



NEWCASTLE FIRE PROTECTION DISTRICT

PO Box 262, 9211 CYPRESS ST, NEWCASTLE, CA 95658
916-663-3323 FAX 916-663-3907 WWW.NEWCASTLEFIRE.ORG

*DIRECTORS: Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahrl
Fire Chief Ian Gow*

NOTICE OF A REGULAR MEETING and AGENDA

April 21, 2021 @ 6:00 p.m.

This meeting will be held through a virtual Zoom meeting webinar. To join the meeting:

<https://us02web.zoom.us/j/7699308229>

Meeting ID: 769 930 8229

Dial by your location +1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kTxrun2H0>

Please call (530) 401-4279 prior to 10 a.m. on the day of the meeting if you require ADA accommodation

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **APPROVAL OF AGENDA:**
3. **APPROVAL OF MINUTES:** March 17, 2021 Regular Meeting
4. **BILL APPROVAL AND FINANCIAL REPORT:**
 - (A) Monthly Expense Report and Financial update: March/April 2021
5. **CORRESPONDENCE:** FASIS draft operating budget for Fiscal Year 2021/2022
6. **PUBLIC COMMENT:** (The Newcastle Fire Protection District Board of Directors has provided this period for members of the public to address the Board on items of interest to the public and which are applicable to the district. No action may be taken on any matter, which is not already on the agenda for consideration. Public comment will be limited to three (3) minutes per person, unless specifically authorized otherwise by the Chair).
7. **CHIEFS REPORTS:**
 - (A) Fire Chief Gow
 - (B) Fire Marshal D'Ambrogio
 - (C) Battalion Chiefs Nelson, Slusher and Williamson
8. **NEWCASTLE PROFESSIONAL FIREFIGHTER'S ASSOCIATION REPORT:**
9. **BOARD COMMITTEE REPORTS:**
 - (A) Building Committee: Update on the new fire station.
 - (B) Finance Committee: Update on the USDA loan.
 - (C) Administrative Services Contract with Placer Hills FPD update.
10. **INFORMATIONAL AND DISCUSSION ITEMS:**
 - (A) Update on the Departments' COVID-19 response.
11. **ACTION ITEMS REQUIRE A VOTE BY ROLL CALL**
 - (A) Recognition of Services: Mr. Neal Anderson
 - (B) Consider Mr. Douglas' request to waive the Fire Impact Fees for his agricultural building.
 - (C) Consider and elect candidates for the FASIS Board of Directors.
 - (D) Board Consideration of First Responder Fees and Paramedic programs.
 - (E) Consider and Approve Resolution 21-01 requesting collection of charges on the Placer County tax roll for tax year 2021/2022 (Measure B and Measure F)
 - (F) Lexipol Policy review; Consider and approve the 2nd reading of Section 7: Equipment and Technology (See attached list for the individual policies).
 - (G) Lexipol Policy review; Consider and approve the 1st reading of Section 8: Records Management (See attached list for the individual policies).

Newcastle Fire Protection District is committed to accommodate individuals with disabilities to participate in the public meeting process. If you have a special need to attend or participate in our public meetings, please contact our office at (530) 878-0405, in advance of the regular meeting so that we may make every reasonable effort to accommodate you.

12. DIRECTORS REPORTS:

13. MEETING ADJOURNED:

Next Board meeting: May 19, 2021

Placer Hills-Newcastle-Forest Hill Fire District

Joint Fire District Policy Manual

Chapter 7 - Equipment and Technology

- 700 - Use of District-Owned and Personal Property
- 701 - Personal Communication Devices
- 702 - Vehicle/Apparatus Inspections and Maintenance
- 703 - Use of District Vehicles
- 704 - Information Technology Use
- 705 - Mobile Data Terminal Use
- 706 - Knox-Box® Access
- 707 - Communications Operations
- 708 - Public Alerts
- 709 - Photography and Electronic Imaging
- 710 - Non-Official Use of District Property

Chapter 8 - Records management

- 800 - Records Management
- 801 - Release of Records
- 802 - Subpoenas
- 803 - Patient Medical Record Security and Privacy
- 804 - Standardization of Station Files

Newcastle Fire Protection District
Minutes of Regular Board of Directors Meeting
Pursuant to the Governor's Special-Order N-29-20, issued March 17, 2020, the March 17, 2021 Regular Board of Director's Meeting was held via teleconference.

