR or otherwise unique calls where District liability is increased.
 - Develop a Training Institute to conduct Fire Classes and Community CPR.
 - Request NFVA to fund 1 or 2 good CPR mannequins for advanced skills.
 - Chief Carr stated that Loomis Fire has offered to loan us equipment.
 - Investigate the possibility of acquiring a smaller rescue vehicle to respond to EMS calls. It would have 1 practitioner and 1 Volunteer or Resident on board.
- Well Deserved Thank You's!
 - Chairman Ward thanked John Downs for volunteering his labor to make repairs to the stairs and the installation of a doorbell system at Station 41.
 - Chairman Ward also thanked Chief Carr for donating back his first paycheck to pay for uniforms and badges.

Announcements

- Captain Suman announced that SPMUD will be conducting smoke tests in the sewer system around town for the next couple of weeks. If you see smoke and aren't sure if its part of the test, be sure to call 911 and they will come and check it out.
- Glenda Freeman announced that the Newcastle Community Association needs a new Board member.
- NFVA Annual Pancake Breakfast, Saturday, May 18, 2013, 7-11a, NESD Gymnasium
- Newcastle Community Day, Sunday, May 19, 2013, 11a-2p, Marshall Square

Meeting was adjourned at 7:13 p.m.

Minutes Prepared By:

Minutes Approved By:

Corrine Reyes, Clerk

Dave Ward, Chairman of the Board