



# NEWCASTLE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

*Lawrence Bettencourt, Jonita Elder, Robin Enos, William Kahrl, Eric Sprouse, Chief Kirk Kushen*

## NOTICE OF A REGULAR MEETING AND AGENDA

**FEBRUARY 21, 2018 @ 6:00 PM**

**LOCATION: *NEWCASTLE SCHOOL DISTRICT OFFICE, 645 KENTUCKY GREENS WAY, NEWCASTLE, CA. 95658***

**1. CALL MEETING TO ORDER:** Pledge of Allegiance

**2. APPROVAL OF AGENDA:**

**3. APPROVAL OF MINUTES:**

(A) January 17, 2018 Meeting

**4. BILL APPROVAL AND FINANCIAL REPORT:**

(A) Monthly Expense Report and Financial update: January 2018

**5. CORRESPONDENCE:**

**6. PUBLIC COMMENT:**

(The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair.)

**7. FIRE CHIEF KIRK KUSHEN'S REPORT:**

**8. NEWCASTLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION REPORT:**

**9. BOARD COMMITTEE REPORTS:**

(A) Building Committee: New Fire station update

(B) Personnel Committee: MOU and Policies and Procedures

**10. INFORMATIONAL / NON-ACTION ITEMS:**

(A) Placer County Fire Districts' Financial Stability Task Force update and draft report

**11. ACTION ITEMS:**

(A) Review and set the regular Board meeting dates for 2018

(B) Personnel update: Approve Staff recommendation to promote Engineer Hicks to Captain and hire Shanon Shaw as a full-time Engineer

(C) Approve staff recommendation to surplus obsolete Personal Protective Equipment

(D) Consider and approve the Appropriations (Gann) Limit for Newcastle FPD for Fiscal Year 2017-2018 at \$1,317,217.17 as calculated by the Office of the Auditor-Controller for Placer County

(E) Adjourn to Closed Session: Government Code § 54957.6(a) Labor Negotiations; Discussion of Memorandum of Understanding. Reconvene and report any Action taken in Closed Session

**12. DIRECTORS REPORTS:**

**13. MEETING ADJOURNED:**

***Next regular Board meeting: Wednesday, March 21, 2018***

Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (916) 663-3323, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658  
PHONE: 916-663-3323 FAX: 916-663-3907 [www.newcastlefire.org](http://www.newcastlefire.org)

Newcastle Fire Protection District  
Minutes of Regular Board of Directors Meeting  
Wednesday, January 17, 2018  
645 Kentucky Greens Wy.  
Newcastle, CA 95658

**1. Call Meeting to Order**

- a. Chairman Sprouse called the meeting to order at 6:00 p.m.
- b. VC Elder led the Flag Salute.
- c. Recording Secretary Metz called roll.
  - i. All Directors were present.
- d. Chairman Sprouse thanked those that secured the new meeting facility. He also thanked Jerry Elder for all of the setup and tear-down work he did at Deborah's. Thanks to Deborah for allowing the District to use her business as a meeting venue and to Gerald Saladana as the building owner.
- e. Chairman Sprouse also thanked Patrice Metz for stepping in to the Recording Secretary position temporarily until a permanent person can be found.

**2. Approval of Agenda**

- a. Director Bettencourt made a motion to approve the agenda as presented. Director Enos seconds the motion. Motion carries.

**3. Approval of Minutes**

- a. VC Elder asked Patrice to make two minor changes to the minutes of the December 13, 2017 meeting (minor typos). Director Enos made a motion to accept the minutes as amended. Secretary Kahrl seconds the motion. Motion carries.

**4. Bill Approval and Financial Report**

- a. Chief Kushen reported that there are a few items "out of whack" on the financials because of input errors by the County. Director Bettencourt will be working with Gill to clean them up.
- b. Director Sprouse made a motion to accept the financials as presented. Director Enos seconds the motion. Motion carries.

**5. Correspondence**

- a. None

**6. Public Comment**

- a. None

**7. Fire Chief's Report**

- a. In December, there were:
  - i. 25 Medicals
  - ii. 7 Fires
  - iii. 12 Vehicle Accidents
- b. Two additional Resident Firefighters have been added. One on A shift and one on B shift.
- c. Just before this meeting there was a vehicle into a pole on 193. Patients included 2 pediatrics and 2 adults.

