

**NEWCASTLE FIRE PROTECTION DISTRICT**  
**NOTICE OF SPECIAL BOARD OF DIRECTORS WORKSHOP**

Agenda

Wednesday, April 4, 2012

**Newcastle Elementary School Gymnasium**  
**8951 Valley View Dr., Newcastle, CA**

**Call to Order – 6:00p**

**NO ACTION WILL BE TAKEN**

Roll Call

Pledge of Allegiance

Introductions

**FACILITATOR – KATHLEEN DAUGHERTY**

1. Overview of Workshop
2. Board Procedures Review (Brown Act, public records, serial meetings, protocol of the board, obtaining legal counsel)
3. Carousel Activity
  - a. Overview of stations

i. Implementation of Measure B (SCI, assessor, tax collector, treasurer)

Oversight committee (mission, responsibilities, membership)

- ii. Appeals policy development considerations (timeline, type of information to consider, process to appeal, legal counsel involvement, cost to district, )
- iii. Funding (obtaining a financial consultant, loan types, donations, grants)
- iv. Site development (surveys, MOU or title transfer)
- v. Project development (architect, project manager, construction company, costs)
- vi. Communication (public outreach, rumor control, identified spokesperson, community information,)

b. Groups and movement, station expectations

4. Debrief of stations
5. Develop Timeline for above
6. Next steps

**Announcements** April 12, 2012 – Board of Directors Regular Meeting, Castle City MHP, 6:00p

**Adjournment**

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Newcastle Fire Protection District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 663-3323 well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.