1. Call Meeting to Order

- a. Chairman Kahrl called the meeting to order at 6:00 p.m.
- b. Secretary Heisterkamp led the Flag Salute.
- c. All directors were present.
- d. Chief Gow, District Manager Lofrano, BC Williamson, and BC Slusher were present.

2. Approval of Agenda

- a. VC Elder made a motion to approve the agenda with the following change:
 - i. Item 10 (A) to be presented after item 2. Agenda Approval.
 - ii. Secretary Heisterkamp seconds the motion. Motion carries unanimously via roll call vote (5/0).

3. Approval of Minutes

- a. Director Bettencourt made a motion to approve the minutes as presented. Director Enos seconds the motion. Motion carries (4/0) with VC Elder abstaining since she was absent from the February meeting.

4. Approval and Financial Report

- a. Chief Gow reported that the district is currently 62% of their overall budget.
 - i. Slightly over in equipment maintenance, overtime and utilities.
 - ii. Secretary Heisterkamp pointed out that the negative number is due to waiting for the remainder of the property tax to be realized.
 - iii. Secretary Heisterkamp asked about the general liability insurance. The amount paid is slightly higher than the amount budgeted. Director Bettencourt reported that this was probably due to insuring the new station site.
 - iv. Chairman Kahrl asked how we could be at 62% of budget when we were at 60% of budget at the February meeting.
 1. Chief Gow reported that the numbers (as received from the County) are only through January and would be more current for the next meeting.
- b. Secretary Heisterkamp made a motion to approve the financial report as presented. VC Elder seconds the motion. Motion carries unanimously via roll call (5/0).

5. Correspondence

- a. None

6. Public Comment

- a. None

7. Fire Chief Gow's Report:

- a. Chief Gow reported that:
 - i. Newcastle is fully staffed; all equipment is up and running.
 - ii. Placer Hills Fire:
 1. Water Tender is back in service.
 2. Preparing to receive an OES Type VI engine.
 3. Acquiring a federal surplus large pickup truck for the maintenance crew.
 4. Working to find a site for their training tower.
 5. Have hired an architect to start looking at the new station 84.
 6. Search for new fire chief is ongoing. Consultant has been hired.
 7. PHF and NEW holding a joint Captain's exam.

- 8.FHF has expressed interest in a rejoining the JOA for staffing.
- 9.SPL board has determined that they are unable to offer an administrative contract to RYN at this point.
- iii. Chief Gow reporting for Chief D'Ambrogi;
 - 1.4 subdivisions in NEW are being worked on.
 - 2.Several commercial buildings in NEW.
 - 3.6 single family dwellings in NEW.
- iv. Chief Slusher reporting:
 - 1.7 Fires
 - 2.22 Medical Aids
 - 3.7 Vehicle accidents
 - 4.14 other types of calls
 - 5.Significant incident – structure fire at an animal sanctuary on Crater Hill Rd. NEW was the first arriving engine on scene.
 - 6.Captain's test will be held on 3/29. Two NEW Engineers have applied to take the test.

8. Newcastle Professional Firefighter's Association

- a. Captain Kirk stated that there was nothing to report.

9. Board Committee Reports

- a. Building Committee: update on the new fire station.
 - i. Director Bettencourt reported that he received a copy of NEPA from Secretary Heisterkamp. The NEPA requirements need to have the corresponding NEW study pages marked in it. There are instances where the USDA needs additional information in addition to the data in the existing NEW reports. We (NEW) may have to get guidance from our attorneys in order to secure a negative declaration. In order to avoid spending funds prematurely it is recommended by Director Bettencourt and Secretary Heisterkamp that we wait until it's time to complete the application process before engaging counsel.
- b. Finance Committee: Update on USDA loan.
 - i. Secretary Heisterkamp reported that he has previously spoken with Mr. Vukas regarding the district's financials. The takeaway from the discussion is that the district will clarify some of the financial reports in order to support their position for a loan request. At this point, Mr. Vukas feels he has enough information to prepare a narrative. Hopefully, the district will be invited to complete an application in the next couple of weeks.
 - a) Chairman Kahrl thanked all those involved for being so responsive to the USDA to keep this process running smoothly.