- d. NFPD has joined with Foresthill Fire to post a joint recruitment flyer for Engineer. NFPD received 4 applicants, FFPD received 1. There will be a written exam, a practical test (including driving, hydraulics and drafting), and an interview.
  - i. Director Bettencourt reported that So. Placer Fire has a manipulative test in place and that NFPD can probably get a copy from Chief Walder.
  - ii. Captain Kirk reported that NFPD already has one in place which has been used to hire previously.
- e. Recruitment for an anticipated Captain vacancy took place. There was one internal applicant, Engineer Hicks. Chief Kushen is requesting that Eng. Hicks be promoted to Captain. The subsequent open Eng. position will be filled with overtime.
- f. Captain Potter and Engineer Kolster received a "*Chain of Survival*" award at Sutter for performing CPR on a 2 year old drowning victim.
- g. All personnel have been trained on extended EMS protocols.
- h. Two boxes of Epinephrine (1 adult/1 pediatric) were stolen off of E-41 in the grocery store parking lot. SS-V is going to see if they can possibly replace the lost medication. In the future, the engine compartments will be locked or a staff member will stay with the apparatus to watch it when shopping is necessary.
- i. The new TIC (thermal imaging camera) is in service.
- j. ROP students started on 1/8/2018.
- k. APCD (Air Pollution Control District) has committed to a \$63K grant to be used to replace E-41. Placer Hills, Foresthill and Newcastle are applying for an AFG (Assistance to Firefighters Grant) grant to hopefully fund the remainder of the purchase.
- l. Chairman Sprouse requested that Chief Kushen report monthly when the expanded EMS skills are used.

**8. Newcastle Professional Firefighter's Association**

- a. None

**9. Board Committee Reports**

- a. Building Committee: New Fire Station Update
  - i. Director Bettencourt reported the following; Phase I is the site and dirt work. The contractor is 18" from full pad height. The civil engineer wants the pad certified. NFPD extended the permit with Cal Trans for 2018.
  - ii. Phase II is the building. NFPD legal has worked up the bid documents for building construction.
  - iii. Director Enos reported that the sign at the station site has had the date of opening changed.
  - iv. Chief Kushen reported that he may have a line on a grant for a generator at the new station.
  - v. Director Bettencourt stated that the gas line capacity is being checked to see if it can service a generator and the station.
  - vi. Secretary Kahrl asked if there were any issues with site security.
  - vii. Director Bettencourt reported that there haven't been any issues since the groundbreaking.
- b. Personnel Committee: MOU and Policies and Procedures

- i. VC Elder reported that this committee is on hold until Chief Kushen has availability. Maybe start up again in the spring.
- ii. MOU – VC Elder asked if a letter has been received from the Union asking to open up negotiations.
  - 1) Chairman Sprouse reported that a letter has been received and he asked the Union to wait until after the Board reorganization takes place at this meeting.

#### 10. Informational/Non-Action Items

- a. Placer County Fire Districts' Financial Stability Task Force Update.
  - i. Chief Gow reported that the first draft of the proposal to Placer County was completed today. The following points were briefly touched on:
    - 1) The need to ask the public for more money.
    - 2) Adjustment of the AB 8 rate.
    - 3) Creation of a new fire district with everyone at So. Placer wages.

#### 11. Action Items

- a. Elect Board Officers and review Committee Assignments
  - i. Nominations:
    - 1) Chairman: Elder                      Nominated by Sprouse, Second by Bettencourt
    - 2) Vice Chair: Bettencourt      Nominated by Enos, Second by Sprouse
    - 3) Secretary: Kahrl                  Nominated by Enos, Second by Sprouse
  - ii. Unanimous approval of all offices.
  - iii. Committee Assignments:
    - 1) Building:              Bettencourt/Sprouse\* (\*Revisit assignment if work schedule compromises committee effectiveness)
    - 2) Personnel:              Kahrl/Enos
    - 3) Finance:                Elder/Kahrl
  - iv. Chairman Elder thanked Director Sprouse for taking over the fire district when he did.
- b. Chairman Elder requested that this item be tabled until the February meeting in order to confirm dates and locations for the November and December 2018 meetings.
  - i. Move November meeting to 11/14.
  - ii. Move December meeting to 12/12.
- c. Review and accept the 2016/2017 financial audit as prepared by Robert W. Johnson, CPA.
  - i. VC Bettencourt pointed out that NFPD is not currently funding depreciation, and that we are not the only ones in this boat. However, the number will continue to increase each year.
  - ii. VC Bettencourt made a motion to accept the audit as prepared by Robert W. Johnson, CPA. Director Enos seconds the motion. Motion carries.

