

NEWCASTLE FIRE PROTECTION DISTRICT  
June 28, 2012  
Special Board of Directors Meeting Minutes  
Newcastle Elementary School  
Staff Room  
8951 Valley View Dr.  
Newcastle, CA

**CORRECTED**  
**7/26/2012**

**Call to Order:**

- Chairman Lewis called the NFPD Board of Directors Meeting to order at 6:30 p.m.

**Roll Call:**

- Chairman Lewis present, Vice- Chairman Stearns present, Secretary Calkins absent, Director Orsolini present, and Director Poore present.

**Pledge of Allegiance:**

- Chairman Lewis led the Pledge of Allegiance.

**Consent Agenda:**

- Chairman Lewis noted a correction to the minutes of the June 14, 2012 meeting. **The following was added:**
  - Announcement of action(s) taken in closed session:
    - **Chairman Lewis reported that no action had been taken regarding Labor Negotiations.**
    - Chairman Lewis made a motion to sign a non-binding...
- Director Poore made a motion to approve the consent agenda as amended. VC Stearns seconds the motion. Motion carries.

**Presentation by Dave Wheeler, Fire Chief, Loomis Fire Protection District:**

- See ATTACHMENT 1.

**Action Items:**

- Resolution # 2012-06-28, authorizing Newcastle Fire Protection District to transfer funds from fund # 531/361 (DEVFEE), into fund #531/361 (DEVFEE) OL3 4455 (fixed assets - other agcy - equip) in the amount of \$26,000 to fund the 2012 payment to WestAmerica Bank for the Seagrave engine.
  - VC Stearns made a motion to adopt Resolution # 2012-06-28. Director Poore seconds the motion.

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|---------------------|--------|
| ▪ Chairman Lewis    | AYE    |
| ▪ VC Stearns        | AYE    |
| ▪ Secretary Calkins | ABSENT |
| ▪ Director Orsolini | AYE    |
| ▪ Director Poore    | AYE    |

Motion carries.

- Feasibility Study, Firm Selection
  - Presentation by Joe Irvin, ATTACHMENT 2.
    - Interview team consisted of:
      - Chairman Lewis
      - Director Poore
      - Joe Irvin
      - Michael Leydon
  - Director Orsolini made a motion to accept the recommendation of the interview team and award the contract to MFDB at a cost of \$39,500.00. VC Stearns seconds the motion.

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| ▪ Chairman Lewis    | AYE    |
| ▪ VC Stearns        | AYE    |
| ▪ Secretary Calkins | ABSENT |
| ▪ Director Orsolini | AYE    |
| ▪ Director Poore    | AYE    |

Motion carries. Joe Irvin will notify MFDB of the award.

- Project Delivery Method
  - Director Orsolini asked the other board members if it was too soon to choose a project delivery system since we are not certain that a station can be built on the proposed property.
  - Chairman Lewis stated that the board will need to make a choice soon after the feasibility study is complete.
  - Director Poore stated that he would prefer that the construction manager be separate from the design manager.
  - VC Stearns made a motion to table this item until the July 12, 2012 board meeting. Director Poore seconds the motion. Motion carries.
- Preliminary 2012\_2013 Operating Budget
  - SEE ATTACHMENT 3.
  - Chairman Lewis stated that the actual amount charged out this year was \$139K whereas the actual income was \$133K.

- Chairman Lewis further stated that the amount of income anticipated to be generated by Measure F was \$282,266.00 and the actual amount received in FY 10/11 was \$136,864.00.
- Joni Elder asked when the feasibility study is expected to be complete.
  - Joe Irvin responded that the board is shooting for 8/31/2012.
- Director Poore made a motion to accept the preliminary budget. Director Orsolini seconds the motion.
  - Chairman Lewis AYE
  - VC Stearns AYE
  - Secretary Calkins ABSENT
  - Director Orsolini AYE
  - Director Poore AYE

Motion carries.

**Reports:**

- VC Stearns stated that he has a meeting scheduled with Roman Porter, the new Administrator at the United Auburn Indian Community regarding their previously offered financial assistance.

**Public Comment**

- Lawrence Bettencourt, Chief, South Placer Fire Protection District
  - Chief Bettencourt stated that he has been involved with building 2 stations in his district within the past 5 years.
- VC Stearns asked Chief Bettencourt if the Cavitt Stallman station was a remodel or a rebuild.
  - Chief Bettencourt answered that it was a rebuild with the staff living in temporary quarters during construction.
- Unknown Speaker, asked if it is true that a member of the board only shows up to meetings 22% of the time?

**Announcements**

- NFPD Regular Board Meeting, Thursday, July 12, 2012, 6:30p, Newcastle Elementary School, STAFF ROOM
- NFPD SPECIAL Board Meeting, Thursday, July 26, 6:30p, Newcastle Elementary School, STAFF ROOM

Meeting was adjourned at 8:03 p.m.

Minutes Prepared By:

Minutes Approved By:

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Patrice Metz, Clerk

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Yvonne Lewis, Chairman of the Board