10. Informational/Non-Action Items

- a. Presentation by Sonja Conklin, AirMedCare Network.
 - i. Ms. Conklin shared with the board a PowerPoint presentation giving the background and membership options for the air ambulance program.
 - a) Chairman Kahrl thanked Ms. Conklin for the information.
- b. Board to consider authorizing staff to pursue the First Responder Fee and Paramedic Programs.
 - i. First Responder Fee (Chief Gow Reporting)
 - a)NEW currently provides expanded scope emergency medical technician service.

- b) Imposing a First Responder Fee to pay for this advanced service may cause public relations issues that are not offset by the modest monies returned.
- c) Fire districts in CA are funded with the expectation that they will provide fire suppression and basic medical care. Property tax money does not pay for advanced medical care.
- d) CA Health & Safety Code § 13916 allows for a first responder fee for medical that is above the basic level.
- e) The district cannot profit from the fee, it is for cost recovery only.
- f) A nexus study should be performed by a third party to calculate the actual cost of providing the advanced service and the fee per call to pay for it.
- g) A nexus study will cost approximately \$15K.
- ii. Advanced Life Support Services (Chief Gow Reporting)
 - a) The fire district should provide ALS/paramedic services when staff is available to do so.
 - b) The district's EMS call volume is approximately 70% - 80%.
 - c) The district's funding does not cover advanced levels of medical care.
 - d) The district currently has one paramedic on staff.
 - e) An initial cost of approximately \$40K will be needed to outfit the engine for an ALS response. We believe we can get this startup funding from the Placer County EMS Improvement Fund.
 - f) We will need written policies for the provision of ALS services, particularly on narcotic use and storage.
 - g) We can anticipate an annual "cost of doing business". Some medication and equipment expire and will need to be replaced, additionally, paramedics should be paid a monthly stipend of \$400.
 - h) The nexus study will help us fund the program.
- iii. Supervisor Jim Holmes added that there is currently an ad-hoc committee looking at adding ALS services to Placer County Fire.
- iv. After much general discussion amongst the board, Chief Gow was directed to find out if a nexus study can be broken into sections so that the billing for the study can be split between two fiscal years.
- c. Update on the Departments' COVID-19 response.
 - i. Chief Gow reports that there have been no issues in either district.
 - ii. Stations are still closed to the public. Cross-staffing is now allowed.

11. Action Items

- a. Lexipol Policy review; Consider and approve the 2nd reading of Section 6: Training and Policy 215, electronic payments and checks.
 - 333 Fire Equipment Driver/Operator Training
 - 334 Emergency Action Plan and Fire Prevention Plan Training
 - 335 Hazard Communication Program Training
 - 336 Hazardous Materials (HAZMAT) Training
 - 337 Hearing Conservation and Noise Control Training
 - 338 Heat Illness Prevention Training
 - 339 National Incident Management System (NIMS) Training
 - 340 Repetitive Motion Injuries and Ergonomics Training
 - 341 Respiratory Protection Training

- 342 Wildland Fire Shelter Deployment Training
- 343 Training Records
- 344 Firefighter Health, Safety and Survival
- i. VC Elder made a motion approve the 2nd reading of Section 6 and Policy #215. Director Enos seconds the motion. Motion carries unanimously via roll call (5/0).
- b. Lexipol Policy review; Consider and approve the 1st reading of Section 7: Equipment and Technology.
 - 700 Use of District owned and Personal Property
 - 701 Personal Communication Devices
 - 702 Vehicle/Apparatus Inspections and Maintenance
 - 703 Use of District Vehicles
 - 704 Information Technology Use
 - 705 Mobile Data Terminal Use
 - 706 Knox-Box Access
 - 707 Communications Operations
 - 708 Public Alerts
 - 709 Photography and Electronic Imaging
 - 710 Non-Official Use of District Property
- i. Director Bettencourt made a motion to approve the first reading of section 7- Equipment and Technology. VC Elder seconds the motion. Motion carries unanimously via roll call (5/0).
- c. Consider options for the preparation of Measures F and B special taxes for FY 2021/2022.
 - i. DM Lofrano reported that PHF staff is able to prepare both measures for submission to the county at no additional charge to the district.
 - ii. Director Bettencourt made a motion to approve PHF staff to prepare the direct charge submissions for both measures F and B to Placer County for tax year 2021/2022 at no additional charge to Newcastle. Director Enos seconds the motion. Motion carries unanimously via roll call (5/0).