#### 12. Directors Reports

- a. Elder: Workday meeting at Placer County on Friday at 9:00 a.m. to go over the new financial system the County will be changing to at the end of this FY.
- b. Bettencourt: None
- c. Kahrl: None

- d. Sprouse: None
- e. Enos: None

**13. Chairman Elder adjourned the meeting at 7:16 p.m.**

Respectfully Submitted By:



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Patrice Metz, Recording Secretary

Board Approval:

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**NEWCASTLE FIRE DISTRICT JANUARY 2018 PAYABLES**

<b>#</b>	<b>FUND</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
1002	Salaries		19,796.31	
1005	Overtime		7,306.50	
1301	FICA		3,375.16	
1310	Emp. Group Ins	Principal	997.72	Dental Ins
1310	Emp. Group Ins	United Healthcare	112.40	Life Ins
1310	Emp. Group Ins	Kaiser	3,554.28	Health Ins
1315	Workers Comp Ins	FDAC/FASIS	6,082.00	Work Comp premium Q3
2017	Uniforms	Advantage gear	1,074.48	Uniforms
2051	Communication	Wave	119.90	Internet
2051	Communication	Verizon Wireless	105.04	
2290	Equip Maintenance	South Placer FD	1,239.77	E41 power steering
2290	Equip Maintenance	Riebes	107.20	Mud flap etc
2405	St. maint/supplies	Auburn True Value	91.77	Supplies
2422	Medical O2	Airgas	169.76	
2439	Dues	W Placer Fire Chiefs	360.00	
2522	Other supplies	US Bank	1,622.03	Mattress Firm beds
2522	Other supplies	Life Assist	156.39	Medical supplies
2523	Office Supplies	Sierra MSP	52.50	IT support
2523	Office Supplies	Sierra Morning	50.00	Web service
2555	Legal	Kronick MTG	105.00	Special Board mtgs
2770	Gas/diesel	Dobbas	490.66	Diesel
2965	Utilities	Recology Auburn	182.28	Dumpster
2965	Utilities	PG&E	535.14	Electricity
2965	Utilities	PCWA	79.37	Water
2844	Training	Redko, Danek	75.00	Intern Stipend

**TOTAL MONTHLY EXPENSES**

**47,840.66**

# NEWCASTLE FIRE PROTECTION DISTRICT

## 2017 / 2018 Final Budget Sub Fund 360

DESCRIPTION	2016/2017	2017/2018	1/31/2018	57%
REVENUE:	ACTUAL	BUDGET	ACTUAL	%
6100 General Taxes	216,954.00	227,055.00	124,877.20	55.0%
6106 Railroad Unitary Property	216.00	231.00	127.59	55.2%
6107 Unitary Taxes	5,397.00	5,730.00	3,151.98	55.0%
6108 Property Tax Impounds	22.00	0.00		
6111 Unsecured Taxes	5,595.00	5,145.00	4,936.89	96.0%
6132 Redemption - General	-5.00	0.00	-1.75	
6140 Prior Unsecured	69.00	77.00	23.26	30.2%
6171 Current Supplemental Taxes	5,468.00	4,502.00	2,038.41	45.3%
6172 Parcel Taxes		464,580.00	256,073.69	55.1%
6196 Prior Supplement Prop. Taxes	8.00	15.00	8.78	58.5%
6950 Interest Income	9,210.00	5,000.00	5,309.55	106.2%
6957 R&T 5151 Interest Refunded	-68.00	0.00	0.56	
7205 Homeowners Property Tax	1,843.00	1,780.00	915.03	51.4%
7326 Federal - Other	0.00	0.00		
7455 State Match	0.00	0.00		
8105 Special Tax - Measure B	305,870.00	See parcel tax		
8105 Special Tax - Measure F	144,914.00	See parcel tax		
8193 Other Svc's, Strike Team Deployments	0.00	0.00		
8215 Administrative Contract	0.00	0.00		
8746 Grants- Cal Fire	0.00	20,000.00		0.0%
8764 Other Misc.	3,671.00	2,500.00	654.45	26.2%
<b>TOTAL REVENUE:</b>	<b>\$699,164.00</b>	<b>\$736,615.00</b>	<b>\$398,115.64</b>	<b>54.0%</b>
<b>GENERAL RESERVES</b>				
2453 546000 Capital Assets		397,885.00		
2453 552000 Contingencies		52,618.00		
<b>FIRE DEVELOPMENT FEES</b>				
2453 546000 Assigned Capital Assets		100,000.00		
<b>COMBINED TOTAL REVENUE</b>		<b>\$1,287,118.00</b>		
SALARY & WAGES:	2016/2017	2017/2018	1/31/2018	58%
SALARY & WAGES:	ACTUAL	BUDGET	ACTUAL	%
1002 Salaries and Wages	248,445.00	280,000.00	132,659.91	47.4%
1003 Extra Help (Pt. Time)	8,413.00	10,000.00	2,799.00	28.0%
1005 Overtime / Call Back	69,773.00	50,000.00	46,563.16	93.1%
1301 FICA 7.65%	27,056.00	30,000.00	14,633.97	48.8%
1310 Employee Grp. Ins.	14,869.00	20,000.00	13,929.29	69.6%
1315 Workers Comp. Ins. (.084%)	24,635.00	24,328.00	18,246.00	75.0%
1565 Emp. Ben. (other Agency)	0.00	0.00		
<b>TOTAL SALARIES &amp; WAGES:</b>	<b>\$393,191.00</b>	<b>\$414,328.00</b>	<b>\$228,831.33</b>	<b>55.2%</b>

