



## NEWCASTLE FIRE PROTECTION DISTRICT

September 13, 2012

Regular Board of Directors Meeting Minutes

Newcastle Elementary School

Staff Room

8951 Valley View Dr.

Newcastle, CA

[www.newcastlefpd.org](http://www.newcastlefpd.org)

Email: [info@newcastlefire.org](mailto:info@newcastlefire.org)

### Call to Order:

- Chairman Lewis called the NFPD Board of Directors Meeting to order at 6:30 p.m.

### Roll Call:

- Chairman Lewis present, Vice- Chairman Stearns present, Secretary Calkins absent, Director Orsolini present, and Director Poore present.

### Pledge of Allegiance:

- Chairman Lewis led the Pledge of Allegiance.

Secretary Calkins arrived at 6:36 p.m.

### Consent Agenda:

- Director Poore made a motion to accept minutes of the August 9, 2012 and the September 10, 2012 meetings as presented. VC Stearns seconds the motion. Motion carries.
- VC Stearns made a motion to accept the August expense report as presented. Director Poore seconds the motion. Motion carries.

### Action Items:

- Chairman Lewis read resolution #2012-09-13 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NEWCASTLE FIRE PROTECTION DISTRICT TO CLARIFY HEALTH AND WELFARE BENEFITS FOR FULL TIME EMPLOYEES aloud.
- The following person(s) provided public comment:
  - Joni Elder
  - Don West
- Secretary Calkins asked for clarification about the part time employees' eligibility for benefits. Clerk, Patrice Metz stated that by law a part time employee may be eligible for benefits depending on the number of hours worked. The part time firefighters do not fall into this category, however the Clerk may at some point. Ms. Metz reported to the board that she will not need district supplied benefits at this time.
- Secretary Calkins also asked about the amounts listed in #4 and #5 of the resolution. Clerk, Patrice Metz reported that the "cap" amount is based on the district's contribution to the highest cost employee.

### Discussion/Information/Action:

- NFPD Website
  - Chairman Lewis told Mrs. Daugherty that the website looks great.
    - Mrs. Elder asked who will maintain the website.
      - Mrs. Daugherty responded that she will do it for now, but would like to hand it over to another volunteer.
- Continue Planning to Re-locate Staff from Station 41
  - Director Poore reported that Mr. Mohlzahn provided him with the contact information for a couple of engineers that may be willing to look at the current station. Director Poore stated that one of the engineers has agreed to come out and look at the building. The probable cost is \$500 just to look. A structural analysis will not be included.
  - VC Stearns reported that he is working with a local business owner to lease space in town.
  - Chairman Lewis asked BC Love if the engines can be left outside. She has ISO concerns.
    - BC Love stated that short term, it should be ok.
  - The following person(s) provided public comment:
    - Susie Brown
    - Greg Rhoades
    - Richard Mohlzahn

### Reports:

- Battalion Chief's Report – ATTACHMENT 1
  - Secretary Calkins asked how many days Newcastle spent on strike teams.
    - BC Love reported that 2 teams each spent 14 days.
- Director's Reports
  - Secretary Calkins – NONE
  - Director Poore – ATTACHMENT 2
  - VC Stearns – ATTACHMENT 3
  - Director Orsolini - NONE

- Chairman Lewis – ATTACHMENT 4

**Public Comment**

- **The meeting became a question and answer period between the Board and the public.**
- The following person(s) provided comment(s) during this period:
  - Bill Fawx
  - Unknown Speaker
  - Jerry Mohlenbrok
  - Dave Ward
  - Joni Elder
  - Don West
  - Gary Fay
  - Kathleen Daugherty
  - John Downs
  - Michael Leydon

**Discussion/Information/Action: (Re-opened after PC)**

- Chairman Lewis directed the Clerk to agendaize in October all properties that were considered for relocating Station 41.

**Announcements**

- NFPD REGULAR Board Meeting, Thursday, October 11th, 6:30p, Newcastle Elementary School, STAFF ROOM

Meeting was adjourned at 7:24 p.m.

Minutes Prepared By:

Minutes Approved By:

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Patrice Metz, Clerk

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Yvonne Lewis, Chairman of the Board

## Director Poore Report, 9/13/2012

Board Members and Attendees, I want to take a moment and brief you on the progress of our Feasibility Study. As you know, we approved a study to be staged in 4 phases, in order to safeguard our funds should we discover something along the way that would render the chosen site unbuildable or beyond our budget.

Our contractor, MFDB Architects, is presently conducting Phase One. We have been kept apprised of progress, including their functional review of site requirements, such as parking, security, fencing, and a structure footprint; securing a civil engineer for evaluating site slope and road access, and potential site constraints and cost issues. We expect to receive a final summary on findings very soon, along with suggestions for next steps, and to then schedule a public presentation update as part of an upcoming Board meeting.

I am aware that the RFP suggested 1 week for this task to be completed, but the RFP also invited applicants to provide alternate timetables and tasks if the envisioned timetable was unrealistic, and if changes could be demonstrated to diminish the workload and cost while getting important answers as soon as possible.

That is clearly the case to date. We want to get it right, and we want to marshal our resources as sensibly as possible in order to be sure we have reliable cost figures going forward.

Thank you members.

## **VC Stearns Report, 9/13/2012**

**Board Members and Attendees, I would like to draw attention to the current application opportunity for serving on the NFPD Measure B Oversight Committee. This committee will advise the Board on matters concerning the new parcel tax's implementation. Applications are available online at NFPD's website - [newcastlefire.org](http://newcastlefire.org) - and we have some printed applications available here tonight. The deadline is September 28, and we welcome your interest in serving.**

**Thank you.**