12. Directors Reports:

- a. Chairman Kahrl has been unable to meet with Mr. Anderson regarding the commendation for his service.
- b. Chairman Kahrl also reported that Director Bettencourt will be making a presentation at the MAC meeting tomorrow night about the new fire station.

13. Chairman Kahrl adjourned the meeting at 8:05 p.m.

Respectfully Submitted By:



Patrice Metz, Recording Secretary

Approved: _____

**Newcastle Fire Protection District
Revenue and Expense Report**

Fiscal Year 2020/2021 75% elapsed

	Jul 1, '20 - Apr 16...	Budget	% of Budget
Income			
REVENUE			
Property Taxes	155,444.85	276,418.00	56.2%
40180 Other Taxes Measure B	187,196.72	340,358.00	55.0%
40180 Other Taxes Measure F	92,467.47	167,493.00	55.2%
42010 Investment Income	485.11	4,000.00	12.1%
44350 State Homeowners Relief	900.48	1,755.00	51.3%
46350 Fire Services			
Fire Recovery	1,238.25	0.00	100.0%
Strike Team deployments	77,687.68	30,000.00	259.0%
Total 46350 Fire Services	78,925.93	30,000.00	263.1%
46360 Other Fees and Charges			
Fire Code Compliance Inspection	10,000.00	15,000.00	66.7%
Total 46360 Other Fees and Charges	10,000.00	15,000.00	66.7%
48030 Miscellaneous	1,857.30	500.00	371.5%
Total REVENUE	527,277.86	835,524.00	63.1%
Total Income	527,277.86	835,524.00	63.1%
Expense			
EXPENSES			
52030 Fire Protective clothing	2,953.96	6,000.00	49.2%
52040 Communication Services	2,310.83	4,000.00	57.8%
52060 Station/Household Expense	2,118.05	3,000.00	70.6%
52080 General Liability Ins	8,224.00	7,800.00	105.4%
52160 Equipment Maintenance	18,467.15	15,000.00	123.1%
52170 Fuels & Lubricants	4,282.02	6,000.00	71.4%
52180 Building maintenance	1,273.30	2,000.00	63.7%
52220 Gases, medical	343.20	750.00	45.8%
52240 Membership Dues	0.00	360.00	0.0%
52260 Miscellaneous Expense	1,185.60	1,000.00	118.6%
52330 General Office	1,387.81	2,000.00	69.4%
52360 Special Services			
Parcel Tax preparation	2,000.00	2,000.00	100.0%
SC2820 Personnel/policies	1,805.00	2,000.00	90.3%
SC2840 Parcel collection charge	5,078.51	5,080.00	100.0%
SC2860 Prop Tax Admin costs	4,637.33	4,640.00	99.9%
SC2880 Admin Services			
Admin services	84,225.00	112,300.00	75.0%
Fire Code Inspection Fees	0.00	15,000.00	0.0%
Total SC2880 Admin Services	84,225.00	127,300.00	66.2%
SC2900 Audit Costs	5,100.00	5,100.00	100.0%
SC3070 LAFCO fees	426.88	450.00	94.9%
Total 52360 Special Services	103,272.72	146,570.00	70.5%
52370 Professional Services	0.00	3,000.00	0.0%