**NEWCASTLE FIRE PROTECTION DISTRICT**  
**2017 / 2018 Final Budget Sub Fund 360**

<b>DESCRIPTION</b>	<b>2016/2017</b>	<b>2017/2018</b>	<b>1/31/2018</b>	<b>58%</b>
<b>OPERATIONS:</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>%</b>
2017 Uniforms	7,524.00	6,000.00	3,990.77	66.5%
2051 Communications, Tel	4,127.00	5,000.00	2,393.42	47.9%
2140 Insur. Liab. & Gen	7,048.00	7,500.00	7,307.00	97.4%
2290 Equipment - Vehicles	17,504.00	20,000.00	10,207.82	51.0%
2405 Building & Impr. / New Building	2,759.00	10,000.00	20,104.22	201.0%
2422 Medical Oxygen	372.00	500.00	362.60	72.5%
2439 Dues, Subscriptions, & Memberships	385.00	500.00	360.00	72.0%
2456 Misc. (Special Exp.)	755.00	2,000.00	187.57	9.4%
2508 County Coll. Charges	4,508.00	4,650.00		0.0%
2511 Printing Costs	132.00	1,000.00		0.0%
2517 SB 2557 Co. Cost	4,656.00	4,475.00	3,922.10	87.6%
2522 Supplies (Equip. Misc.)	9,354.00	9,000.00	3,198.14	35.5%
2523 Office Supplies	1,277.00	2,000.00	969.38	48.5%
2528 Services / Admin. Contract	66,750.00	89,000.00	44,500.00	50.0%
2555 Consulting (Legal, Special Tax, etc)	18,342.00	20,000.00	7,235.00	36.2%
2556 Payroll services	650.00	750.00	1,078.00	143.7%
2770 Gasoline & Oil	4,344.00	5,000.00	3,504.45	70.1%
2772 Other Contract Svcs.	0.00	0.00		
2821 Small Equipment (Grant)	0.00	40,000.00	10,705.13	26.8%
2831 Precinct Elections	4,494.00	0.00		
2840 Special Exp. / Strike Team	0.00	0.00		
2844 Training	480.00	2,000.00	397.66	19.9%
2939 Admin. Board Exp. (Dir)	2,025.00	2,200.00	775.00	35.2%
2965 Utilities	8,789.00	10,000.00	6,115.02	61.2%
3547 LAFCO Dues	535.00	445.00	442.43	99.4%
3785 Local Matching Funds (Grants)	0.00	0.00		
4455 Fire Equipment	4,405.00	46,770.00	46,770.57	100.0%
4456 Buildings/site prep/plan changes	36,873.00	584,000.00	187,668.81	32.1%
<b>TOTAL OPERATIONS:</b>	<b>\$208,088.00</b>	<b>\$872,790.00</b>	<b>\$362,195.09</b>	<b>41.5%</b>
<b>TOTAL EXPENSES: Salaries &amp; Operations</b>	<b>\$601,279.00</b>	<b>\$1,287,118.00</b>	<b>\$591,026.42</b>	<b>45.9%</b>
<b>NET GAIN OF OPERATIONS</b>		<b>\$0.00</b>	<b>-\$192,910.78</b>	
<b>RESERVES:</b>				
2455 New Station Fund Balance	397,885.00	0.00		
2453,552000: ASSIGN-Contingencies	299,074.00	246,456.00		
2453, 514000 General Reserve	59,362.00	59,362.00		
<b>TOTAL RESERVES</b>	<b>\$756,321.00</b>	<b>\$305,818.00</b>		



NEWCASTLE FIRE PROTECTION DISTRICT 5 YEARS OF BUDGETS AND 5 YEARS OF PROJECTIONS

	1	2	3	4	5	6	7	8	9	10
Budget Year	12/13	13/14	14/15	15/16	16/17*	17/18*	18/19*	19/20*	20/21*	21/22*
Property Tax	\$198,684	\$190,650	\$203,360	\$227,661	\$234,921	\$243,000	\$248,000	\$253,000	\$258,000	\$263,000
Interest	\$5,110	\$3,628	\$3,506	\$6,117	\$6,000	\$5,000	\$3,500	\$3,500	\$3,500	\$4,000
Special Tax Measure B	\$297,876	\$280,742	\$299,150	\$298,653	\$305,870	\$310,000	\$315,000	\$320,000	\$326,000	\$332,000
Special Tax Measure F	\$140,076	\$141,797	\$144,324	\$144,001	\$146,000	\$150,000	\$152,000	\$154,000	\$156,000	\$159,000
Miscellaneous Revenue	\$96,597	\$102,362	\$15,758	\$17,866	\$2,500	\$8,000	\$8,200	\$8,500	\$8,900	\$10,000
<b>Strike Team (OES Pay)</b>	<b>\$6,942</b>	<b>\$17,614</b>	<b>\$5,751</b>	<b>\$55,501</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Mitigation Fees (with interest)	\$16,523	\$76,483	\$36,220	\$32,284	\$29,200	\$29,000	\$30,000	\$31,000	\$32,000	\$33,000
Other Revenue Combined	\$546,601	\$546,143	\$468,489	\$522,138	\$460,370	\$473,000	\$478,700	\$486,000	\$494,400	\$505,000
<b>***Revenue Totals</b>	<b>\$761,808</b>	<b>\$813,276</b>	<b>\$708,069</b>	<b>\$782,083</b>	<b>\$724,491</b>	<b>\$745,000</b>	<b>\$756,700</b>	<b>\$770,000</b>	<b>\$784,400</b>	<b>\$801,000</b>

Personnel Salaries/Benefits	\$340,521	\$295,780	\$271,236	\$295,970	\$354,000	\$395,000	\$400,000	\$405,000	\$410,000	\$415,000
Service and Operations	\$82,698	\$103,012	\$74,625	\$85,359	\$103,290	\$108,000	\$112,000	\$115,000	\$118,000	\$121,000
*Fixed Assets/Capitol Expenses	\$15,146	\$214,314	\$106,507	\$70,487	\$108,000	\$408,000	\$108,000	\$108,000	\$108,000	\$108,000
Administration/Consulting	\$138,271	\$130,894	\$118,058	\$114,131	\$130,000	\$105,000	\$112,000	\$115,000	\$118,000	\$121,000
**Mitigation Expenditures	\$10,803	\$25,949	\$1,616	\$37,063	\$29,200	\$100,000	\$0	\$25,000	\$20,000	\$23,000
<b>Expenditure Totals</b>	<b>\$587,439</b>	<b>\$769,949</b>	<b>\$572,042</b>	<b>\$603,010</b>	<b>\$724,490</b>	<b>\$1,116,000</b>	<b>\$732,000</b>	<b>\$768,000</b>	<b>\$774,000</b>	<b>\$788,000</b>
<b>Mitigation Reserves</b>	<b>\$79,579</b>	<b>\$130,112</b>	<b>\$167,948</b>	<b>\$163,169</b>	<b>\$163,000</b>	<b>\$63,000</b>	<b>\$90,000</b>	<b>\$92,000</b>	<b>\$102,000</b>	<b>\$112,000</b>
*General Reserves	\$380,367	\$373,160	\$474,583	\$658,435	\$658,435	\$300,000	\$300,000	\$300,000	\$307,000	\$315,000