**Newcastle Fire Protection District
Revenue and Expense Report**

Fiscal Year 2020/2021 75% elapsed

	Jul 1, '20 - Apr 16...	Budget	% of Budget
52460 Small Tools, Accessories	321.81	4,000.00	8.0%
52570 Publications Legal Notice	124.74	500.00	24.9%
52580 Special District Expense			
SC3900 Precinct Costs	500.00	500.00	100.0%
SC4000 Education & Training	13,813.48	2,000.00	690.7%
SC4050 Commission Reimburse	700.00	1,200.00	58.3%
Total 52580 Special District Expense	15,013.48	3,700.00	405.8%
52800 Utilities	12,207.85	12,000.00	101.7%
Total EXPENSES	173,486.52	217,680.00	79.7%
54440 Fixed Assets Buildings	17,800.90	108,000.00	16.5%
Payroll Expenses			
51010 Salaries & Wages	282,378.00	386,450.00	73.1%
51030 Extra Help	0.00	6,000.00	0.0%
51040 Overtime Call Back	62,857.32	66,000.00	95.2%
51220 Payroll Tax	27,261.14	36,000.00	75.7%
51310 Employee Group Insurance	35,378.63	45,000.00	78.6%
51360 Workers Comp Insurance	42,717.00	38,800.00	110.1%
Total Payroll Expenses	450,592.09	578,250.00	77.9%
Total Expense	641,879.51	903,930.00	71.0%
Net Income	-114,601.65	-68,406.00	167.5%

Newcastle Fire Protection District
Transaction List by Vendor
March 13 through April 16, 2021

Type	Date	Split	Amount
AT&T			
Bill	04/06/2021	52040 Communication Services	-43.78
Bill Pmt -Check	04/06/2021	Accounts Payable	-43.78
Dobbas Inc			
Bill	04/09/2021	52170 Fuels & Lubricants	-511.10
Bill Pmt -Check	04/09/2021	Accounts Payable	-511.10
FDAC/FASIS			
Bill	04/06/2021	51360 Workers Comp Insurance	-7,789.00
Bill Pmt -Check	04/06/2021	Accounts Payable	-7,789.00
Bill	04/09/2021	51360 Workers Comp Insurance	-8,732.00
Bill Pmt -Check	04/09/2021	Accounts Payable	-8,732.00
Kaiser			
Bill	04/09/2021	51310 Employee Group Insurance	-2,209.93
Bill Pmt -Check	04/09/2021	Accounts Payable	-2,209.93
LN Curtis & Sons			
Bill	04/06/2021	-SPLIT-	-507.52
Bill Pmt -Check	04/06/2021	Accounts Payable	-507.52
Matt McCoy			
Bill	04/06/2021	52030 Fire Protective clothing	-525.00
Bill Pmt -Check	04/07/2021	Accounts Payable	-525.00
Metz, Patrice			
Bill	04/09/2021	SC2660 Recording Secretary	-75.00
Bill Pmt -Check	04/09/2021	Accounts Payable	-75.00
Nationwide Retirement Solutions			
Bill	03/18/2021	51310 Employee Group Insurance	-2,862.69
Bill Pmt -Check	03/18/2021	Accounts Payable	-2,862.69
PCWA			
Bill	04/06/2021	Water	-100.83
Bill Pmt -Check	04/06/2021	Accounts Payable	-100.83
PG&E			
Bill	04/06/2021	Electricity/gas	-725.99
Bill Pmt -Check	04/06/2021	Accounts Payable	-725.99
Placer Hills Fire District			
Bill	04/06/2021	SC2820 Personnel/policies	-1,805.00
Bill Pmt -Check	04/06/2021	Accounts Payable	-1,805.00
Principal Life			
Bill	04/06/2021	51310 Employee Group Insurance	-409.59
Bill Pmt -Check	04/06/2021	Accounts Payable	-409.59
RDJ Specialties, Inc.			
Bill	04/07/2021	SC4000 Education & Training	-602.22
Bill Pmt -Check	04/07/2021	Accounts Payable	-602.22
SPMUD			
Bill	04/06/2021	Sewer	-270.00
Bill Pmt -Check	04/06/2021	Accounts Payable	-270.00
United Healthcare			
Bill	04/06/2021	51310 Employee Group Insurance	-123.60
Bill Pmt -Check	04/06/2021	Accounts Payable	-123.60
US Bank			
Bill	04/06/2021	-SPLIT-	-443.56
Bill Pmt -Check	04/06/2021	Accounts Payable	-443.56