\* New station funding

\*\* New station funding

\*\*\* Includes Mitigation Fees

Assumptions:

- 1) Personnel salaries incorporate future California minimum wage increases
- 2) COLA's for both special taxes are evaluated annually and implemented
- 3) Special tax revenues are funding services/facilities discussed in the ballot language
- 4) The Fire District develop apparatus and major equipmnet replacement plans

3/13/2017

## Gillian Lofrano

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**Subject:** FW: Newcastle Fire District Station Loan

**From:** Elena Gagnie  
**Sent:** Tuesday, February 13, 2018 1:41 PM  
**To:** Lawrence Bettencourt  
**Cc:** Jerry Elder (jjelder@yahoo.com)  
**Subject:** RE: Newcastle Fire District Station Loan

Just as you pointed out, the funds are expected to be used pretty quickly from the day of disbursement, so it doesn't make sense to make the draws. They're burdensome, require additional documentation, and will not result in real savings to the District. So the best thing to do is to time the funding of the loan as close as possible to your needing the funds, and fund the entire amount at once.

Elena

**From:** Lawrence Bettencourt [<mailto:lbettencourt4162@gmail.com>]  
**Sent:** Tuesday, February 13, 2018 13:30  
**To:** Elena Gagnie <[EGagnie@placer.ca.gov](mailto:EGagnie@placer.ca.gov)>  
**Cc:** Jerry Elder ([jjelder@yahoo.com](mailto:jjelder@yahoo.com)) <[jjelder@yahoo.com](mailto:jjelder@yahoo.com)>  
**Subject:** RE: Newcastle Fire District Station Loan

Elena,

Thanks for the loan approval and keeping the rate at 3%. We discussed the possibility of a line of credit versus a lump sum distribution of funds. What is your recommendation on disbursement of funds?

Lawrence

Sent from Mail for Windows 10

**From:** Elena Gagnie  
**Sent:** Tuesday, February 13, 2018 12:26 PM  
**To:** Lawrence Bettencourt  
**Cc:** Jerry Elder (jjelder@yahoo.com)  
**Subject:** RE: Newcastle Fire District Station Loan  
Hello Lawrence,

Jenine and I had an in-depth discussion regarding the District's finances, and at this point she remains committed to the financing plan and the availability of the loan to NFPD. Please proceed with the next phase of your project, however, we'd like to encourage you to not spend down the last of your reserves prior to drawing on the loan. It is always a good practice to maintain some level of reserves.

Sincerely,  
Elena Gagnie

**OWNER**

Newcastle Fire District

**SUB-CONTRACTOR**

GABE MENDEZ INC.  
 PO Box 459  
 Newcastle, CA 95658  
 PH (916) 663-3372  
 FX (916) 663-1478

**PROJECT**

Newcastle Fire Station

INVOICE #: 2

DATE SUBMITTED: **February 14, 2018**

GMI Job #: 1710

WORK THRU: **February 14, 2018**

% COMP: 74.1767975%

	DESCRIPTION	QTY	UNIT	CURRENT CONTRACT		THIS INVOICE		PREVIOUS INVOICES		TOTAL INVOICE		
				UNIT PRICE	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	% Billed	AMOUNT
<b>A.</b>	<b>ONSITE IMPROVEMENTS</b>											
1	Mobilization	1	LS	15,000.00	15,000.00	-	-	0.50	7,500.00	1	50%	7,500.00
2	Traffic Control (Including Street Sweeping)	1	LS	48,500.00	48,500.00	0.60	29,100.00	0.05	2,425.00	1	65%	31,525.00
3	Clear & Grub	1	LS	33,500.00	33,500.00	-	-	1	33,500.00	1	100%	33,500.00
4	Earthwork - Import Fill to Place	13,300	CY	17.00	226,100.00	10,800.00	183,600.00	1,000	17,000.00	11,800	89%	200,600.00
5	Earthwork - Onsite CUT/FILL	300	CY	110.00	33,000.00	250.00	27,500.00	50	5,500.00	300	100%	33,000.00
6	Unsuitable Soils (excavated and disposed offsite)	800	CY	130.00	104,000.00	100.00	13,000.00	250	32,500.00	350	44%	45,500.00
7	Temporary Perimeter Fencing	550	LF	15.00	8,250.00	-	-	550	8,250.00	550	100%	8,250.00
8	Permanent Fencing (Caltrans)	333	LF	47.00	15,651.00	-	-	-	-	-	0%	-
9	Temporary Tree Fencing	1	LS	6,100.00	6,100.00	-	-	1	6,100.00	1	100%	6,100.00
10	Temporary Signage	1	LS	4,000.00	4,000.00	-	-	0.10	400.00	0	10%	400.00
11	Extend Existing 6" Sewer Cleanout to Finish Grade	4	EA	750.00	3,000.00	4.00	3,000.00	-	-	4	100%	3,000.00
12	48" Sewer Manhole	1	EA	9,500.00	9,500.00	0.80	7,600.00	0.20	1,900.00	1	100%	9,500.00
13	Remove & Replace Sanitary Sewer	48	LF	135.00	6,480.00	48.00	6,480.00	-	-	48	100%	6,480.00
14	Remove Existing Sewer Manhole	1	EA	2,500.00	2,500.00	1.00	2,500.00	-	-	1	100%	2,500.00
15	Connect to Existing Sewer	2	EA	1,500.00	3,000.00	2.00	3,000.00	-	-	2	100%	3,000.00
16	Construction Entrance	1	EA	3,250.00	3,250.00	-	-	1	3,250.00	1	100%	3,250.00
17	Winterization/Erosion Control	1	LS	20,000.00	20,000.00	-	-	0.43	8,600.00	0	43%	8,600.00
18	Rock-Lined Ditch	1	LS	3,000.00	3,000.00	-	-	-	-	-	0%	-
19	Construction Staking	1	LS	5,550.00	5,550.00	0.50	2,775.00	0.50	2,775.00	1	100%	5,550.00
				<b>Subtotal</b>	<b>550,381.00</b>		<b>278,555.00</b>		<b>129,700.00</b>			<b>408,255.00</b>

**SUB-TOTAL****550,381.00****278,555.00****129,700.00****408,255.00**

	DESCRIPTION	QTY	UNIT	CURRENT CONTRACT		THIS INVOICE		PREVIOUS INVOICES		TOTAL INVOICE		
				UNIT PRICE	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	% Billed	AMOUNT
<b>PROGRESS INVOICE SUMMARY</b>												
	<b>Contract Work Sub-Total</b>				550,381.00		278,555.00		129,700.00			408,255.00
	<b>Change Order Sub-Total</b>				0.00		0.00		0.00			0.00
	<b>Total</b>				<u>550,381.00</u>		<u>278,555.00</u>		<u>129,700.00</u>			<u>408,255.00</u>
	<b>Less Retention</b>						(13,927.75)		(6,485.00)			(20,412.75)
	<b>CURRENT PAYMENT DUE THIS PERIOD</b>				=====>		<b>264,627.25</b>		123,215.00			387,842.25

**PAYMENTS RECEIVED SUMMARY**

<u>DATE BMITT</u>	<u>DATE RECEIVED</u>	<u>DAYS TO PMT</u>	<u>DESCRIPTION</u>	<u>CHECK NUM.</u>	<u>AMOUNT INVOICED</u>	<u>AMOUNT RECEIVED</u>	<u>AMOUNT DUE</u>
			Invoice No. 01		-	-	-
					-	-	-
					-	-	-
					-	-	-
			<b>Subtotal</b>		<u>-</u>	<u>-</u>	<u>-</u>

**SUMMARY**

<i>Total Value of Work Performed</i>							408,255.00
<i>Less Retention</i>						<b>5.00%</b>	(20,412.75)
<i>Net Amount Due</i>							387,842.25
<i>Less Previous Amount Paid</i>							-
<i>Total Retention Amount Due</i>							<b>\$ 387,842.25</b>



# NEWCASTLE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

*Lawrence Bettencourt, Jonita Elder, Robin Enos, William Kahrl Eric Sprouse  
Fire Chief Kirk Kushen*

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## **REGULAR MEETINGS OF THE BOARD OF DIRECTORS**

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**Location: Newcastle Elementary School District Office  
645 Kentucky Greens Way, Newcastle CA 95658**

All meetings start promptly at 6 pm.