Newcastle Fire Development Fees

Revenue & Expense

July 1, 2020 through April 16, 2021

	Jul 1, '20 - A...	Budget	% of Budget
Income			
42010 Investment Income	287.35	1,500.00	19.2%
46440 Mitigation Fees	54,035.62	90,000.00	60.0%
Total Income	54,322.97	91,500.00	59.4%
Expense			
54460 Fixed Assets (Equipment)	29,179.87	29,200.00	99.9%
Total Expense	29,179.87	29,200.00	99.9%
Net Income	25,143.10	62,300.00	40.4%

Newcastle Fire Development Fees

Fund Balance

As of April 16, 2021

Accrual Basis

Date	Memo	Split	Amount	Balance
FD32812 NEW Fire Fees				74,681.81
08/07/2020	Deposit	-SPLIT-	8,713.60	83,395.41
08/28/2020	Deposit	-SPLIT-	3,360.00	86,755.41
09/25/2020	Deposit	46440 Mitigation Fees	1,280.00	88,035.41
09/30/2020	Deposit	42010 Investment Income	148.78	88,184.19
10/05/2020	Deposit	-SPLIT-	7,053.70	95,237.89
10/30/2020	Deposit	42010 Investment Income	47.98	95,285.87
11/12/2020	Deposit	-SPLIT-	4,020.83	99,306.70
11/30/2020	Deposit	42010 Investment Income	39.16	99,345.86
12/31/2020	Deposit	42010 Investment Income	27.12	99,372.98
01/31/2021	Deposit	42010 Investment Income	24.31	99,397.29
02/05/2021	Deposit	-SPLIT-	4,981.57	104,378.86
02/24/2021	Deposit	46440 Mitigation Fees	6,861.91	111,240.77
02/25/2021	Brush 41, 7 of 10 annual payments	54460 Fixed Assets (Equipment)	-29,179.87	82,060.90
03/11/2021	Deposit	46440 Mitigation Fees	3,717.12	85,778.02
03/15/2021	Deposit	46440 Mitigation Fees	3,146.00	88,924.02
03/16/2021	Deposit	46440 Mitigation Fees	3,025.00	91,949.02
04/01/2021	Deposit	46440 Mitigation Fees	7,875.89	99,824.91
Total FD32812 NEW Fire Fees			25,143.10	99,824.91
TOTAL			25,143.10	99,824.91



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
Sacramento, CA 95833
800 541-4591 Fax 916-244-1199

April 2, 2021

OFFICIAL ELECTION BALLOT FOR THE ELECTION OF FOUR EXPIRING POSITIONS ON THE FASIS BOARD OF DIRECTORS

Dear FASIS Members:

An election is to be held to fill four positions on the FASIS Board of Directors that will expire on June 30, 2021. Each position's new term will be from July 1, 2021, through June 30, 2024.

Included with this transmittal is an official election ballot for the four expiring positions.

Please take this opportunity to complete and sign the enclosed ballot and return it to **FASIS no later than May 7, 2021.**

Due to State-wide workplace restrictions, FASIS staff is working remotely. As such, please scan and email your completed ballots to jennifer.jobe@sedgwick.com.

***** Ballots received after the May 7, 2021, deadline will not be counted. *****

Please contact Jennifer Jobe, at (800) 541-4591, extension 19141, if you have any questions.



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800-541-4591 Fax 916-244-1199

FASIS Board of Directors – Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for FOUR (4) Board of Directors’ positions that will expire on June 30, 2021. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate’s related experience is included with this ballot.

OFFICIAL BALLOT – FASIS 2020 BOARD OF DIRECTORS’ ELECTION

Please clearly mark an X in only FOUR (4) of the following boxes or mark the “none of the above” box.

Candidates for four (4) expiring positions on the FASIS Board of Directors Term of July 1, 2020, through June 30, 2023	VOTE (X)
*Moraga-Orinda Fire Protection District - Ms. Gloriann Sasser, Admin. Services Director	<input type="checkbox"/>
*Ross Valley Fire Department - Mr. Jason Weber, Fire Chief	<input type="checkbox"/>
*Tiburon Fire Protection District - Mr. Richard Pearce, Fire Chief	<input type="checkbox"/>
*Novato Fire Protection District - Mr. Bill Tyler, Fire Chief	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**Incumbent Board Member*

OR

<i>None of the potential candidates listed above.</i>	<input type="checkbox"/>
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Signature of person completing on behalf of your District: _____
Print Name: _____ Position Title: _____
District Address: _____
Date completed: _____ E-mail: _____

Due to State-wide workplace restrictions, FASIS staff is working remotely. As such, please scan and email your completed ballots to jennifer.jobe@sedgwick.com or send via fax to (916) 244-1199.