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*January 17, 2018*

*February 21, 2018*

*March 21, 2018*

*April 18, 2018*

*May 16, 2018*

*June 20, 2018*

*July 18, 2018*

*August 15, 2018*

*September 19, 2018*

*October 17, 2018*

***November 14, 2018***

***December 12, 2018***

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**GANN LIMIT**  
**531/360 NEWCASTLE FIRE DISTRICT**  
**1986/87 BASE YEAR LIMITATION** **44,005.00**

	PCI/LNRC	POP RATIO	% FACTOR	LIMITATION
1987/88	1.0350	1.0357	1.0719	47,168.96
1988/89	1.0474	1.0445	1.0940	51,602.84
1989/90	1.0520	1.0501	1.1047	57,005.66
1990/91	1.0421	1.0561	1.1006	62,740.43
1991/92	1.0414	1.0539	1.0975	68,857.62
1992/93	0.9936	1.0391	1.0324	71,088.61
1993/94	1.0272	1.0379	1.0661	75,787.57
1994/95	1.0071	1.0320	1.0393	78,766.02
1995/96	1.0472	1.0415	1.0907	85,910.10
1995/96 Jurisdictional Change				33,118.00
1995/96 Adjusted GANN Limitation				119,028.10
1996/97	1.0467	1.0321	1.0803	128,586.06
1997/98	1.0467	1.0164	1.0639	136,802.71
1998/99	1.0415	1.0261	1.0687	146,201.06
1998/99 PARCEL TAX MEASURE F				96,537.22
1998/99 ADJUSTED GANN LIMIT				242,738.28
1999/00	1.0453	1.0297	1.0763	261,259.21
2000/01	1.0491	1.0300	1.0806	282,316.70
2001/02	1.0782	1.0355	1.1165	315,206.60
2001/02 Jurisdictional Change				125.00
2001/02 Adjusted GANN Limitation				315,331.60
2002/03	0.9873	1.0395	1.0263	323,624.82
2003/04	1.0484	1.0610	1.1124	360,000.25
2004/05	1.0393	1.0531	1.0945	394,020.27
2005/06	1.0329	1.0444	1.0788	425,069.07
2006/07	1.0396	1.0381	1.0792	458,734.54
2007/08	1.0866	1.0284	1.1175	512,635.85
2008/09	1.2195	1.0277	1.2533	642,486.51
2009/10	1.0062	1.0203	1.0266	659,576.65
2010/11	0.9746	1.0209	0.9950	656,278.77
2011/12	1.0251	1.0181	1.0437	684,958.15
2012/13	1.0377	1.0117	1.0498	719,069.07
2012/13 PARCEL TAX MEASURE B				297,876.92
2012/13 ADJUSTED GANN LIMIT				1,016,945.99
2013/14	1.0512	1.0072	1.0588	1,076,742.41
2014/15	1.0147	1.0168	1.0317	1,110,875.14
2015/16	1.0382	1.0091	1.0476	1,163,752.80
2016/17	1.0537	1.0131	1.0675	1,242,306.11
2017/18	1.0369	1.0226	1.0603	1,317,217.17

**Note:** The Appropriation Limit is calculated pursuant to Article XIII B, Section 8(e) (2) of the State Constitution electing Per Capita Personal Income and Incorporated Area population change.

NEWCASTLE FIRE DISTRICT  
 GANN INITIATIVE - PROP 111  
 LIMITATIONS OF GOVERNMENT APPROPRIATIONS  
 PURSUANT TO ARTICLE XIII B OF THE STATE CONSTITUTION  
 FUND 531 SUBFUND 360

2016/2017

REVENUE SOURCE	PROCEEDS OF TAXES	NON-PROCEEDS OF TAXES
Taxes	233,723	
HOPTR	1,843	
Prop 1A		
Development Fees		
Donation		
Sales of Fixed Assets		
Parcel Taxes	450,785	
Other Services		
Miscellaneous Revenue		3,672
SUB TOTAL	686,351	3,672
INTEREST %	99.47%	0.53%
Interest Revenue Subject to GANN	9,142	9,142
INTEREST APPORTION	9,094	48
REVENUE SUBJ GANN	695,445	3,720
		699,165
APPROPRIATION LIMIT 16/17	1,242,306	
AMOUNT (OVER)/UNDER LIMIT	546,861	

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.