If you are unable to submit your completed ballot electronically, please contact Jennifer Jobe at 916.244.1141 to secure other arrangements for submission.

Your vote is very important. Please vote and return your official ballot by May 7, 2021.

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS
TO FILL FOUR (4) EXPIRING POSITIONS
FOR A TERM OF JULY 1, 2021, THROUGH JUNE 30, 2024**

CANDIDATES' SUMMARY OF EXPERIENCE

District	Candidates' Name	Summary of Experience
*Moraga-Orinda Fire Protection District	Ms. Gloriann Sasser, Administrative Services Director	Ms. Gloriann Sasser has been the Administrative Services Director with Moraga-Orinda Fire District since 2013 where she is responsible for human resources, finance, and information technology. In 2013 Ms. Sasser joined the FASIS board and has served as FASIS Treasurer ever since. She brings a unique financial perspective to the FASIS board. Further, Ms. Sasser has a bachelor's degree in accounting, a master's degree in public administration and is a certified public accountant.
*Ross Valley Fire Department	Mr. Jason Weber, Fire Chief	Mr. Jason Weber has served as the Ross Valley Fire Chief for the last two and one-half years and as the Marin County Fire Chief for the last nine years. Chief Weber has broad experience in public safety including workplace injuries and prevention. Further, Chief Weber has worked through two extensive RFP processes for TPA selection.
*Tiburon Fire Protection District	Mr. Richard Pearce, Fire Chief	Mr. Richard Pearce has more than 35 years in the fire service and brings over 19 years of service as the Fire Chief to the Tiburon Fire Protection District. Further, Chief Pearce has served as a member of the FASIS Board of Directors, as well as on the Fire Districts' Association of California (FDAC) Board of Directors for several years. Further, Chief Pearce has served as President to the Fire Agencies Insurance Risk Authority (FAIRA). Chief Pearce expresses, that as a founding member of FASIS, we remain committed to the long-term success of the JPA, while ensuring the availability of efficient, effective, and affordable workers' compensation programs.
*Novato Fire Protection District	Mr. Bill Tyler, Fire Chief	Mr. Bill Tyler is the current Fire Chief for the Novato Fire Protection District. Chief Tyler has been an active member of the FASIS Board of Directors for the last three years and has served on various subcommittees and through regular discussions in order to best position FASIS to meet the demands of providing the best workers' compensation program oversight and other services at the most efficient costs, resulting in reduced claims costs and claims resolution to the benefit of FASIS district members. In addition, the Chief expresses his support of exploring and expanding other shared services to the members by creating and nurturing strategic partnerships that will help to provide additional quality protections at a reasonable cost.

* Incumbent Member to the FASIS Board of Directors



NEWCASTLE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Lawrence Bettencourt, Jonita Elder, Robin Enos, James Heisterkamp, William Kahrl, Fire Chief Ian Gow

RESOLUTION NO. 21-01 REQUESTING COLLECTION OF CHARGES ON TAX ROLL FOR TAX YEAR 2021-2022

TAX CODE NUMBER: 70400
TAX CODE NUMBER: 70401

DIRECT CHARGE NAME: MEASURE F
DIRECT CHARGE NAME: MEASURE B

Whereas, the Newcastle Fire Protection District (hereinafter "District") requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to Measure B, voted on and passed by the registered voters of the District, and

Whereas, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

APPROVED, PASSED AND ADOPTED by the Board of Directors of the Newcastle Fire Protection District at a Regular Meeting on this 21st day of April, 2021, by the following vote on roll call:

AYES:

NOES:

ABSENT:

APPROVED: _____
William Kahrl, Chair

ATTEST: _____
Jonita Elder, Vice-chair